



BUSINESS DEVELOPMENT DIVISION

August 6, 2024

TO: Kaitlin Kolhoff, Contracting Agent
Procurement Division

FROM: Dexter Watts, Senior Contract Administrator
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

**PROJECT: IFB #Y24-1077-KK, Paper Towel Products for the Orange
County Convention Center**

The Business Development Division evaluated the **seven bids** submitted for this project. **None of the bidders** are Orange County Certified Minority/Women Business Enterprise (M/WBE) firms. At the time of bid opening, there was Orange County M/WBE availability. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 cannot be applied.

Also, I confirm my recommendation is free of conflicts of interest.

Sheena Ferguson 8.27.2024