



ORANGE COUNTY GOVERNMENT
 HEAD START
POLICY COUNCIL
MEETING MINUTES

Holden Heights Community Center
 1201 20th Street
 Orlando, FL 32805
 June 20, 2024

Call to Order by: Darnellion Brown, Chairperson 6:45 p.m.
 Roll Call by: Crystal Burrell, Secretary

Attended By:

Jaclyn Stringer	Bithlo	Representative
Darnellion Brown	Callahan	Chairperson
Aneeza Ali	Dillard	Alternate
Elvina Alexandra	John Bridges	Representative
Crystal Burrell	Lila Mitchell	Secretary
Jeanne Warner	Lovell Elementary	Representative
Octavia Gibson	Pine Hills	Representative
Daniel Hernandez	SOYMCA	Representative
Godney Darre	SOYMCA	Alternate
Amber Tomse	Three Points	Representative
Crystal West	West Oaks	Representative
Ada Carballo	OCPS	Community Rep/Alt

Staff:

Sonya Hill	Main Office
Polly Bouler	Hal Marston
Zhor Elmekali	Lila Mitchell
Yolanda Soto	Millennia
Sandra Moore	Main Office

Chairperson Brown called for a motion to adopt the agenda

Motion: Octavia Gibson, Pine Hills Representative
 Second: Daniel Hernandez, SOYMCA Representative
 Motion carried with no objections

Secretary’s Report by Crystal Burrell, Secretary

HR Report by Crystal Burrell. Ms. Hill also provided updates to the vacancy listing

Budget Report by Sonya Hill, Manager – The education unit has spent 75% of its budget. They may have to go to the County to request funds.

New Business

- Class Observation Results – presented by Sonya Hill
- SOP 3.2 – Lease, Contracts, and Agreements, presented by Sonya Hill
- SOP 12.7 – Internal Purchasing Card Approval Process, presented by Sonya Hill

Chairperson Brown called for a motion to approve the SOPs

Motion: Octavia Gibson, Pine Hills Representative

Second: Daniel Hernandez, SOYMCA Representative

Motion carried with no objections

Chairperson Brown called for a motion to adjourn the meeting

Motion: Octavia Gibson, Pine Hills Representative

Second: Jaclyn Stringer, Bithlo Representative

Motion carried with no objections

Meeting Adjourned at 7:13 p.m.

Next Policy Council Meeting: July 18, 2024