



Interoffice Memorandum

August 28, 2020

TO: Mayor Jerry L. Demings
and the Board of County Commissioners

~~FROM:~~ Carrie Mathes, CFM, CPPO, C.P.M., Manager, Procurement Division

CONTACT: Rich Steiger, FMA, Manager, Facilities Management Division
(407) 836-7473

SUBJECT: Approval of Amendment No. 10, Contract Y16-1071A, Plumbing Services

ACTION REQUESTED:

Approval of Amendment No. 10, Contract Y16-1071A, Plumbing Services, with Frank Gay Services, LLC, in the amount of \$200,000, for a revised contract amount of \$1,310,000.

PROCUREMENT:

This amendment extends the current contract for the period of October 1, 2020 through November 30, 2020 and increases the contract amount. This amendment allows sufficient time for the re-solicitation process to be completed and a new contract executed.

FUNDING:

Funding is available in account numbers 0001-043-1713-3810, 0001-043-1717-3810, 0001-043-1718-0310, 0001-043-1719-3810, and 4430-035-0922-3810.

APPROVALS:

The Facilities Management Division concurs with this request.

REMARKS:

The Board approved award of contract Y16-1071 on August 2, 2016, for two contracts, primary and secondary, within an overall budget of \$1,000,000 with further approval for the Procurement Division to renew the contract for four additional one-year terms. Contract Y16-1071A was initially awarded to Frank Gay Services, LLC as the primary contractor in the amount of \$600,000. This amount is subject to fluctuation as work is allocated to the secondary contractor on an as-needed basis.

Previous contract amendments are as follows:

- Amendment No. 1: Changed the minimum/maximum delivery order amounts to list orders in excess of \$50,000. This amendment also revised the Scope of Service to delete the requirement for the Contractor to provide all backup documentation on file for auditing purposes.
- Amendment No. 2: Renewed the contract for the period of August 31, 2017 through August 30, 2018 at the same terms, conditions and prices.
- Amendment No. 3: Revised the scope of service as it relates to requirements of the subcontractors.
- Amendment No. 4: Renewed the contract for the period of August 31, 2018 through August 30, 2019.
- Amendment No. 5: Increased the total estimated contract amount through August 30, 2019 in the amount of \$250,000 for a revised estimated contract amount of \$850,000.
- Amendment No. 6: Extended the contract by a six-month term, from August 31, 2019 through February 29, 2020. The amendment increased the total estimated contract amount by \$100,000 by redistributing the amount awarded to the secondary contractor and adding an additional \$50,000, within Procurement's authority, for a revised estimated contract amount of \$1,000,000.
- Amendment No. 7: Extended the contract for the period February 29, 2020 through August 31, 2020 at the same terms, conditions and prices. This extension allowed time to develop a re-solicitation strategy.
- Amendment No. 8: Extends the contract term from September 1, 2020 through October 31, 2020 to allow sufficient time for the re-solicitation process to conclude. This extension increases the total estimated contract amount by \$50,000, for a revised estimated contract amount of \$1,050,000.
- Amendment No. 9: Increased the contract by an additional \$60,000 to provide funding to address emergency repairs.