



Interoffice Memorandum

June 23, 2023

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

FROM: Kurt N. Petersen, Director, Office of Management and Budget *K.N.P.*

SUBJECT: Consent Agenda Items for July 11, 2023
Budget Amendments #23-42, #23-43, #23-44, #23-45, #23-46, and
#23-47

Provided for Board approval are copies of the budget amendments processed by the Office of Management and Budget.

ACTION REQUESTED: Approval of budget amendments #23-42, #23-43, #23-44, #23-45, #23-46, and #23-47.

KP/dc

Attachments



Interoffice Memorandum

BCC Mtg. Date: July 11, 2023

June 15, 2023

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

FROM: Kurt N. Petersen, Director, Office of Management and Budget

K.N.P.

SUBJECT: Consent Agenda Item for July 11, 2023
Budget Amendment #23-42 Fund #8164
State of Florida, Department of Environmental Protection
Wekiwa Springs Septic Tank Retrofit – Phase 2-6
Contract #WG015
Engineering Division/Utilities Department

On March 31, 2023, the Board accepted an award from the State of Florida, Department of Environmental Protection, to the Orange County Utilities Department, for the Wekiwa Springs Septic Tank Retrofit project – Phase 2-6, in the amount of \$39,146,170. Funding for this project will involve the construction of laterals, sewer connections, septic tank abandonment, sanitary sewer main, and lift stations for the 1,242 parcels in 12 neighborhoods. The grant period for this grant is from March 31, 2023 through December 31, 2026.

Therefore, in accordance with Section 129.06(2)(d), Florida Statutes, it is recommended that the following accounts be adjusted by the amounts shown.

Revenues:

Account Number	Classification	Amount
8164-038-1505-3332	FDEP-PHYS ENVIR-CAP	\$ 39,146,170
	TOTAL REVENUES	\$ 39,146,170

Expenditures:

Account Number	Classification	Amount
4XX-8164-038-1505-6340	Utility Lines	\$ 30,334,890
4XY-8164-038-1539-6340	Utility Lines	3,791,862
4XT-8164-038-8689-6340	Utility Lines	1,104,801
4XZ-8164-038-1559-6310	Structures & Facilities Other Than Buildings	3,791,862
4XT-8164-038-8689-6310	Structures & Facilities Other Than Buildings	122,755
	TOTAL EXPENDITURES	\$ 39,146,170

KP/TW/ao

c: County Administrator
Clerk of the Board of County Commissioners
Finance
File

BCC Mtg. Date: July 11, 2023



Interoffice Memorandum

June 15, 2023

TO: Mayor Jerry L. Demings
 -AND-
 County Commissioners

FROM: Kurt N. Petersen, Director, Office of Management and Budget

K.N.P.

SUBJECT: Consent Agenda Item for July 11, 2023
 Budget Amendment #23-43, Fund #7403
 U.S. Department of Agriculture – Child Care Food Program Grant
 Contract #S-734
 Head Start Division/Community and Family Services Department

On September 22, 2022, the Board approved an estimated budget for the U.S. Department of Agriculture (USDA) Child Care Food Program grant in the amount of \$1,504,962. The USDA, through the Florida Department of Health, awarded this grant to Orange County for the period of October 1, 2022 through September 30, 2023 in the amount of \$1,455,155. This represents a decrease in the amount of \$49,807.

The Child Care Food Program is a federally funded program that reimburses child care providers for serving meals to eligible children. Children enrolled in Head Start are automatically eligible to receive free meal benefits.

Therefore, in accordance with Section 129.06(2)(d), Florida Statutes, it is recommended that the following accounts be adjusted by the amounts shown.

Revenue:

Account Number	Classification	Amount
7403-062-7524-3130	U.S. Department of Agriculture	\$ (49,807)
	TOTAL REVENUES	\$ (49,807)

Expenditures:

Account Number	Classification	Amount
5FQ-7403-062-7523-1120	Regular Salaries & Wages	\$ (946)
5FQ-7403-062-7523-1160	Longevity Pay	(5,350)
5FQ-7403-062-7523-2110	FICA Taxes	(31)
5FQ-7403-062-7523-2120	Retirement Contribution	(47)
5FU-7403-062-7524-4135	Food and Dietary	(43,433)
	TOTAL EXPENDITURES	\$ (49,807)

KP/TW/ao

c: County Administrator
 Clerk of the Board of County Commissioners
 Finance
 File



Interoffice Memorandum

APPROVED BY ORANGE COUNTY BOARD OF COUNTY COMMISSIONERS

BCC Mtg. Date: July 11, 2023

June 15, 2023

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

FROM: Kurt N. Petersen, Director, Office of Management and Budget *K.N.P.*

SUBJECT: Consent Agenda Item for July 11, 2023
Budget Amendment #23-44, Fund #7051
U.S. Department of Health and Human Services
State of Florida, Department of Economic Opportunity
Community Services Block Grant
Contract #E2015
Community Action Division/Community and Family Services
Department

The U.S. Department of Health and Human Services, passed through the Florida Department of Economic Opportunity, awarded the Community Service Block Grant in the amount of \$1,131,115. The purpose of this grant is to help low-income individuals obtain increased employability skills and earn higher wages thereby moving the family toward economic self-sufficiency. The grant term is July 1, 2023 through June 30, 2024. This grant will be presented to the Board for approval on July 11, 2023.

Therefore, in accordance with Section 129.06(2)(d), Florida Statutes, it is recommended that the following accounts be adjusted by the amounts shown.

Revenue:

Account Number	Classification	Amount
7050-062-7540-3140	Health and Human Services	\$ 1,131,115
	TOTAL REVENUE	\$ 1,131,115

Expenditures:

Account Number	Classification	Amount
3GE-7051-062-7541-1120	Regular Salaries & Wages	\$ 50,305
3GE-7051-062-7541-1140	Overtime	200
3GE-7051-062-7541-1160	Longevity Pay	100
3GE-7051-062-7541-2110	FICA Taxes	3,871
3GE-7051-062-7541-2120	Retirement Contribution	5,946
3GE-7051-062-7541-2130	Life & Health Insurance	16,500
3GE-7051-062-7541-2200	Payments to OPEB Trust	400
3GD-7051-062-7541-3125	Indirect Costs	20,000
3GF-7051-062-7541-3410	Local Travel	100
3GF-7051-062-7541-3420	Out-of-County Travel	8,000
3GF-7051-062-7541-3510	Postage and Messenger Services	100

Expenditures:

Account Number	Classification	Amount
3GF-7051-062-7541-3530	Toll Charges	\$ 100
3GF-7051-062-7541-3820	Maintenance of Equipment	100
3GF-7051-062-7541-4010	Dues and Memberships	4,200
3GF-7051-062-7541-4030	Training Costs	1,500
3GF-7051-062-7541-4110	Office Supplies (Not Including Printing)	1,000
3GG-7051-062-7541-4482	Self-Insurance Charges (Property/Casualty)	300
3GH-7051-062-7542-1120	Regular Salaries & Wages	125,353
3GH-7051-062-7542-1140	Overtime	2,000
3GH-7051-062-7542-1160	Longevity Pay	100
3GH-7051-062-7542-2110	FICA Taxes	9,750
3GH-7051-062-7542-2120	Retirement Contribution	14,976
3GH-7051-062-7542-2130	Life & Health Insurance	46,200
3GH-7051-062-7542-2200	Payments to OPEB Trust	2,800
3JG-7051-062-7542-3192	Software Licensing/Support/ Training Fee	10,000
3JG-7051-062-7542-3420	Out-of-County Travel	1,500
3JG-7051-062-7542-3530	Toll Charges	100
3JG-7051-062-7542-3720	Communications	1,000
3JG-7051-062-7542-3823	Maintenance of Computer Equipment	1,500
3JG-7051-062-7542-3910	Graphic Reproduction Services	2,000
3JG-7051-062-7542-4030	Training Costs	5,500
3JG-7051-062-7542-4110	Office Supplies (Not Including Printing)	15,000
3JG-7051-062-7542-4120	Software less than \$5,000	5,000
3JG-7051-062-7542-4121	Computer Equipment under \$500	500
3JG-7051-062-7542-4123	Equipment less than \$5,000	1,000
3JG-7051-062-7542-4412	Promotional Expenses	2,500
3GG-7051-062-7542-4482	Self-Insurance Charges (Property/Casualty)	5,750
3GP-7051-062-7545-1120	Regular Salaries & Wages	188,396
3GP-7051-062-7545-1140	Overtime	2,000
3GP-7051-062-7545-2110	FICA Taxes	14,565
3GP-7051-062-7545-2120	Retirement Contribution	22,372
3GP-7051-062-7545-2130	Life & Health Insurance	69,300

Mayor Jerry L. Demings
-AND-
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Expenditures:

Account Number	Classification	Amount
3GM-7051-062-7545-3215	Welfare Payments	\$ 20,000
3GM-7051-062-7545-3216	Rental Assistance Payments	30,000
3GM-7051-062-7545-3225	Child Care	10,000
3GM-7051-062-7545-4115	Miscellaneous Operating Supplies /Program Expenses	409,231
	TOTAL EXPENDITURES	<u>\$ 1,131,115</u>

KP/TW/ao

c: County Administrator
Clerk of the Board of County Commissioners
Finance
File

BCC Mtg. Date: July 11, 2023



Interoffice Memorandum

June 15, 2023

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

FROM: Kurt N. Petersen, Director, Office of Management and Budget *K.N.P.*

SUBJECT: Consent Agenda Item for July 11, 2023
Budget Amendment #23-45, Fund #7021
State of Florida Department of Economic Opportunity
Low-Income Home Energy Assistance Program
Contract #20EA-OF-12-00-01-02
Community Action Division/Community and Family Services
Department

The U.S. Department of Health and Human Services, passed through the Florida Department of Economic Opportunity, awarded the Low-Income Home Energy Assistance Program in the amount of \$5,187,011. The purpose of this grant is to assist low-income households in meeting their home energy costs. The grant term is July 1, 2023 through June 30, 2024. This grant will be presented to the Board for approval on July 11, 2023.

Therefore, in accordance with Section 129.06(2)(d), Florida Statutes, it is recommended that the following accounts be adjusted by the amounts shown.

Revenue:

Account Number	Classification	Amount
7021-062-7481-3140	Health and Human Services	\$ 5,187,011
	TOTAL REVENUE	\$ 5,187,011

Expenditures:

Account Number	Classification	Amount
3QQ-7021-062-7482-1120	Regular Salaries & Wages	\$ 187,607
3QQ-7021-062-7482-1130	Other Salaries & Wages	17,056
3QQ-7021-062-7482-1140	Overtime	5,000
3QQ-7021-062-7482-2110	FICA Taxes	16,039
3QQ-7021-062-7482-2120	Retirement Contribution	22,631
3QQ-7021-062-7482-2130	Life & Health Insurance	82,500
3QQ-7021-062-7482-2200	Payments to OPEB Trust	2,287
3QT-7021-062-7482-3125	Indirect Costs	70,000
3QR-7021-062-7482-3179	Contractual Services - Employment Agency	11,000
3QR-7021-062-7482-3410	Local Travel	450
3QR-7021-062-7482-3420	Out-of-County Travel	1,000
3QR-7021-062-7482-3530	Toll Charges	50
3QR-7021-062-7482-3610	Rental of Equipment/Misc. Items	3,000

Expenditures:

Account Number	Classification	Amount
3QR-7021-062-7482-3820	Maintenance of Equipment	\$ 1,000
3QR-7021-062-7482-4110	Office Supplies (Not Including Printing)	18,179
3QR-7021-062-7482-4123	Equipment less than \$5,000	375
3QS-7021-062-7482-4482	Self-Insurance Charges (Property/Casualty)	877
3QN-7021-062-7482-6438	Computer Equipment greater than \$5,000	1,499
3QU-7021-062-7483-1120	Regular Salaries & Wages	299,772
3QU-7021-062-7483-1130	Other Salaries & Wages	130,240
3QU-7021-062-7483-1140	Overtime	2,000
3QU-7021-062-7483-2110	FICA Taxes	33,049
3QU-7021-062-7483-2120	Retirement Contribution	35,458
3QU-7021-062-7483-2130	Life & Health Insurance	115,500
3QU-7021-062-7483-2200	Payments to OPEB Trust	2,405
3QV-7021-062-7483-3179	Contractual Services - Employment Agency	33,000
3QV-7021-062-7483-3192	Software Licensing / Support / Training Fee	5,928
3QV-7021-062-7483-3410	Local Travel	600
3QV-7021-062-7483-3420	Out-of-County Travel	1,000
3QV-7021-062-7483-3530	Toll Charges	100
3QV-7021-062-7483-3610	Rental of Equipment/Misc. Items	4,000
3QV-7021-062-7483-3720	Communications	2,000
3QV-7021-062-7483-3820	Maintenance of Equipment	2,000
3QV-7021-062-7483-4110	Office Supplies (Not Including Printing)	15,113
3QV-7021-062-7483-4121	Computer Equipment less than \$500	1,722
3QV-7021-062-7483-4412	Promotional Expenses	5,000
3QS-7021-062-7483-4482	Self-Insurance Charges (Property/Casualty)	3,319
3QP-7021-062-7483-6438	Computer Equipment greater than \$5,000	2,261
3QW-7021-062-7484-3215	Welfare Payments	1,810,000
3QX-7021-062-7486-3215	Welfare Payments	2,138,253
3QY-7021-062-7487-3215	Welfare Payments	103,741
TOTAL EXPENDITURES		\$ 5,187,011

KP/TW/ao

c: County Administrator
Clerk of the Board of County Commissioners
Finance
File

BCC Mtg. Date: July 11, 2023



Interoffice Memorandum

June 16, 2023

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

FROM: Kurt N. Petersen, Director, Office of Management and Budget

SUBJECT: Consent Agenda Item for July 11, 2023
Budget Amendment #23-46, Fund #7866
U.S. Department of Housing and Urban Development
Section 8 Voucher Program
Housing and Community Development Division / Planning, Environmental
and Development Services Department

K.N.P.

On September 22, 2022, the Board approved an estimated budget for the Section 8 Voucher Program in the amount of \$21,013,950. The U.S. Department of Housing and Urban Development has awarded to the Housing and Community Development Division, the Section 8 Voucher Program grant in the amount of \$15,728,950. In addition, Section 8 is estimated to receive reimbursement from other governmental agencies and restitutions income in the amount of \$8,050,000 for a total grant award amount of \$23,778,950. This represents a total increase in the amount of \$2,765,000. The budget period for this grant is October 1, 2022 through September 30, 2023.

The Housing and Community Development Division creates and maintains a viable urban community for low to moderate income residents of Orange County. With this additional funding, they will be able to continue offering safe and affordable housing for low-income families by providing rental assistance vouchers.

Therefore, in accordance with Section 129.06(2)(d), Florida Statutes, it is recommended that the following accounts be adjusted by the amounts shown.

Revenues:

Account Number	Classification	Amount
7866-068-7820-3120	HUD	\$ 2,001,706
7866-068-7821-3120	HUD	159,688
7866-068-7823-3120	HUD	3,426
7866-068-7827-3120	HUD	30,922
7866-068-7826-6840	Reimbursement from other Grants	438,163
7866-068-7820-6855	Refund Prior Year Operating Expend	91,000
7866-068-7821-6855	Refund Prior Year Operating Expend	312
7866-068-7822-6855	Refund Prior Year Operating Expend	10

Mayor Jerry L. Demings
 -AND-
 County Commissioners
 Consent Agenda Item for July 11, 2023
 June 16, 2023
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Revenues:

Account Number	Classification	Amount
7866-068-7825-6855	Refund Prior Year Operating Expend	1,284
7866-068-7826-6855	Refund Prior Year Operating Expend	15,837
7866-068-7827-6855	Refund Prior Year Operating Expend	78
7866-068-7826-6960	Administration Fees	22,574
TOTAL REVENUES		<u>\$ 2,765,000</u>

Expenditures:

Account Number	Classification	Amount
5KH-7866-068-7820-3216	Rental Assistance Payments	\$ 2,125,000
5KK-7866-068-7821-3179	Contractual Services - Employment Agency	55,000
5KK-7866-068-7821-3197	Contractual Services - Not Otherwise Specified	100,000
5KP-7866-068-7826-3216	Rental Assistance Payments	485,000
TOTAL EXPENDITURES		<u>\$ 2,765,000</u>

KP/TW/ao

c: County Administrator
 Clerk of the Board of County Commissioners
 Finance
 File



Interoffice Memorandum

BCC Mtg. Date: July 11, 2023

June 21, 2023

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

FROM: Kurt N. Petersen, Director, Office of Management and Budget *K.N.P.*

SUBJECT: Consent Agenda Item for July 11, 2023
Budget Amendment #23-47, Fund #8502
Florida Department of Health, Bureau of Emergency Medical Services –
EMS County Grant
Agreement #C1048
Emergency Management Services Division/Health Services Department

On September 22, 2022, the Board approved an estimated budget for the Emergency Medical Services (EMS) County Grant in the amount of \$200,685. The Florida Department of Health awarded the grant in the amount of \$220,885, which represents an increase in the amount of \$20,200. The budget period for this grant is December 19, 2022 through December 22, 2023.

Proceeds from this year's grant will be used to purchase medical and training equipment, reality simulators, and other miscellaneous supplies and equipment. All awarded services were developed and approved by the EMS Advisory Council.

Therefore, in accordance with Section 129.06(2)(d), Florida Statutes, it is recommended that the following accounts be adjusted by the amounts shown.

Revenues:

Account Number	Classification	Amount
8502-060-7200-3424	Florida Dept of Health – CAP	\$ 20,200
	TOTAL REVENUES	\$ 20,200

Expenditures:

Account Number	Classification	Amount
4JB-8502-060-7200-4123	Equipment less than \$5,000	\$ 20,200
	TOTAL EXPENDITURES	\$ 20,200

KP/TW/ao

c: County Administrator
Clerk of the Board of County Commissioners
Finance
File