



**Interoffice Memorandum**

May 1, 2023

To: Mayor Jerry L. Demings  
-AND-  
County Commissioners

 Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II,  
Procurement Division

Contact: Angela Chestang, Manager, Citizens' Commission for Children Division  
407-836-6541

SUBJECT: Approval of Contract Y23-2015, Community Based Arts Programming,  
Entrepreneurship/Financial Programming for Youth, Standardized Testing  
Preparation and Supportive Services for Children of Incarcerated Parents

ACTION REQUESTED:

Approval of Contract Y23-2015, Community Based Arts Programming,  
Entrepreneurship/Financial Programming for Youth, Standardized Testing Preparation and  
Supportive Services for Children of Incarcerated Parents, with Foundation for Foster  
Children, Inc., in the total contract amount of \$1,875,000 for a three-year term.

PURPOSE:

This contract will provide funds to support an array of programs including Community  
Based Arts Programming, Entrepreneurship/Financial Programming for Youth,  
Standardized Testing Preparation, and Supportive Services for Children of Incarcerated  
Parents. The performance period will be upon contract execution through December 31,  
2025.

FUNDING:

Funding is available in account number 0001-062-2556-8610.

APPROVALS:

The Citizens' Review Panel for Human Services (CRP) recommended Foundation for  
Foster Children, Inc. to receive CRP funding for this contract. The Citizens' Commission  
for Children Division concurs with the funding recommendation.

REMARKS:

In accordance with the Code of Ordinances, Part 1, Chapter 17, Article III, Section 17-286  
– Application and Exclusions, agreements between the Board and nonprofit organizations  
are excluded from competitive procurement requirements.

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All programs will be provided in participants' homes. Monthly group sessions will be offered at Foundation for Foster Children, Inc. (FFC) office, 2265 Lee Road, Suite 300, Winter Park, FL 32789, located in District 5. Bus passes will be provided for participants to attend the monthly group sessions.

The Community Based Arts program will serve youth ages 5-18 living in Orange County with a wide array of art forms, cultural, traditional, and nontraditional activities that will engage youth in ways that promote their social, physical, and mental well-being. This program will help at-risk youth develop creativity and positive social behaviors, in a safe and nurturing environment that is taught by professional artists with a passion for developing youth. FFC will conduct arts interest surveys, placement services, follow up surveys, and data tracking to ensure the program is effective for the youth. FFC estimates to serve 100 unduplicated participants in this program.

The Entrepreneurship and Financial Literacy program will serve at-risk youth in middle through high school in Orange County, through an initiative of the FFC Empower Program, to enhance their financial literacy, increase their ability to make sound financial decisions and provide opportunities for career exploration, workplace readiness and entrepreneurship development. Youth will receive one-on-one financial advocacy and coaching, budget management services, and participate in business development workshops and events. FFC estimates to serve 100 unduplicated participants in this program.

The Standardized Testing Preparation program will serve students in elementary through high school in Orange County, through an initiative of the FFC Educate Program, to enhance their ability to pass standardized exams. Program services will offer guidance to students on how to use valuable tools and innovative strategies to reinforce the importance of language, literacy, and reading while taking a standardized test. Furthermore, students will learn strategies such as time management, coping with test-taking anxiety, and becoming familiar with different testing formats (multiple choice, true or false, essay, etc.). In addition, parents and caregivers will be assisted in identifying strategies and resources to encourage their students to succeed. FFC estimates to serve 100 unduplicated participants in this program.

The Supportive Services for Children of Incarcerated Parents program will serve at-risk youth in elementary through high school in Orange County. The FFC Empower: Futures programming will be provided to youth at risk of becoming, or those who are currently involved in the juvenile justice system due to elevated risk factors as a result of parental or guardian incarceration. Using a relational case management structure, program services will promote the development of positive behaviors, limit negative habits and promote social interactions within family, school, and social settings. FFC estimates to serve 200 unduplicated participants in this program.