




Interoffice Memorandum

December 13, 2023

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

 Carrie Mathes, Manager II, CFCM, NIGP-CPP, CPPO, C.P.M.,
Procurement Division

CONTACT: Angela Chestang, Manager, Citizens' Commission for Children Division
407-836-6541

SUBJECT: Approval of Amendment No. 4, Contract Y21-2034, Provision of Community
Services and Facility Use

ACTION REQUESTED:

Approval of Amendment No. 4, Contract Y21-2034, Provision of Community Services and
Facility Use, with The Community Life Improvement Center, Inc., in the amount of \$75,000,
for a revised total contract amount of \$225,000.

PROCUREMENT:

This amendment will extend the contract through December 31, 2024 to align the contract dates to
the calendar year and provides additional funding for the extended period. The alignment will allow
these contracts to provide continuity of services accompanied by calendar year funding.

FUNDING:

Funding is available in account number 0001-062-2556-8610.

APPROVALS:

The Citizens' Commission for Children Division concurs with this recommendation.

REMARKS:

The Community Life Improvement Center, Inc., is currently providing satisfactory services under
this contract. The Community Life Improvement Center, Inc. provides supportive services for
children of incarcerated parents – sector 2 programming, which includes life-skills training, legal
consulting services, workshops to promote positive behaviors, job readiness skills, moral recognition
therapy, and mental health counseling.

Services are primarily provided at 9401 West Colonial Drive, Ocoee, FL 34761, in Commission
District 2. This funding award is not inclusive of all supportive services for children of incarcerated
parents programming funded by Orange County. Supportive services for children of incarcerated
parents programming is currently offered at various locations throughout Orange County. All
Orange County residents may have access to funded programs/services.

Previous contract amendments are as follows:

Amendment No. 1: Renewed the contract for the period of July 1, 2022 through June 30, 2023.
Updated Attachment A, and Article IX.

Amendment No. 2: Renewed the contract for the period of July 1, 2023 through June 30, 2024.

Amendment No. 3: Updated Attachment A.