



**Interoffice Memorandum**

June 19, 2023

To: Mayor Jerry L. Demings  
-AND-  
County Commissioners

From:  Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II,  
Procurement Division

Contact: Mindy Cummings, Manager, Real Estate Management Division  
407-836-7090

Subject: Approval of Amendment No. 2; Contract Y20-1094, Real Estate  
Management Staff Augmentation Services

ACTION REQUESTED:

Approval of Amendment No. 2, Contract Y20-1094, Real Estate Management Staff and Augmentation Services, with Visium Resources, Inc., in the amount of \$48,000, for a revised contract amount of \$933,208.

PROCUREMENT:

The amendment adds funding to accommodate the increased need for staff augmentation services for the duration of the contract term.

FUNDING:

Funding is available in account number 0001-043-0201-3179.

APPROVALS:

The Real Estate Management Division concurs with this recommendation.

REMARKS:

On January 12, 2021, the Board authorized award of Contract Y20-1094 to Visium Resources, Inc., in the amount of \$845,208 for a three-year term with two additional one-year renewals. This contract provides Real Estate Management Staff Augmentation Services for short-term assignments, long-term projects and staff augmentation. The services facilitate the staffing of Acquisition Agents and Title Examiners to support existing staff.

Previous amendment to the contract is as follows:

- Amendment No. 1: Increased the contract by \$40,000, for a revised contract amount of \$885,208. The amendment added funds to support operational needs.