



**Interoffice Memorandum**

June 15, 2020

**TO:** Mayor Jerry L. Demings  
and the Board of County Commissioners

**FROM:** Carrie Mathes, CFCM, CPPO, C.P.M. Manager, Procurement Division

**CONTACT:** David Jones, Manager, Environmental Protection Division  
407-836-1406

**SUBJECT:** Consultant Selection, Request for Proposals Y20-906-RM  
Continuing Water Quality Professional Services

**RECOMMENDATION**

Selection of three firms and two ranked alternates to provide Continuing Water Quality Professional Services, Request for Proposals Y20-906-RM, from the following firms listed alphabetically. Further request the Board authorize execution of the final contracts by the Procurement Division to establish hourly rates for future requirements. The contracts performance period will be for one year with two one-year renewals.

Drummond Carpenter, PLLC  
Environmental Consulting & Technology, Inc.  
Environmental Research & Design, Inc.  
Geosyntec Consultants, Inc.  
Wood Environment & Infrastructure Solutions, Inc.

The proposals were evaluated by the Procurement Committee on June 9, 2020. Commissioner Emily Bonilla was assigned to the Procurement Committee.

**PURPOSE**

To select three firms to provide continuing water quality professional services for the Environmental Protection Division projects.

**DISCUSSION**

The Consultants will conduct assessments, feasibility studies, performance monitoring, and other technical support projects. Assessments will establish nutrient and hydrologic budgets, characterize the limnology of lakes, delineate the watershed and estimate pollutant loads from sub-watersheds, and develop and recommend best management practice project alternatives to address these loads. Feasibility studies will evaluate potential permitting, ecological, and construction-related issues associated with potential projects. Performance monitoring will verify pollutant removal efficiency of projects for regulatory program reporting and in order to make educated decisions as to their use in the future.

Page 2 of 2

**Consultant Selection, Request for Proposals Y20-906-RM, Continuing Water Quality Professional Services**

Three contracts are necessary to facilitate the anticipated increase in the quantity of assessments, feasibility studies, and performance monitoring projects and their accompanying labor and analytical resource requirements.

In keeping with the Board's policy to ensure equitable distribution of work, these contracts will be monitored to ensure equitability to the greatest extent practicable. There will be, however, occasions when the continued use of a particular consultant is necessary, which may impact the distribution of contract dollars. These situations include the following:

- Continuation of services initially performed by a particular consultant.
- Services for which a particular consultant is uniquely qualified.
- Difficulty in obtaining proposals from other consultants.
- Difficulty in negotiating task authorizations with other consultants.
- Other justified reasons.

The Procurement Committee evaluated the proposals in accordance with the criteria set forth in the RFP. Consensus scores from the Procurement Committee are attached.



INTEROFFICE MEMORANDUM

June 8, 2020

TO: Rolando Melo, Contracting Agent  
Procurement Division

FROM: <sup>A.B.</sup> Angela Brown, Senior Contract Administrator  
Business Development Division

SUBJECT: Business Development Division M/WBE Proposal Evaluation for RFP  
Y20-906-RM / Continuing Water Quality Professional Services

APPROVED: Sheena Ferguson

Below are the respondents to the subject RFP with their firm's certified Minority/Women Business Enterprise (M/WBE) sub-consultants, Minority Business Enterprise Workforce and Women Business Enterprise Workforce goals:

**1. DRUMMOND CARPENTER, PLLC**

Majority Prime – Registered Service Disabled Veteran

M/WBE Sub-consultant(s)	M/WBE Classification	Projected %	Sub-consultants Role
Applied Ecology, Inc.	HF	8%	Ecological, Geospatial
Barnes, Ferland and Associates, Inc.	AFAM	5%	Environmental Field Support Services, Surveying
ECHO UES, Inc.	HM	6%	Surveying, Subsurface Utility Engineering
EPIC Engineering & Consulting Group, LLC	AM(PAC)	3%	Data Science
MSE Group, LLC	AF(PAC)	4%	Environmental Field Support
Southern Research Laboratories, Inc.	AFAM	1%	Laboratory Analytical

Total M/WBE Participation Proposed: 27%

M/WBE Sub consultant participation Weighted Score: 37.5

Total M/WBE Workforce: 20%

Total WBE Workforce: 30%

Minority Workforce and Women Workforce Weighted Score: 37.5

**Total M/WBE Participation Weighted Score: 75**

Registered Service-Disabled Veteran(s) (SDV) Sub-consultant	Points	SDV Sub-consultant Role
Blue Cord Design & Construction, LLC dba Blue Cord Professional Services	2	Cost Estimation, Construction Design, QA/QC
Curtoom Companies, Inc.	2	<b>*GIS Support</b>
Gator Engineering & Aquifer Restoration, Inc.	2	Geotechnical Engineering

**\*Additional clarification needed on subconsultant's role (GIS Support)**

Registered SDV(s) Proposed:	3
Registered SDV(s) Proposer (Prime):	5
<b>SDV Bonus Points:</b>	<b>11</b>
Dislocated Worker(s) Proposed:	0
<b>Dislocated Worker(s) Bonus Points:</b>	<b>0</b>
<b>Total Bonus Points:</b>	<b>11</b>
<i>(Includes SDV &amp; Dislocated Workers)</i>	

**2. ENVIRONMENTAL CONSULTING & TECHNOLOGY, INC.**

Majority Prime

M/WBE Sub-consultant(s)	M/WBE Classification	Projected %	Sub-consultants Role
Barnes, Ferland and Associates, Inc.	AFAM	10%	<b>**TMDL &amp; Regulatory Environment Support</b>
EP3, Inc.	WF	8%	Regulatory Environmental Support Services
Southern Research Laboratory, Inc.	AFAM	5%	Laboratory Services
Nieto Whittaker Surveying, LLC	HM	2%	Professional Surveying Services
Ambient Technologies, Inc.	HM	2%	Geotechnical, Geophysical, Environmental Support Services

**\*\*Additional clarification needed on subconsultant's role (TMDL)**

Total M/WBE Participation Proposed:	27%	
M/WBE Sub consultant participation Weighted Score:		<b>37.5</b>
Total M/WBE Workforce:	9%	
Total WBE Workforce:	41%	
Minority Workforce and Women Workforce Weighted Score:		<b>0</b>
<b>Total M/WBE Participation Weighted Score:</b>		<b>37.5</b>

Registered Service-Disabled Veteran(s) (SDV) Sub-consultant	Points	SDV Sub-consultant Role
Drummond Carpenter, PLLC	2	Groundwater Modeling, Groundwater Seepage
Gator Engineering & Aquifer Restorations, Inc.	2	Geotechnical, Environmental Support Services

Registered SDV(s) Proposed: 2

**SDV Bonus Points: 4**

Dislocated Worker(s) Proposed: 0

**Dislocated Worker(s) Bonus Points: 0**

**Total Bonus Points: 4**

*(Includes SDV & Dislocated Workers)*

### 3. ENVIRONMENTAL RESEARCH & DESIGN, INC.

Majority Prime

M/WBE Sub-consultant(s)	M/WBE Classification	Projected %	Sub-consultants Role
Pegasus Engineering, LLC	HM	10%	Watershed Boundary Delineations, Stormwater Support Services, and Miscellaneous Other Tasks

Total M/WBE Participation Proposed: 10%

M/WBE Sub consultant participation Weighted Score: 0

Total M/WBE Workforce: 20%

Total WBE Workforce: 40%

Minority Workforce and Women Workforce Weighted Score: 37.5

**Total M/WBE Participation Weighted Score: 37.5**

Registered Service-Disabled Veteran(s) (SDV) Sub-consultant	Points	SDV Sub-consultant Role
None		

Registered SDV(s) Proposed: 0

**SDV Bonus Points: 0**

Dislocated Worker(s) Proposed: 0

**Dislocated Worker(s) Bonus Points: 0**

**Total Bonus Points: 0**

*(Includes SDV & Dislocated Workers)*

#### 4. GEOSYNTEC CONSULTANTS, INC.

Majority Prime

M/WBE Sub-consultant(s)	M/WBE Classification	Projected %	Sub-consultants Role
Barnes, Ferland and Associates, Inc.	AFAM	10%	Geologic Survey Services, Environmental Consulting Services, Water and Wastewater Management, Groundwater Management & Impact Assessments, Utility Financial Analysis and Subsurface Utility Exploration Services
Applied Ecology, Inc.	HF	9%	Environmental, Geospatial and Geotechnical Consulting Services
MSE Group, Inc.	AF(PAC)	7%	Ecology Consulting Services
Southern Research Laboratories, Inc.	AFAM	1%	Environmental Analysis Services

Total M/WBE Participation Proposed: 27%  
M/WBE Sub consultant participation Weighted Score: 37.5

Total M/WBE Workforce: 16%  
Total WBE Workforce: 30%  
Minority Workforce and Women Workforce Weighted Score: 0

**Total M/WBE Participation Weighted Score: 37.5**

Registered Service-Disabled Veteran(s) (SDV) Sub-consultant	Points	SDV Sub-consultant Role
Drummond Carpenter, PLLC	2	Environmental Water Resources and Civil Engineering Consulting & Sustainability and Community Planning Services
Alliance Design & Construction, Inc.	2	Planning, Landscape Design, Civil Engineering
Construction Engineering Consulting Group, LLC	2	Construction Management, Scheduling, Cost Estimating, Construction Dispute Resolution and Claims Consulting
PES, LLC	2	Surveyor and Mapper

Registered SDV(s) Proposed: 4  
**SDV Bonus Points: 8**

Dislocated Worker(s) Proposed: 0  
**Dislocated Worker(s) Bonus Points: 0**

**Total Bonus Points:**

**8**

*(Includes SDV & Dislocated Workers)*

**5. WOOD ENVIRONMENTAL & INFRASTRUCTURE SOLUTIONS, INC.**

Majority Prime

M/WBE Sub-consultant(s)	M/WBE Classification	Projected %	Sub-consultants Role
Barnes, Ferland and Associates, Inc.	AFAM	13%	***Professional Services (AE)
Southern Research Laboratories, Inc.	AFAM	8%	***Professional Services
HydroModeling, Inc.	AM(Is)	6%	***Professional Services (AE)
MSE Group, Inc.	AF(PAC)	3%	***Professional Services (AE)

**\*\*\*Additional clarification needed on subconsultant's role**

Total M/WBE Participation Proposed: 30%  
M/WBE Sub consultant participation Weighted Score: **37.5**

Total M/WBE Workforce: 25%  
Total WBE Workforce: 19%  
Minority Workforce and Women Workforce Weighted Score: **37.5**

**Total M/WBE Participation Weighted Score: 75.0**

Registered Service-Disabled Veteran(s) (SDV) Sub-consultant	Points	SDV Sub-consultant Role
Drummond Carpenter, PLLC	2	***Professional Services
Gator Engineering & Aquifer Restoration, Inc.	2	***Professional Services

**\*\*\*Additional Clarification needed to subconsultant's role**

Registered SDV(s) Proposed: 2  
**SDV Bonus Points: 4**

Dislocated Worker(s) Proposed: 0  
**Dislocated Worker(s) Bonus Points: 0**

**Total Bonus Points: 4**  
*(Includes SDV & Dislocated Workers)*

Procurement Committee Meeting - June 09, 2020  
 Y20-906, Continuing Water Quality Professional Services

CRITERIA	Project Manager	Engineer	Project Team	Scope	VOW	Location	M/WBE	Dislocated Workers (B)	SDV (B)	Total Weighted Points
Weighted Value	15	10	15	30	5	10	15	5	15	120
Similar Projects Requested	5	5	(B) Indicates Bonus Points (Maximums Bonus Points Above)							
Drummond Carpenter, PLLC	75.00	30.00	60.00	135.00	20.00	30.00	75.00	0.00	11.00	436.00
Environmental Consulting & Technology, Inc.	60.00	15.00	45.00	120.00	20.00	30.00	37.50	0.00	4.00	331.50
Environmental Research & Design, Inc.	60.00	40.00	60.00	120.00	20.00	50.00	37.50	0.00	0.00	387.50
Geosyntec Consultants, Inc.	45.00	30.00	75.00	150.00	15.00	50.00	37.50	0.00	8.00	410.50
Wood Environment & Infrastructure Solutions, Inc.	60.00	50.00	60.00	120.00	20.00	20.00	75.00	0.00	4.00	409.00