



Interoffice Memorandum

**BUSINESS DEVELOPMENT DIVISION**

July 12, 2024

TO: Jenna Allen, Contracting Agent  
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator  
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

**PROJECT: IFB-Y24-1025-JA, Weed Control Services for the Orange County Pumping Stations (Lot II)**

The Business Development Division evaluated the **seven bids** submitted for this project. One of the bidders was a Minority Business Enterprise (MBE) firm. At the time of bid opening at least one firm was certified at the prime level in the scope of service. The **one** Orange County Certified Minority Business Enterprise firm **was not within 7%** of the low bid for bid awards greater than \$100,000.00 to \$500,000.00. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 cannot be applied.

*Sheena Ferguson 7/15/2024*