

Purchase Order – Please fill out

**Purchase order to:**

CARAHSOFT TECHNOLOGY CORP  
11493 SUNSET HILLS ROAD  
STE 100  
RESTON, VA 20190

Date: 12/01/2024

**Ship to/End User**

Name Lena Brinson  
Title: Program Development Supervisor  
Company/Agency Orange County Housing & Community Development  
Email: lena.brinson@ocfl.net  
Address 525 E. South Street, Orlando, FL 32801

**Invoice/Buyer information directions**

Name: Simone Brown  
Title: Sr. Fiscal Coordinator  
Company/Agency: Orange County Housing & Community Development  
Email: CEDSInvoices@ocfl.net  
Address: 450 E. South Street Suite 315, Orlando, FL 32801  
Please additional contacts for invoices to be sent to:

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**Sales Tax:**

If your agency is tax exempt from the state in which you will be using The Work Number the exemption certificate must be provided or else sales tax will be added to your invoices. Please indicate if you are including a state tax exemption certificate with this contract:

☒

YES

☐

NO

Please sign the below that you agree to the payment terms to Carahsoft Technology corporation.

- Billing will be based on usage/transactions of the Equifax Work Number monthly
- Carahsoft FTIN: 52-2189693
- Credit Cards: VISA/MasterCard/AMEX
- Payment Terms: Net 30 (On Approved Credit)
- Sales Tax May Apply – Please provide a Tax Exempt certificate
- Check Yes ☐ OR No ☒ if your agency will be providing a purchase order
  - o If you check NO please initial HERE that your agency agrees that this signed contract is valid to purchase and bill off of.

This order is subject to the terms attached to the end of this purchase order.

Buyers Signature:

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Name/Title

Jerry L. Demings, Orange County Mayor

Date

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