



Interoffice Memorandum

August 11, 2020

TO: Mayor Jerry L. Demings
and the Board of County Commissioners

FROM: Carrie Mathes, CFCM, CPPO, C.P.M., Manager, Procurement
Division

CONTACT: Rich Steiger, FMA, Manager, Facilities Management Division
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SUBJECT: Ratification of Purchase Order M100969, Security Guard Services
for the Orange County Courthouse Re-Opening

ACTION REQUESTED:

Ratification of Purchase Order M100969, Security Guard Services for the Orange County Courthouse Re-Opening, with G4S Secure Solutions USA Inc., in a not-to-exceed amount of \$533,383.20.

PROCUREMENT:

This purchase order provides security guard services for the Orange County Courthouse re-opening during the COVID-19 pandemic.

FUNDING:

Funding is available in account number 5895-019-8019-3197.

APPROVALS:

The Facilities Management Division concurs with this recommendation.

REMARKS:

The security guard services will support the response to the COVID-19 Global Pandemic. These needs were not contemplated in the County's term contract Y19-1105, however this purchase is being made as a supplemental purchase and in accordance with the terms and condition therein. The value of PO M100969 shall not draw down previously appropriated funding for Y19-1105 and will be funded from CARES Act Relief Funding.

In response to COVID-19, the security guards services include, but are not limited to, temperature scanning, complete COVID-19 surveys, enforcing social distancing and other COVID-19 related activities as needed. Guards will provide traffic control at entrances and exit points within lobbies/rotunda areas at the County designated buildings.

Page 2 of 2

Ratification of Purchase Order M100969, Guards for Orange County Courthouse re-opening during COVID-19

Price reasonableness has been established based on a price analysis of current contracted rates in Term Contract Y19-1105, Security Guard Services for Orange County Courthouses and Misc. Sites. Based on the aforementioned analysis, the purchase was awarded to G4S Secure Solutions USA Inc.