

# **Orange County Government**

*Orange County Administration Center  
201 S Rosalind Ave.  
Orlando, FL 32802-1393*



## **Draft Meeting Minutes**

**Tuesday, April 22, 2025**

**9:00 AM**

**County Commission Chambers**

**Board of County Commissioners**

**Call to Order**

County Mayor Jerry L. Demings called the meeting to order at 9:08 a.m.

**Present:** 7 - Mayor Jerry L. Demings, Commissioner Nicole Wilson, Commissioner Christine Moore, Commissioner Mayra Uribe, Commissioner Maribel Gomez Cordero, Commissioner Kelly Martinez Semrad, and Commissioner Michael Scott

Others present:

County Comptroller Phil Diamond as Clerk  
County Administrator Byron Brooks  
Deputy County Administrator Jon Weiss  
County Attorney Jeffrey J. Newton  
Deputy County Attorney Georgiana Holmes  
Planning Administrator Nicolas Thalmueller  
Minutes Coordinator Terrell Hightower  
Minutes Coordinator Rafael Encarnacion, Jr.

**Invocation - District 1**

Pastor Hygor Junker, Sunlight Community Church

**Pledge of Allegiance****Proclamations**

Presentation of a proclamation recognizing April 22, 2025 as Earth Day

Presentation of a proclamation recognizing April 30, 2025 as Denim Day

**Presentation**

Presentation of H2O Pipeline Student Recognition

**Public Comment**

The following persons addressed the Board during public comment:

- Zachary Moldof
- Justin Harvey
- Nicole King
- Jay Madigan
- Frank Vassell
- Michael McCreight
- John Greenwood
- Sharon Line Clary

- Amy Wise
- Mack Reid
- William Cavins
- Salvatore Chiavella-Vieira
- Sylvia Leggett
- Alana Greer
- Terri Falbo
- Sam Delgado
- Sarah Robinson
- Megan Ginn
- Felipe Sousa-Lazaballet
- Salvador Rosas
- Sophia Glover
- Orange County Soil and Water Conservation District 2 Supervisor Jim Moyer
- Eric Gray
- Oscar Muñoz
- Kevin Parker
- Matthew Grocholske
- Trini Quiroz
- Ericka Gomez-Tejeda

The following material was presented to the Board during public comment: Exhibit 1, from William Cavins.

The following material was presented to the Board during public comment. The material referenced by the speaker was not received by the Clerk prior to the close of public comment: Exhibit 2, from Felipe Sousa-Lazaballet.

**(Pursuant to Section 209 of the Orange County Charter)**

## **I. CONSENT AGENDA**

### **Approval of the Consent Agenda**

The Mayor deferred action on County Administrator Item 1C; and further, a motion was made by Commissioner Uribe, seconded by Commissioner Gomez Cordero, to approve the balance of the Consent Agenda. The motion carried by the following vote:

**Aye:** 6 - Mayor Demings, Commissioner Wilson, Commissioner Moore, Commissioner Uribe, Commissioner Gomez Cordero, and Commissioner Martinez Semrad

**Absent:** 1 - Commissioner Scott

### **A. COUNTY MAYOR**

1. **25-675** Confirmation of the Mayor's managerial appointment of Deputy Chief Anthony Rios as Fire Chief of the Orange County Fire Rescue Department.

### **B. COUNTY COMPTROLLER**

1. **25-582** Approval of the check register authorizing the most recently disbursed County funds, having been certified that no accounts have been overdrawn due to the issuance of same. (Finance/Accounting)

Disbursement periods cover:

- April 4, 2025 to April 10, 2025; \$53,358.155.78
- April 11, 2025 to April 17, 2025; \$60,639,022.80

2. **25-583** Approval and execution of the minutes of the March 11, 2025 meeting of the Board of County Commissioners. (Clerk's Office)

3. **25-584** Disposition of Tangible Personal Property. (Property Accounting)

Approval is requested of the following:

- a. Dispose of assets.
- b. Sell assets through online auction.
- c. Offer assets to non-profits.
- d. Scrap remaining assets.

### C. COUNTY ADMINISTRATOR

1. **25-568** Approval of the Membership and Mission Review Board's recommendations for advisory board reappointments and appointments. (Agenda Development Office)

A. Agricultural Advisory Board: Reappointment of Russell L. Woodall in the landscape management or water management representative category with a term expiring December 31, 2026 and the appointment of Michael D. Patterson to succeed Bobby Beagles in the equine and/or livestock representative category with a term expiring December 31, 2025.

B. Building Codes Board of Adjustments and Appeals: Reappointment of Kimberly M. Rosier Jean-Louis in the consumer representative not from regulated professions representative category with a term expiring December 31, 2026.

C. Environmental Protection Commission: Reappointment of Karin Leissing in the licensed professional engineer representative category with a term expiring December 31, 2026 and Margaret Shan Atkins in the recognized conservation organization representative category, Kelly Eger-Smith in the environmental specialist representative category, and Peter J. Fleck in the regulated private business or municipality representative category with terms expiring December 31, 2025; the appointment of Dawson L. Amico to succeed Billy Butterfield in the agricultural interests representative category with a term expiring December 31, 2025; and the appointment of J. Gordon

Spears to succeed Jared A. Gasper in the at large representative category with a term expiring December 31, 2026.

D. Health Council of East Central Florida: Appointment of Jose R. Bracero to succeed Amanda L. McDonald in the health care purchaser representative category with a term expiring September 30, 2026.

E. International Drive CRA Advisory Committee: Reappointment of Sarah Nemes in the Efficient Transportation for the Community of Central Florida, Inc. representative category with a term expiring January 1, 2027.

F. Parks and Recreation Advisory Board: Appointment of Brian Jones to succeed Brenda Kolbrich in the District 4 representative category with a term expiring June 30, 2027.

G. Tourist Development Council: Reappointment of Mayor Angie Gardner in the elected municipal official representative category, Charles Hawkins II in the non-owner or operator not subject to the tax representative category, and Jodi Bainter in the owner subject to the tax representative category with terms expiring April 30, 2029.

(County Administrator Consent Items 1A, 1B, 1D, 1E, 1F and 1G were approved. County Administrator Consent Item 1C was deferred.)

2.     **25-590**     Approval and execution of Agreement between Orange County, Florida and Orlando Museum of Art (2416 North Mills Avenue, Orlando, FL 32803). (Arts and Cultural Affairs Office)
3.     **25-595**     Approval and execution of Agreement between Orange County, Florida and Orlando Philharmonic Plaza Foundation, Inc. (Plaza Live Expansion - Patron's Room). (Arts and Cultural Affairs Office)
4.     **25-596**     Approval and execution of Agreement between Orange County, Florida and City of Apopka, Florida (Northwest Recreation Complex 2710 Jason Dwelley Parkway, Apopka, FL 32712). (Arts and Cultural Affairs Office)
5.     **25-573**     Approval and execution of Resolution 2025-B-05 of the Orange County Board of County Commissioners regarding authorization for Water and Wastewater Utility Revenue Bonds, Series 2025. (Fiscal and Business Services Office)
6.     **25-597**     Approval and execution of Resolution 2025-B-06 for the issuance of Multi-Family Housing Revenue Tax Exempt Bonds, in an amount not-to-exceed \$74,000,000, to finance the acquisition, construction, and equipping of a property temporarily known as Orlando Family Development Phase I, a residential rental community in Orange County, Florida, District 4. (Housing Finance Authority)

7. **25-599** Approval and execution of Resolution 2025-B-07 for the issuance of Multi-Family Housing Revenue Tax Exempt Bonds, in an amount not-to-exceed \$56,000,000, to finance the acquisition, construction, and equipping of a property temporarily known as Orlando Family Development Phase II, a residential rental community in Orange County, Florida, District 4. (Housing Finance Authority)
8. **25-638** Approval and execution of Memorandum of Agreement and Agreement between Orange County, Florida and The Jerry B. Haddock Lodge #86 of The Fraternal Order of Police F.O.P Lodge #86 Fiscal Years 2025-26 through 2027-28. (Human Resources Division)
9. **25-605** Approval and execution for the Orange County Sheriff's Office to spend \$8,500 from the FY 2025 Law Enforcement Trust Fund-State Forfeitures for eligible contributions to Florida Missing Children's Day Foundation, Inc. (\$500); The Faine House (\$3,500); Friendship Foundation, Inc. (\$2,000); Harbor House of Central Florida (\$1,500); and The VERB Kind (\$1,000). (Office of Management and Budget)
10. **25-606** Approval of budget amendments #25-30 and #25-31. (Office of Management and Budget)

#### **D. ADMINISTRATIVE SERVICES DEPARTMENT**

1. **25-369** Approval to award Invitation for Bids Y25-151-AV, Temporary Labor Services for the Orange County Convention Center, to the low responsive and responsible bidders Naztec International Group L.L.C., in the estimated contract award amount of \$12,950,000 for a five-year term, 7 Diamond LLC, in the estimated contract award amount of \$13,720,000 for a five-year term, American Labor Advantage LLC, in the estimated contract award amount of \$13,846,350 for a five-year term, Personnel Solutions Plus, LLC, in the estimated contract award amount of \$13,965,000 for a five-year term, and Tryfacta, Inc., in the estimated contract award amount of \$14,336,000 for a five-year term.  
In the event the bidder recommended above fails to achieve timely compliance with pre-award deliverables, as defined in the Invitation for Bids, including, but not limited to, M/WBE participation sub-contract agreements, State Division of Corporations registration, E-verify, insurance and bonds, further request Board authorization for the Procurement Division to award to the next low responsive and responsible bidder as listed in the bid tabulation herein, to the extent practicable and advantageous to the County. ([Orange County Convention Center Facility Operations Division] Procurement Division)
2. **25-494** Approval of Purchase Order M117843, Purchase of Emergency Variable Frequency Drives for Effluent Pumps at South Water Reclamation Facility,

with Icon Supply Inc., in the total amount of \$1,653,009. ([Utilities Department Water Reclamation Division] Procurement Division)

3. **25-552** Approval to award Invitation for Bids Y25-735-CC, North/South Building Exterior Show Power Improvements, to the low responsive and responsible bidder, S.A. Casey Construction, Inc., in the total contract award amount of \$2,182,330.88. ([Convention Center Capital Planning and Building Systems Division] Procurement Division).
4. **25-558** Approval to award Invitation for Bids Y25-734-TA, Entrance Roadway to International Drive Booster Pump Station, to the low responsive and responsible bidder, Gibbs & Register, Inc. in the total contract award amount of \$789,575.  
  
In the event the bidder recommended above fails to achieve timely compliance with pre-award deliverables, as defined in the Invitation for Bids, including, but not limited to, M/WBE participation sub-contract agreements, State Division of Corporations registration, E-Verify, insurance and bonds, further request authorization for the Procurement Division to award to the next low responsive and responsible bidder as listed in the bid tabulation herein, to the extent practicable and advantageous to the County. ([Utilities Department Utilities Engineering Division] Procurement Division)
5. **25-566** Approval of Amendment No. 6, Contract Y22-802, Final Engineering Design Services for Tradeshow Boulevard (From Destination Parkway to Universal Boulevard), with DRMP, Inc., in the amount of \$245,396.54, for a revised total contract amount of \$2,200,359.58. ([Public Works Engineering Division] Procurement Division)
6. **25-570** Approval to award Invitation for Bids Y25-127-KC, Landscape Maintenance - Three Points Area Section III, to the low responsive and responsible bidder, Solscape Services LLC, in the estimated contract award amount of \$568,988.50 for the base year. Further request Board authorization for the Procurement Division to exercise option years one and two.  
  
In the event the bidder recommended above fails to achieve timely compliance with pre-award deliverables, as defined in the Invitation for Bids, including, but not limited to, M/WBE participation sub-contract agreements, State Division of Corporations registration, E-Verify, insurance and bonds, further request Board authorization for the Procurement Division to award to the next low responsive and responsible bidder as listed in the bid tabulation herein, to the extent practicable and advantageous to the County. ([Public Works Department Roads and Drainage Division] Procurement Division)
7. **25-575** Approval to award Invitation for Bids Y25-714-RC, John Young Parkway 20-inch HDPE Replacement, to the low-responsive and responsible bidder, R.P. Utility & Excavation Corp., in the total contract award amount of

\$2,244,682.

In the event the bidder recommended above fails to achieve timely compliance with pre-award deliverables, as defined in the Invitation for Bids, including, but not limited to, M/WBE participation sub-contract agreements, State Division of Corporations registration, E-verify, insurance and bonds, further request Board authorization for the Procurement Division to award to the next low responsive and responsible bidder as listed in the bid tabulation herein, to the extent practicable and advantageous to the County. ([Utilities Department Engineering Division] Procurement Division)

8.     **25-591**     Approval and execution of License Agreement between Orange County, Florida and Career Source Central Florida related to not-for-profit community center utilization for the provision of services benefitting the public, and authorization for the Manager of the Real Estate Management Division and Manager of the Community Action Division to exercise all delegations of authority expressly provided for by the License Agreement, as needed for Career Source Central Florida, Multicultural Center (CAD), 7149 West Colonial Drive, Orlando, Florida 32818. Lease File 10400. District 6. (Real Estate Management Division)
9.     **25-592**     Approval and execution of Resolution 2025-M-14 of the Orange County Board of County Commissioners regarding repudiation of any interest in that certain Easement recorded as Document Number 20240567723 of the Public Records of Orange County, Florida, and approval of Utility Easement between Del Webb Oasis Homeowners Association, Inc. and Orange County, and authorization to record instruments for 14060 Lake Gifford Way Permit B21906058 OCU File #99570. District 1. (Real Estate Management Division)
10.    **25-593**     Approval and execution of two Access License Agreements by and between Orange County and Florida Conference Association of Seventh-day Adventists and authorization for the Manager of the Real Estate Management Division to exercise all delegations of authority expressly provided by the License Agreements for Lake Lovely Watershed Assessment. District 2. (Real Estate Management Division)
11.    **25-594**     Approval and execution of Limited Non-Exclusive License Agreement by and between Richard A. Mitchell and Orange County, and authorization for the Manager of the Real Estate Management Division to exercise renewal options, execute termination notices, and furnish notices, required or allowed by the Limited Non-Exclusive License Agreement, as needed for the Sand Lake Road Safety Improvements (Apopka Vineland to Turkey Lake Road). District 1. (Real Estate Management Division)

#### **E. COMMUNITY AND FAMILY SERVICES DEPARTMENT**



1. **25-600** Receipt and filing of Head Start Policy Council Program Information and Updates March 25, 2025, and Head Start Policy Council Meeting Minutes February 20, 2025, for the official county record. (Head Start Division)

#### **F. FIRE RESCUE DEPARTMENT**

1. **25-559** Approval and execution of Facility Sublicense Agreement between Orange County, Florida and The District Board of Trustees of Valencia College, Florida and approval to pay Valencia College Fire Rescue Institute for Invoice #2510 in the amount of \$120,588.75. (Fire Operations Division)
2. **25-561** Approval and execution of WebEOC Subscription Agreement (Hosted Implementation) by and between Esi Acquisition, Inc. and Orange County, Florida. (Office of Emergency Management)

#### **G. HEALTH SERVICES DEPARTMENT**

1. **25-576** Approval and execution of the Paratransit Services License for Masadasa Transport to provide wheelchair/stretchers service. The term of this license shall be from April 22, 2025, and terminate on April 21, 2027. There is no cost to the County. (EMS, Office of the Medical Director)
2. **25-577** Approval and execution of the Paratransit Services License for Excely Health Medical Transport LLC to provide wheelchair/stretchers service. The term of this license shall be from April 22, 2025, and terminate on April 21, 2027. There is no cost to the County. (EMS, Office of the Medical Director)
3. **25-578** Approval and execution of the renewal Paratransit Services License for Top Choice Medical Transport, LLC to provide wheelchair/stretchers service. The term of this license shall be from April 22, 2025, and will terminate on April 21, 2027. There is no cost to the County. (EMS, Office of the Medical Director)
4. **25-579** Approval and execution of the renewal Paratransit Services License for Leading Care Transport LLC to provide wheelchair/stretchers service. The term of this license shall be from May 23, 2025, and will terminate on May 22, 2027. There is no cost to the County. (EMS, Office of the Medical Director)

#### **H. PLANNING, ENVIRONMENTAL, AND DEVELOPMENT SERVICES DEPARTMENT**

1. **25-501** Approval and execution of Multi-Family Affordable Housing Developer's Agreement for Impact Fee Exemption (Southwick Commons) by and among Orange County, Florida, the City of Apopka, Southwick Commons, LTD, and The School Board of Orange County, Florida, in the amount of \$1,296,192 for units that are defined as affordable. District 2. (Housing and Community

Development Division)

2. **25-551** Approval and execution of Orange County, Florida, Resolutions Establishing Special Assessment Liens for Lot Cleaning Services, and approval to record Special Assessment Liens on property cleaned by Orange County, pursuant to Orange County Code, Chapter 28, Nuisances, Article II, Lot Cleaning. Districts 2, 3, 4, 5 and 6.

LC 25-0116 LC 25-0120 LC 25-0132 LC 25-0142 LC 25-0109

LC 25-0122 LC 25-0098 LC 25-0117 LC 25-0072 LC 25-0093

LC 25-0104 LC 25-0113 LC 25-0115 LC 25-0124 LC 25-0126

LC 25-0128 LC 25-0135 LC 25-0136 LC 25-0139 LC 25-0140

(Neighborhood Services Division)

## I. PUBLIC WORKS DEPARTMENT

1. **25-535** Approval and execution of Transportation Impact Fee Agreement regarding an Alternative Impact Fee Calculation (Transfer) for Exclusive Hoops, LLC by and between Exclusive Hoops, LLC, Vista Business Center Condominium Association, Inc., and Orange County. District 4. (Transportation Planning Division)
2. **25-601** Approval and execution of (1) Locally Funded Agreement between the State of Florida Department of Transportation and Orange County; (2) Resolution 2025-M-15 of the Orange County Board of County Commissioners regarding the Locally Funded Agreement with the State of Florida Department of Transportation concerning State Road 438 (From Homestead Road to Princeton Road) Project (FPN Number 445696-2-52-02); and (3) Three Party Escrow Agreement by and between State of Florida, Department of Transportation, Orange County, and State of Florida, Department of Financial Services, Division of Treasury. District 6. (Roads and Drainage Division)
3. **25-603** Approval and execution of (1) Interlocal Agreement between the City of Winter Garden, Florida and Orange County, Florida regarding the transfer of jurisdiction of portions of certain roads; (2) County Deed for Portions of two Road Segments; and (3) Assignment of two Drainage Easements. District 2. (Roads and Drainage Division)
4. **25-608** Approval and execution of Proportionate Share Agreement for Boggy Creek Public Storage Boggy Creek Road by and between Public Storage Operating Company and Orange County for a proportionate share payment in the amount of \$172,087. District 4. (Roadway Agreement Committee)
5. **25-609** Approval and execution of Proportionate Share Agreement for N. Alafaya Trail Student Housing Alafaya Trail by and between New Life Church of God and Orange County for a proportionate share payment in the amount of \$3,316,213. District 5. (Roadway Agreement Committee)

6. **25-610** Approval and execution of Proportionate Share Agreement for World Center 2 Winter Garden-Vineland Road by and between Martni Global, LLC and Orange County for a proportionate share payment in the amount of \$78,348. District 1. (Roadway Agreement Committee)
7. **25-611** Approval and execution of (1) Resolution 2025-M-16 of the Orange County Board of County Commissioners regarding the Local Agency Program Agreement with the State of Florida Department of Transportation concerning the Rock Springs Road (from North Publix Entrance to Lester Road) Complete Streets Project (FPN Number 453486-1-38-01) and (2) State of Florida Department of Transportation Local Agency Program Agreement FPN: 453486-1-38-01. District 2. (Transportation Planning Division)
8. **25-613** Approval and execution of First Amendment to Bus Service Agreement NO. 25-C50 By and Between Orange County, Florida, and Central Florida Regional Transportation Authority (D/B/A LYNX) for additional Accelerated Transportation Safety Program bus service and capital costs in the amount of \$8,615,744.
9. **25-637** Approval and execution of Proportionate Share Agreement for Millenia Park Multifamily Phase 2 Conroy-Windermere Road and John Young Parkway by and among Millenia Park Tower V, LLC, Millenia Park Tower VI LLC, Millenia Park Tower VII LLC, Millenia Park Tower VIII LLC and Orange County for a proportionate share payment in the amount of \$1,109,482. District 6. (Roadway Agreement Committee)

## **J. UTILITIES DEPARTMENT**

1. **25-602** Approval and execution of Change Order Number 2, Y22-7022 South Water Reclamation Facility Aqua-Aerobic Filter Rehabilitation, with L7 Construction Inc., in the amount of \$212,289.69, for a revised total contract amount of \$4,750,577.59. District 6. (Field Services Division)

## **II. INFORMATIONAL ITEMS\*\***

### **A. COUNTY COMPTROLLER**

1. **25-585** Receipt of the following items to file for the record: (Clerk's Office)
  - a. Minutes of the March 13, 2025, 2:00 p.m. Meeting in the Sunshine, Co-Chairs Tico Perez, and Camille Evans, Mid-decennial Redistricting Advisory Committee, and Commissioner Uribe met to discuss the MRAC schedule, legal procedure, and district community outreach and marketing.
  - b. Minutes of the March 13, 2025, 2:30 p.m. Meeting in the Sunshine,

Co-Chairs Tico Perez, and Camille Evans, Mid-decennial Redistricting Advisory Committee, and Commissioner Moore met to discuss the MRAC schedule, legal procedure, and district community outreach and marketing.

c. Minutes of the March 13, 2025, 3:00 p.m. Meeting in the Sunshine, Co-Chairs Tico Perez, and Camille Evans, Mid-decennial Redistricting Advisory Committee, and Commissioner Wilson met to discuss the MRAC schedule, legal procedure, and district community outreach and marketing.

d. Ocoee Community Redevelopment Agency Fifty West 2024 Annual Report.

e. Greater Orlando Aviation Authority Annual Comprehensive Financial Report for the years ended September 30, 2024 and 2023.

f. Ocoee Community Redevelopment Agency Resolution No. 2024-001 with attached Exhibit A (Historical, Budgeted, and Amended Revenues by Source and Historical, Budgeted, and Amended Expenditures by Expense Type) entitled: A Resolution of the Ocoee Community Redevelopment Agency to amend the budget for Fiscal Year 2023-2024; providing for severability; providing an effective date.

g. Ocoee Community Redevelopment Agency Resolution No. 2024-002 with attached Exhibit A (Summary, Revenues by Source, Expenditures by Expense Type, CRA Capital Projects Comprehensive Summary, and CRA 5 -Year Capital Improvement Program FY 2024-2025 thru FY 2028-2029) entitled: A Resolution of the Ocoee Community Redevelopment Agency adopting a budget for Fiscal Year 2024-2025; providing for budget adjustments and the appropriation of funds; providing for severability; providing an effective date.

h. City of Winter Garden, Florida Annual Comprehensive Financial Report for the year ended September 30, 2024.

i. Winter Garden, Florida Community Redevelopment Agency Financial Statements and Independent Auditor's Report September 30, 2024.

j. Winter Park Community Redevelopment Agency Fiscal Year 2024 Annual Report

k. Florida State Statute 907.043 "Citizens Right to Know" Act Annual Report for the period of January 1, 2024 to December 31, 2024.

l. Audit Report No. 517 -Audit of the Air Pollution Control Trust Fund Program Fiscal Year 2024

These items were received and filled.

**I. CONSENT AGENDA (Deferred)**

**C. COUNTY ADMINISTRATOR**

1. **25-568** Approval of the Membership and Mission Review Board's recommendations for advisory board reappointments and appointments. (Agenda Development Office)

A. Agricultural Advisory Board: Reappointment of Russell L. Woodall in the landscape management or water management representative category with a term expiring December 31, 2026 and the appointment of Michael D. Patterson to succeed Bobby Beagles in the equine and/or livestock representative category with a term expiring December 31, 2025.

B. Building Codes Board of Adjustments and Appeals: Reappointment of Kimberly M. Rosier Jean-Louis in the consumer representative not from regulated professions representative category with a term expiring December 31, 2026.

C. Environmental Protection Commission: Reappointment of Karin Leissing in the licensed professional engineer representative category with a term expiring December 31, 2026 and Margaret Shan Atkins in the recognized conservation organization representative category, Kelly Eger-Smith in the environmental specialist representative category, and Peter J. Fleck in the regulated private business or municipality representative category with terms expiring December 31, 2025; the appointment of Dawson L. Amico to succeed Billy Butterfield in the agricultural interests representative category with a term expiring December 31, 2025; and the appointment of J. Gordon Spears to succeed Jared A. Gasper in the at large representative category with a term expiring December 31, 2026.

D. Health Council of East Central Florida: Appointment of Jose R. Bracero to succeed Amanda L. McDonald in the health care purchaser representative category with a term expiring September 30, 2026.

E. International Drive CRA Advisory Committee: Reappointment of Sarah Nemes in the Efficient Transportation for the Community of Central Florida, Inc. representative category with a term expiring January 1, 2027.

F. Parks and Recreation Advisory Board: Appointment of Brian Jones to succeed Brenda Kolbrich in the District 4 representative category with a term expiring June 30, 2027.

G. Tourist Development Council: Reappointment of Mayor Angie Gardner in

the elected municipal official representative category, Charles Hawkins II in the non-owner or operator not subject to the tax representative category, and Jodi Bainter in the owner subject to the tax representative category with terms expiring April 30, 2029.

Only County Administrator Consent Item 1C was considered. All other items were approved in the Consent motion.

A motion was made by Commissioner Wilson, seconded by Commissioner Uribe, to approve the Environmental Protection Commission reappointment of Karin Leissing in the licensed professional engineer representative category with a term expiring December 31, 2026 and Margaret Shan Atkins in the recognized conservation organization representative category, and Kelly Eger-Smith in the environmental specialist representative category with terms expiring December 31, 2025; further, approve the appointment of Dawson L. Amico to succeed Billy Butterfield in the agricultural interests representative category with a term expiring December 31, 2025; and further, approve the appointment of J. Gordon Spears to succeed Jared A. Gasper in the at large representative category with a term expiring December 31, 2026. The motion carried by the following vote:

**Aye:** 6 - Mayor Demings, Commissioner Wilson, Commissioner Moore, Commissioner Uribe, Commissioner Gomez Cordero, and Commissioner Martinez Semrad

**Absent:** 1 - Commissioner Scott

A motion was made by Commissioner Wilson, seconded by Commissioner Martinez Semrad to delay the decision of the reappointment of Peter J. Fleck in the regulated private business or municipality representative category with terms expiring December 31, 2025, to a future Board Meeting. The motion carried by the following vote:

**Aye:** 6 - Mayor Demings, Commissioner Wilson, Commissioner Moore, Commissioner Uribe, Commissioner Gomez Cordero, and Commissioner Martinez Semrad

**Absent:** 1 - Commissioner Scott

### **III. DISCUSSION AGENDA**

#### **A. COMMISSIONER'S REPORT**

1. **25-629** Commissioner Martinez Semrad would like to discuss a Variance Application Fee Waiver.

Board discussion ensued. County Attorney Newton and County Administrator Brooks contributed to the discussion.

This discussion item was tabled to later in the afternoon until the Board reviewed the correspondence of the Variance Application Fee Waiver for Robert Whatley, President of the Christmas Civic Association.

**B. PUBLIC WORKS DEPARTMENT**

1. **25-628** Rainfall Intensity Update. (Stormwater Management Division)

The following person addressed the Board: Brian Mack.

Board discussion ensued. County Administrator Brooks contributed to the discussion.

The Board took no action.

**C. CONVENTION CENTER**

1. **25-567** Approval of the Tourist Development Tax Sports Incentive Committee's recommendations for sports incentive funding pursuant to the terms and conditions of funding agreements between Visit Orlando and the following applicants and authorization for Visit Orlando to enter into such agreements as follows: (1) \$25,000 to the Kindred Pride Foundation to be used for marketing expenses for The Pride Cup - 2025; (2) \$40,000 to the Greater Orlando Sports Commission to offset bid fees for the 2026 USA Fencing October North America Cup; (3) \$400,000 to the Greater Orlando Sports Commission to offset bid fees for the 2025 AAU Junior National Volleyball Championships; (4) \$18,000,000 to the Greater Orlando Sports Commission to offset bid fees for a series of four World Wrestling Entertainment, Inc. and Ultimate Fighting Championship events to be held between 2026 and 2031; (5) up to \$11,000,000 to Florida Citrus Sports for bid fees for the 2027 Jacksonville Jaguars Home Football Season. (Fiscal and Operational Support Division)

The following persons addressed the Board:

- Jason Siegel
- Steve Hogan
- County Comptroller Diamond

The motion by Commissioner Martinez Semrad to separate Item number five (5) as an individual vote of consideration, died for a lack of a second.

A motion was made by Mayor Demmings, seconded by Commissioner Uribe, to approve the Tourist Development Tax Sports Incentive Committee's recommendations for sports incentive funding pursuant to the terms and conditions of funding agreements between Visit Orlando and the following applicants; and further, authorization for Visit Orlando to enter into such agreements as follows: (1) \$25,000 to the Kindred Pride Foundation to be used for marketing expenses for The Pride Cup - 2025; (2) \$40,000 to the Greater Orlando Sports Commission to offset bid fees for the 2026 USA Fencing October North America Cup; (3) \$400,000 to the Greater Orlando Sports Commission (GOSC) to offset bid fees for the 2025 AAU Junior National Volleyball Championships; (4) \$18,000,000 to the Greater Orlando Sports Commission to offset bid fees for a series of four World Wrestling Entertainment (WWE) and Ultimate Fighting Championship

(UFC) events to be held between 2026 and 2031; (5) up to \$11,000,000 to Florida Citrus Sports for bid fees for the 2027 Jacksonville Jaguars Home Football Season. The motion carried by the following vote:

**Aye:** 6 - Mayor Demings, Commissioner Wilson, Commissioner Moore, Commissioner Uribe, Commissioner Gomez Cordero, and Commissioner Scott

**Nay:** 1 - Commissioner Martinez Semrad

### III. DISCUSSION AGENDA (Tabled)

#### A. COMMISSIONER'S REPORT

1. **25-629** Commissioner Martinez Semrad would like to discuss a Variance Application Fee Waiver.

A motion was made by Commissioner Martinez Semrad, seconded by Commissioner Wilson, to approve the Variance Application Fee Waiver for Robert Whatley, President of the Christmas Civic Association in the amount of \$638. The motion carried by the following vote:

**Aye:** 7 - Mayor Demings, Commissioner Wilson, Commissioner Moore, Commissioner Uribe, Commissioner Gomez Cordero, Commissioner Martinez Semrad, and Commissioner Scott

### IV. WORK SESSION AGENDA

#### A. CORRECTIONS DEPARTMENT

1. **25-621** ICE Detainees and the Warrant Service Officer Program. (Fiscal and Operational Support Division)

Board discussion ensued.

The motion made by Commissioner Martinez Semrad, seconded by Commissioner Wilson, to draft a resolution that includes reference to a trigger with 90-day language was withdrawn.

The motion by Commissioner Martinez Semrad to move forward with challenging the constitutionality of the law, died for a lack of a second.

The Board took no action.

### V. RECOMMENDATIONS

1. **25-581** April 3, 2025, Board of Zoning Adjustment Recommendations.

A motion was made by Commissioner Scott, seconded by Commissioner Uribe, to approve the recommendations, with the exception of Case # VA-25-02-124, Chris Reed (Continued), and Case # SE-25-02-144, Mary Solik for Gulfstream Towers LLC (Appeal filed), which were pulled from the recommendations; subject to the usual right to appeal by any aggrieved party. The motion carried by the following vote:



**Aye:** 5 - Mayor Demings, Commissioner Wilson, Commissioner Uribe, Commissioner Gomez Cordero, and Commissioner Scott

**Absent:** 2 - Commissioner Moore, and Commissioner Martinez Semrad

## **VI. PUBLIC HEARINGS**

### **A. Agreement**

1. **25-422** Interlocal Agreement for Annexation of the Stonehurst Road Enclave between City of Winter Park, Florida and Orange County, Florida; District 5

**Consideration:** INTERLOCAL AGREEMENT FOR ANNEXATION OF THE STONEHURST ROAD ENCLAVE BETWEEN CITY OF WINTER PARK, FLORIDA AND ORANGE COUNTY, FLORIDA

The following persons addressed the Board:

- Matthew McKeever
- Allison McGillis

The following material was presented to the Board prior to the close of the public hearing: Exhibit 1, from Matthew McKeever.

A motion was made by Commissioner Martinez Semrad, seconded by Commissioner Wilson, to approve and execute the Interlocal Agreement for Annexation of the Stonehurst Road Enclave between the City of Winter Park, Florida and Orange County, Florida. The motion carried by the following vote:

**Aye:** 6 - Mayor Demings, Commissioner Wilson, Commissioner Moore, Commissioner Gomez Cordero, Commissioner Martinez Semrad, and Commissioner Scott

**Absent:** 1 - Commissioner Uribe

### **B. Ordinance**

2. **25-562** Amending Chapter 17, Article III, Division 4 ("Minority/Women Business Enterprise"); amending Section 17-319 ("Definitions"), amending Section 17-321 ("Contract and Subcontract Goals"); and providing for an effective date; All Districts

**Consideration:** AN ORDINANCE PERTAINING TO PROCUREMENT IN ORANGE COUNTY, FLORIDA; REVISING CHAPTER 17, ARTICLE III, DIVISION 4 ("MINORITY/WOMEN BUSINESS ENTERPRISE"); AMENDING SECTION 17-319 ("DEFINITIONS"), AMENDING SECTION 17-321 ("CONTRACT AND SUBCONTRACT GOALS"); AND PROVIDING FOR AN EFFECTIVE DATE.

A motion was made by Commissioner Scott, seconded by Commissioner Gomez Cordero, to adopt Ordinance 2025-07 pertaining to Procurement in Orange County, Florida; revising Chapter

17, Article III, Division 4 (“Minority/Women Business Enterprise”), Section 17-319 (“Definitions”) and Section 17-321 (“Contract and Subcontract Goals”) of the Orange County Code; and providing an effective date. The motion carried by the following vote:

**Aye:** 6 - Mayor Demings, Commissioner Wilson, Commissioner Moore, Commissioner Gomez Cordero, Commissioner Martinez Semrad, and Commissioner Scott

**Absent:** 1 - Commissioner Uribe

### C. Development Plan

3. **25-404**      ✓Case # CDR-22-01-011  
Scott Gentry, Kelly, Collins & Gentry, Inc., Hamlin Planned Development (PD)  
- Unified Neighborhood Plan (UNP) / Waterside at Hamlin - a portion of  
Corporate Campus Mixed-Use District 3 (CCM-3) (fka Shaw Daniels  
Infrastructure) Development Plan (DP); District 1 (Continued from April 8,  
2025)

**Consideration:** Hamlin Planned Development (PD) - Unified Neighborhood Plan (UNP) / Waterside at Hamlin - a portion of Corporate Campus Mixed-Use District 3 (CCM-3) (fka Shaw Daniels Infrastructure) Development Plan (DP), Case # CDR-22-01-011, submitted in accordance with Article II of the Orange County Subdivision Regulations; This amendment to the Development Plan (DP) is a request to construct 113 multi-family residential dwelling units on 10.78 acres. The request also includes the following waivers from Orange County Code: 1. A waiver is requested from Section 38-1501 to allow a 35' setback from the NHWE for buildings in lieu of the required 50' setback. 2. A waiver from Section 38-1501 to allow a 5' setback from NHWE for parking, paving, and pool in lieu of a 20' setback. 3. A waiver from Section 38-1390.55(a)(2) to allow a 15-foot building separation in lieu of 20 feet. 4. A waiver from Section 38-1390.16 (4)(a)(1) the link to node ratio requirements, to allow a ratio of 1 in lieu of 1.35; pursuant to Orange County Code, Chapter 38, Article VIII, Division 1, Section 38-1207 and Chapter 30, Article II, Section 30-40

**Location:** District 1; property generally located North of Summerlake Park Boulevard, south of New Independence Parkway, east of Hamlin Groves Trail, and west of Ficquette Road; Orange County, Florida (legal property description on file in Planning Division)

The following person addressed the Board: Jim Willard.

The following material was presented to the Board prior to the close of the public hearing: Exhibit 1, from Jim Willard.

A motion was made by Commissioner Wilson, seconded by Commissioner Scott, to make a finding of consistency with the Comprehensive Plan; and further, approve the request subject to the twenty-six (26) conditions of approval listed under the Development Review Committee recommendation in the Staff Report dated March 10, 2025. The motion carried by the following vote:

**Aye:** 7 - Mayor Demings, Commissioner Wilson, Commissioner Moore, Commissioner Uribe, Commissioner Gomez Cordero, Commissioner Martinez Semrad, and Commissioner Scott

**D. Substantial Change****4.     25-518     √Case # CDR-23-11-339**

Addie Mentry, AMLU Consulting, Collegiate Village Planned Development (PD), amend plan; District 5

**Consideration:** A PD substantial change to amend the approved master sign plan for the PD and request the following five (5) waivers are from Orange County Code for sign clearance, sign height, and sign area. The following waivers from Orange County Code are being requested: a. A waiver from Section 31.5-68(c) to allow for pole sign clearance to be 6' 5" in lieu of 9' for sign st IDP. b. A waiver from Section 31.5-67(h) to allow for ground sign square footage to be 132 sf in lieu of 120 square feet for sign st IDM. c. A waiver from Section 31.5-76(c) to allow for directional signage height to be 8' 11 5/8" in lieu of 6' for sign PD1. d. A waiver from Section 31.5-76(b) to allow for directional signage square footage to be 10.36 square feet in lieu of 6 square feet for sign PD. e. A waiver from Section 31.5-76(b) to allow for directional signage square footage to be 18.83 square feet in lieu of 6 square feet for sign PD1; pursuant to Orange County Code, Chapter 38, Article VIII, Division 1, Section 38-1207.

**Location:** District 5; property generally located South of University Boulevard / West of Alafaya Trail; Orange County, Florida (legal property description on file in Planning Division)

The following person addressed the Board: Addie Mentry.

A motion was made by Commissioner Martinez Semrad, seconded by Commissioner Gomez Cordero, to make a finding of consistency with the Comprehensive Plan; and further, approve the substantial change request subject to the thirteen (13) conditions of approval listed under the Development Review Committee recommendation in the Staff Report dated March 25, 2025. The motion carried by the following vote:

**Aye:**     7 - Mayor Demings, Commissioner Wilson, Commissioner Moore, Commissioner Uribe, Commissioner Gomez Cordero, Commissioner Martinez Semrad, and Commissioner Scott

**E. Preliminary Subdivision Plan****5.     25-525     √Case # PSP-23-09-288**

Garrett George, CESO Inc., Dean Road DDCM Townhomes (fka Union Park Condominiums) PD / Dean Road DDCM Townhomes PSP; District 5

**Consideration:** Dean Road DDCM Townhomes (fka Union Park Condominiums) PD / Dean Road DDCM Townhomes Preliminary Subdivision Plan, Case # PSP-23-09-288, submitted in accordance with Orange County Code, Chapter 34, Article III, Section 34-69 and Chapter 30, Article III, Section 30-89; This Preliminary Subdivision Plan (PSP) is a request to subdivide 10.65 acres in order to construct 46 single-family attached residential dwelling units

**Location:** District 5; property generally located North of Elm Street / West of Dean Road; Orange County, Florida (legal property description on file in Planning Division)

The following persons addressed the Board:

- Deborah Leatherland
- Luis Herrera

A motion was made by Commissioner Martinez Semrad, seconded by Commissioner Uribe, to continue the public hearing until May 20, 2025, at 2:00 p.m. The motion carried by the following vote:

**Aye:** 7 - Mayor Demings, Commissioner Wilson, Commissioner Moore, Commissioner Uribe, Commissioner Gomez Cordero, Commissioner Martinez Semrad, and Commissioner Scott

#### **F. Planning and Zoning Commission Rezoning Board-Called**

**6.     25-549           √Case # RZ-25-01-051**

Nick Houndonougbo, Ashkyd, LLC, February 20, 2025; District 2

**Consideration:** Request to re-zone the subject property from R-1A Restricted (Single-Family Dwelling District) to R-1 Restricted (Single-Family Dwelling District) and remove the existing restriction that limits development to no more than 10 dwelling units in order to build no more than 12 single-family dwelling units.

**Location:** District 2; property located at 849 N. Thompson Road; generally located on the east side of N. Thompson Road, north of E. Sandpiper Street, and south of Orchard Drive; Orange County, Florida (legal property description on file Planning Division)

A motion was made by Commissioner Moore, seconded by Commissioner Uribe, to continue the public hearing until May 20, 2025, at 2 p.m. The motion carried by the following vote:

**Aye:** 7 - Mayor Demings, Commissioner Wilson, Commissioner Moore, Commissioner Uribe, Commissioner Gomez Cordero, Commissioner Martinez Semrad, and Commissioner Scott

#### **G. Ordinance/Comprehensive Plan – Adoption of Small-Scale Amendments, Ordinance, and Concurrent Rezoning**

**7.     25-553           Adoption of Future Land Use Map Amendment SS-24-01-120 and Text Amendment 24-01-FLUE-4, Ordinance, and Concurrent Rezoning LUP-23-03-077, Kendell Keith, Oak Hill Planning**

**a. Amendment SS-24-01-120**

**Consideration:** To change the Future Land Use designation from Planned Development - Commercial / Office (PD-C/O) to Planned Development - Commercial (PD-C) and a text amendment to FLU8.1.4 to amend the development program, pursuant to Part II, Chapter 163, Florida Statutes and Orange County Code Chapter 30

**Location:** District 3; properties located at 1701, 1709, 1710, and 1717 Harrell Road; generally located south of E. Colonial Drive and west of SR 417; Orange County, Florida (legal property

description on file in Planning Division)

And

b. Amendment 24-01-FLUE-4

**Consideration:** Text Amendment to Future Land Use Element Policy FLU8.1.4 amending the development program

And

c. Ordinance for Proposed Amendment

**Consideration:** An Ordinance pertaining to Comprehensive Planning in Orange County, Florida; Amending the Orange County Comprehensive Plan, commonly known as the "2010-2030 Comprehensive Plan," as amended, by adopting Small-Scale development amendments pursuant to Section 163.3187, Florida Statutes; and providing effective dates.

And

d. Rezoning LUP-23-03-077

**Consideration:** Request to rezone approximately 6.23 acres from A-2 to PD in order to allow for 120 transitional housing units, 120 emergency housing units, 9,000 square feet for a drug treatment center and associated office use, and 9,000 square feet for educational facilities and associated office use; pursuant to Part II, Chapter 163, Florida Statutes and Orange County Code Chapter 30.

**Location:** District 3; properties located at 1701, 1709, 1710, and 1717 Harrell Road; generally located south of E. Colonial Drive and west of SR 417; Orange County, Florida (legal property description on file in Planning Division)

The following persons addressed the Board:

- Kendell Keith
- Yulia Vasiliadis
- Ana Gonzalez
- Carolina Mejia
- Frank Vassell
- Jaime Davidson
- Marcos Diaz

The following materials were presented to the Board prior to the close of the public hearing:

- Exhibit 1, from Yulia Vasiliadis
- Exhibit 2, from Yulia Vasiliadis

A motion was made by Commissioner Uribe, seconded by Commissioner Scott, to continue the public hearing until June 3, 2025, at 2 p.m. The motion carried by the following vote:

**Aye:** 7 - Mayor Demings, Commissioner Wilson, Commissioner Moore, Commissioner Uribe, Commissioner Gomez Cordero, Commissioner Martinez Semrad, and Commissioner Scott

#### **H. Comprehensive Plan – Adoption of Regular Cycle Staff-Initiated Text Amendments, and Ordinances**

**8. 25-554** Adoption for Staff-Initiated Comprehensive Plan Text & Map Amendment 2024-2-B-CP-1 and Ordinance

a. Amendment 2024-2-B-CP-1

**Consideration:** Kilgore Road Rural Residential Enclave, Text and map amendments to the Future Land Use Element and Future Land Use Map Series of the Comprehensive Plan, to amend existing policies to create the Kilgore Road Rural Residential Enclave and add Map 25(f), to the Future Land Use Map Series.

And

b. Ordinance for Proposed Text and Map Amendment

**Consideration:** AN ORDINANCE PERTAINING TO COMPREHENSIVE PLANNING IN ORANGE COUNTY, FLORIDA; AMENDING THE ORANGE COUNTY COMPREHENSIVE PLAN, COMMONLY KNOWN AS THE “2010-2030 COMPREHENSIVE PLAN,” AS AMENDED, BY ADOPTING AMENDMENTS PURSUANT TO SECTION 163.3184(3), FLORIDA STATUTES, FOR THE 2024 CALENDAR YEAR (SECOND CYCLE); AND PROVIDING EFFECTIVE DATES.

This public hearing was canceled.

**9. 25-556** Adoption of Staff-Initiated Comprehensive Plan Text & Map Amendment 2024-2-B-CP-2 and Ordinance

a. Amendment 2024-2-B-CP-2

**Consideration:** Text and map amendments to the Future Land Use Element and Future Land Use Map Series of the Comprehensive Plan, to amend existing policies to reduce the size of the existing Lake Pickett Study Area and to amend Map 22, of the Future Land Use Map Series.

And

b. Ordinance for Proposed Text and Map Amendment

**Consideration:** AN ORDINANCE PERTAINING TO COMPREHENSIVE PLANNING IN ORANGE COUNTY, FLORIDA; AMENDING THE ORANGE COUNTY COMPREHENSIVE

PLAN, COMMONLY KNOWN AS THE "2010-2030 COMPREHENSIVE PLAN," AS AMENDED, BY ADOPTING AMENDMENTS PURSUANT TO SECTION 163.3184(3), FLORIDA STATUTES, FOR THE 2024 CALENDAR YEAR (SECOND CYCLE); AND PROVIDING EFFECTIVE DATES.

This public hearing was canceled.

**10.     25-555           Adoption of Staff-Initiated Comprehensive Plan Text & Map Amendment  
2024-2-B-CP-3 and Ordinance**

**a. Amendment 2024-2-B-CP-3**

**Consideration:** Text and map amendments to the Future Land Use Element and Future Land Use Map Series of the Comprehensive Plan, amending policies to reflect the adoption of Section 506. - Rural Boundary and Rural Area, of the Orange County Charter establishing the Rural Boundary and Rural Area and adopting Map 5b, to the Future Land Use Map Series

And

**b. Ordinance for Proposed Text and Map Amendment**

**Consideration:** AN ORDINANCE PERTAINING TO COMPREHENSIVE PLANNING IN ORANGE COUNTY, FLORIDA; AMENDING THE ORANGE COUNTY COMPREHENSIVE PLAN, COMMONLY KNOWN AS THE "2010-2030 COMPREHENSIVE PLAN," AS AMENDED, BY ADOPTING AMENDMENTS PURSUANT TO SECTION 163.3184(3), FLORIDA STATUTES, FOR THE 2024 CALENDAR YEAR (SECOND CYCLE); AND PROVIDING EFFECTIVE DATES.

This public hearing was canceled.

**IV.    WORK SESSION AGENDA (Continued)**

**B. PUBLIC WORKS DEPARTMENT**

**1.       25-612           Chuluota Road Roadway Conceptual Analysis Study. (Transportation  
Planning Division)**

Board discussion ensued. Deputy County Administrator Weiss contributed to the discussion.

The Board took no action.

√ The notated public hearing is quasi-judicial in nature. As such, any verbal or written communication with a member of the Board of County Commissioners prior to today's quasi-judicial hearing should be disclosed on the record or made a part of the record during the public hearing by or on behalf of the party who communicated with the Board member to allow any interested party an opportunity to inquire about or respond to such communication. Failure to disclose any such communication may place the party who ultimately prevails at the quasi-judicial hearing at risk of having the Board's decision overturned in a court of law due to prejudice against the party who was not privy to the ex parte communication.

Information regarding meetings held at the County Administration Building between any member of the Board and an outside party may be obtained at <https://www.ocfl.net/OpenGovernment/MeetingsReport.aspx>

ADJOURNMENT: 7:02 p.m.

ATTEST:

\_\_\_\_\_  
County Mayor Jerry L. Demings

Date: \_\_\_\_\_

ATTEST SIGNATURE:

\_\_\_\_\_  
Phil Diamond  
County Comptroller as Clerk

\_\_\_\_\_  
Deputy Clerk

\*\*\*\*\*

Any person wishing to appeal any decision made by the Board of County Commissioners at this meeting will need a record of the proceedings. For that purpose, such person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act (ADA), if any person with a disability as



defined by the ADA needs special accommodation to participate in this proceeding, then not later than two (2) business days prior to the proceeding, he or she should contact the Orange County Communications Division at (407) 836-5517.

Para mayor información en español, por favor llame al (407) 836-3111. Si w bezwen èd nan lang Kreyòl oswa sèvis tradiksyon, tanpri rele (407) 836-3111.

NOTE: Reports from the County Mayor, the County Commissioners, the County Administrator, and the County Attorney may be presented at unscheduled times throughout the day, depending on the length of time required for advertised public hearings.

Copies of Specific Project Expenditure Reports and Relationship Disclosure Forms are not included with agenda items unless there is a listed expenditure or disclosure. Copies of these completed reports and forms may be obtained by contacting the relevant Department/Division Office.

\*\*With respect to informational items, Board action is neither required nor necessary, and Board approval (or disapproval) is not to be implied.