



**Interoffice Memorandum**

September 17, 2020

**TO:** Mayor Jerry L. Demings  
and the Board of County Commissioners

**FROM:** Carrie Mathes, CFCM, CPPO, C.P.M., Manager, Procurement  
Division

**CONTACT:** Rich Steiger, FMA, Manager, Facilities Management Division  
407-836-7473

**SUBJECT:** Award of Invitation for Bids, Y20-1074-KB, Commercial Doors and  
Gates Preventative Maintenance and Repairs

**ACTION REQUESTED:**

Approval to award Invitation for Bids Y20-1074-KB, Commercial Doors and Gates Preventative Maintenance and Repairs, to the low responsive and responsible bidder by lot, for a one-year term, in the estimated contract award amounts listed below. Further request authorization for the Procurement Division to renew the contract for four additional one-year terms.

	BIDDER	ESTIMATED CONTRACT AWARD AMOUNT
LOT A	C&D Industrial Maintenance LLC	\$474,700
LOT B	C&D Industrial Maintenance LLC	\$230,000

**PROCUREMENT:**

This contract will provide repairs and preventative maintenance for commercial doors and gates County wide.

**FUNDING:**

Funding is available in account numbers 0001-043-1713-3810, 0001-043-1715-3810, 0001-043-1717-3810, 0001-043-1718-3810, and 0001-043-1719-3810.

**APPROVALS:**

The Facilities Management Division and Business Development Division concur with this recommendation.

Award of Invitation for Bids, Y20-1074-KB, Commercial Doors and Gates  
Preventative Maintenance and Repairs

REMARKS:

Two bids were received in response to the Invitation to Bids and were evaluated for price, responsiveness, and responsibility. Price reasonableness has been established based on comparison to current contracted rates and the County's estimated cost. DH Pace Door Services Group, A DH Pace Company Inc. was deemed non-responsive due to changing the special terms and conditions of the solicitation. Therefore, award is recommended to C&D Industrial Maintenance LLC.

<u>Bid tabulation follows:</u>	<u>Estimated Lot A Total Price</u>	<u>Estimated Lot B Total Price</u>
C&D Industrial Maintenance LLC	\$474,700	\$230,000
DH Pace Door Services Group, A DH Pace Company Inc.	Non-Responsive	Non-Responsive




Interoffice Memorandum

**BUSINESS DEVELOPMENT DIVISION**

September 8, 2020

TO: Kathy Bozeman, Contracting Agent  
Procurement Division

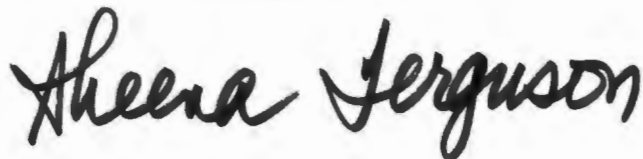
FROM: Kesi Warren, Senior Contract Administrator   
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: **IFB #Y20-1074-KB, Commercial Doors and Gates Preventative Maintenance and Repair (Lot A)**

The Business Development Division evaluated the **one bid** submitted for this project. **The bidder is not an** Orange County Certified Minority/Women Business Enterprise (M/WBE) firms. At the time of bid openings there were at least four firms certified at the prime level for the scope of service. The bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 cannot be applied.

c: Sheena Ferguson, Manager, Business Development Division






Interoffice Memorandum

**BUSINESS DEVELOPMENT DIVISION**

September 8, 2020

TO: Kathy Bozeman, Contracting Agent  
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator   
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: **IFB #Y20-1074-KB, Commercial Doors and Gates Preventative Maintenance and Repair (Lot B)**

The Business Development Division evaluated the **one bid** submitted for this project. **The bidder is not an** Orange County Certified Minority/Women Business Enterprise (M/WBE) firms. At the time of bid openings there were at least four firms certified at the prime level for the scope of service. The bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 cannot be applied.

c: Sheena Ferguson, Manager, Business Development Division

