



Interoffice Memorandum

April 10, 2023

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

FROM: Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II,
Procurement Division

CONTACT: Hector Clemente, Manager, Facility Operations Division, Orange
County Convention Center
407-685-9820

SUBJECT: Award of Invitation for Bids Y23-184-TF Grease Traps/Lift Station
Cleaning, Maintenance, and Repair at the Orange County Convention
Center

ACTION REQUESTED:

Approval to award Invitation for Bids Y23-184-TF Grease Traps/Lift Station Cleaning, Maintenance, and Repair at the Orange County Convention Center, to the low responsive and responsible bidder, Brownie's Septic and Plumbing, LLC., in the estimated contract award amount of \$1,916,775 for a three-year term. Further request authorization for the Procurement Division to renew the contract for two additional one-year terms.

In the event the bidder recommended above fails to achieve timely compliance with pre-award deliverables, as defined in the Invitation for Bids, including, but not limited to, M/WBE participation sub-contract agreements, State Division of Corporations registration, E-Verify, insurance and bonds, further request authorization for the Procurement Division to award to the next low responsive and responsible bidder as listed in the bid tabulation herein, to the extent practicable and advantageous to the County.

PURPOSE:

This contract will provide preventative maintenance and repair services to ensure the proper and continued operation of commercial-grade grease traps and components, oil/sand separators, storm drains, and lift stations at the Orange County Convention Center.

FUNDING:

Funding is available in account number 4430-035-0931-3810.

APPROVALS:

The Orange County Convention Center and Business Development Division concur with this recommendation.

Award of Invitation for Bids Y23-184-TF Grease Traps/Lift Station Cleaning, Maintenance,
and Repair at the Orange County Convention Center

Page 2

REMARKS:

Four bids were received in response to this Invitation for Bids and were evaluated for responsiveness, responsibility, and price reasonableness. The Convention Center performed a technical evaluation of the bids and determined that Brownie's Septic and Plumbing Services, LLC meets the requirements of the solicitation, the bid prices are reasonable, and they have a satisfactory record of performance. Therefore, the award is recommended to Brownie's Septic and Plumbing, LLC.

The bid tabulation is as follows:

Bidders	Total Estimated Annual Cost	Total Estimated Three-Year Cost
Brownie's Septic and Plumbing, LLC	\$638,925.00	\$1,916,775.00
Averett Septic Tank Co., Inc.	\$663,091.50	\$1,989,274.50
C Von Company, Inc. dba HOODZ of Orlando	\$813,900.00	\$2,441,700.00
Cloud 9 Services Group, LLC	\$1,009,013.00	\$3,027,039.00



Interoffice Memorandum

BUSINESS DEVELOPMENT DIVISION

April 10, 2023

TO: Tiffany Fulse, Contracting Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

**PROJECT: IFB #Y23-184-TF, Grease Traps /Lift Station Cleaning,
Maintenance, and Repair at The Orange County
Convention Center**

The Business Development Division evaluated the **four bids** submitted for this project. **None** of the bidders are an Orange County Certified Minority/Women Business Enterprise (M/WBE) firms. At the time of bid opening, there was no M/WBE availability. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 cannot be applied.

Also, I confirm my recommendation is free of conflicts of interest.

c: Sheena Ferguson, Manager, Business Development Division

VaSantha Raysor, BDD Administrator

4/10/2023