




February 4, 2020

TO: Mayor Jerry L. Demings  
and the Board of County Commissioners

FROM:  Carrie Mathes, CFCM, CPPO, C.P.M. Manager, Procurement Division

Contact: Sara Flynn-Kramer, Manager, Capital Projects Division  
(407) 836-0048

SUBJECT: Consultant Selection, Request for Proposals Y20-811-RC,  
Design Services for Orange County Animal Services Facility

**RECOMMENDATION:**

Selection of Bacon Group, Inc. to provide Design Services for Orange County Animal Services Facility, Request for Proposals Y20-811-RC. Further, request the Board to authorize the Procurement Division to negotiate and execute the final contract, provided that it does not exceed the budget of \$2,500,000.

Proposals were evaluated by the Procurement Committee on January 22, 2020. Commissioner Victoria P. Siplin was assigned to the Procurement Committee.

**PURPOSE:**

The purpose of this contract is to select a firm to provide design services for Orange County Animal Services facility.

**DISCUSSION:**

The project consists of design services for a new animal services facility of approximately 50,000–70,000 square feet. The new facility will include administrative/office spaces, separate feline and canine adoption areas, separate feline and canine kennel areas, isolation areas/canine holding areas, surgery/operating rooms, surrender area, and interaction yards. Utilities, including sanitary and water, will be designed to accommodate the anticipated needs of the building functions and meet code requirements.

Page 2 of 2

Consultant Selection, Request for Proposals Y20-811-RC, Design Services for Orange County Animal Services Facility

The Consultant will perform the following services:

1. Project Program Development
2. Project Data/Information Gathering
3. Design Development
4. Bidding Services
5. Construction Contract Documents
6. Technical Support Services
7. Contract Administration

Two proposals were received in response to the Request for Proposals (RFP). The Procurement Committee evaluated the proposals in accordance with the criteria set forth in the RFP. The Proposal submitted by MLM-Martin Architects, Inc. scored too low for Board consideration.

Consensus scores from the Procurement Committee are attached.

RFP# Y20-811-RC

DESIGN SERVICES FOR ORANGE COUNTY ANIMAL SERVICES FACILITY

WEIGHT: 1= Poor 2= Below Avg. 3= Average 4= Above 5= Excellent  FIRM NAME:	PROJECT MANAGER		PROJECT TEAM		M/WBE PARTICIPATION		LOCATION		VOLUME		SCOPE		VETERAN S	DISPL. WORKER	TOTAL
	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	BONUS POINTS	BONUS POINTS	
Bacon Group, Inc.	5.00	125.00	4.00	60.00		37.50	2.00	20.00	5.00	25.00	5.00	150.00	2.00	-	419.50



**INTEROFFICE MEMORANDUM**

January 3, 2020

TO: Rochelle Chambers, Contracting Agent  
Procurement Division

FROM: *Chayla German* Chayla German, Senior Contract Administrator  
Business Development Division

SUBJECT: Business Development Division M/WBE Proposal Evaluation

PROJECT: Y20-811-RC/ Design Services for Orange County Animal Services Facility

APPROVED: *Sheena Ferguson*

The M/WBE participation goal for this RFP is 27% and the M/WBE Employment Workforce goal is 18% minority, 6% women. Listed below are respondents to the subject RFP with their sub-consultants and M/WBE participation.

1. Bacon Group, Inc.  
**MAJORITY PRIME**

M/WBE Sub-consultant(s)	M/WBE Classification	Projected %	Sub-consultants Role
Borrelli + Partners, Inc.	MBE-HM (2)	22%	Associate Architect and Landscape Architect
SGM Engineering, Inc.	MBE- AM Asian Pac ( 4)	20%	Mechanical, Electrical, Plumbing, Fire Protection Engineers
Master Consulting Engineers, Inc.	MBE-HM (2)	10%	Structural Engineering
Montgomery Consulting Group, Inc.	WBE-WF (6)	3%	Cost Estimating

Total M/WBE Participation Proposed: 55%  
M/WBE Sub consultant participation Weighted Score: 37.5

Total M/WBE Workforce: 0%  
 Total WBE Workforce: 75%  
 Minority Workforce and Women Workforce Weighted Score: 0

**Total M/WBE Participation Weighted Score: 37.5**

Registered Service-Disabled Veteran(s) (SDV) Sub-consultant	Projected	SDV Sub-consultant Role
Gator Engineering & Aquifer Restoration, Inc. (GEAR)	1%	Environmental Engineering

Registered SDV(s) Proposed: 1  
 SDV Bonus Points: 2  
  
 Displaced Worker(s) Proposed: 0  
 Displaced Worker(s) Bonus Points: 0  
  
**Total Bonus Points: 2**  
*(Includes SDV & Displaced workers)*

2. MLM-Martin Architects, Inc.  
**Minority Prime**

M/WBE Sub-consultant(s)	M/WBE Classification	Projected %	Sub-consultants Role
Bowen Engineering Corporation	MBE-HM (2)	10%	Structural Engineering
Bobes Associates Consulting Engineering, Inc.	MBE-HM (2)	8%	Mechanical
SGM Engineering, Inc.	MBE- AM Asian Pac ( 4)	8%	Electrical Telecommunications Systems
Coyle & Caron, Inc.	WBE- WF (6)	4%	Landscape/Irrigation
Montgomery Consulting Group, Inc.	WBE-WF (6)	2%	Cost Estimating/Scheduling

Total M/WBE Participation Proposed: 32%  
 M/WBE Sub consultant participation Weighted Score: 37.5

Total M/WBE Workforce: 40%  
 Total WBE Workforce: 30%  
 Minority Workforce and Women Workforce Weighted Score: 37.5

**Total M/WBE Participation Weighted Score: 75**

Registered Service-Disabled Veteran(s) (SDV) Sub-consultant	Projected	SDV Sub-consultant Role
Above Group, Inc.	6%	Fire Protection/Plumbing

Registered SDV(s) Proposed: 1  
 SDV Bonus Points: 2  
 Displaced Worker(s) Proposed: 0  
 Displaced Worker(s) Bonus Points: 0  
**Total Bonus Points: 2**  
*(Includes SDV & Displaced workers)*