



Interoffice Memorandum

October 5, 2020

TO: Mayor Jerry L. Demings
and the Board of County Commissioners

FROM: Carrie Mathes, CFCM, CPPO, C.P.M., Manager, Procurement Division

CONTACT: Richard Steiger, FMA, Manager, Facilities Management Division
(407) 836-7473

SUBJECT: Approval of Contract, Request for Proposals Y20-1067-AH, Plumbing Services

RECOMMENDATION:

Approval of Contract, Request for Proposals Y20-1067-AH, Plumbing Services, with Frank Gay Services, LLC for Lots A, B, and C, in the contract amounts below. Request authorization for the Procurement Division to execute the contracts within the following budgets for the term of one year. Further request authorization for the Procurement Division to renew the contracts for four additional one-year terms.

Lot	Description	Annual Fee Proposal
Lot A	Facilities Management	\$640,000
Lot B	Orange County Convention Center	\$640,000
Lot C	Utilities, Fire Rescue, and other County Sites	\$478,750

The proposals were evaluated by the Procurement Committee on September 22, 2020. Commissioner Christine Moore was assigned to the Procurement Committee.

PROCUREMENT:

This contract will provide plumbing and related services to various locations throughout Orange County, including Facilities Management, Fire Rescue, and the Orange County Convention Center. Services performed under this contract shall include, but are not limited to, installation of plumbing fixtures and replacements and repairs of various plumbing systems inside and outside of buildings.

FUNDING:

Funding is available in account numbers 0001-043-1713-3810, 0001-043-1715-3810, 0001-043-1717-3810, 0001-043-1718-3810, 0001-043-1719-3810, 4430-035-0922-3810, 4420-038-1301-3810, 4420-038-1310-3810, 4420-038-1359-3810, 4410-038-1013-3810, 4410-038-1031-3810, and 1009-034-0672-3810.

REMARKS:

Three proposals were received and evaluated in response to this Request for Proposals (RFP). To ensure an open and competitive solicitation process, the RFP was posted on the Orange County website and the Negometrix portal. It was the County's intent to make awards per lot as follows:

Lot A – Facilities Management – one award

Lot B – Orange County Convention Center – one award

Lot C – Utilities, Fire Rescue and Other County Sites – one award

The solicitation and issued addenda established that though this was the County's intent, in the event competition was limited, prohibiting the rationale mentioned above, Proposers could then be awarded more than one lot. Frank Gay Services, LLC was the only proposer that scored high enough for Board consideration and is recommended for award of Lots A, B, and C. Brownie's Septic and Plumbing, Inc. and Ellis Mechanical Corporation scored too low for Board consideration.

Consensus scores of the Procurement Committee are attached.

Procurement Committee Meeting - September 22, 2020
RFP #Y20-1067-AH, Plumbing Services

CRITERIA	Qual. of Staff	Qual of Firm	Technical Approach	Location	M/WBE	Displaced Workers (B)	SDV (B)	Fee Proposal LOT A	Fee Proposal LOT B	Fee Proposal LOT C	Total Weighted Points LOT A	Total Weighted Points LOT B	Total Weighted Points LOT C
Weighted Value	15	15	20	10	10	5	15	30	30	30	120	120	120
							(B) Indicates Bonus Points (Maximums Bonus Points Above)						
Brownie's Septic & Plumbing, Inc.	30.00	30.00	40.00	50.00	0.00	0.00	0.00	116.36	122.68	122.49	266.36	272.68	272.49
Ellis Mechanical Corporation	35.00	40.00	33.33	50.00	25.00	0.00	0.00	60.00	60.00	60.00	243.33	243.33	243.33
Frank Gay Services, LLC	40.00	65.00	73.33	50.00	0.00	0.00	0.00	90.00	90.00	90.00	318.33	318.33	318.33



INTEROFFICE MEMORANDUM

September 8, 2020

TO: Alina Hernandez Fernandez, Contracting Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator *PK*
Business Development Division

SUBJECT: Business Development Division M/WBE Proposal Evaluation

PROJECT: Y20-1067-AH / Plumbing Services

APPROVED: *Sheena Ferguson*

Below are the respondents to the subject RFP with their firm's certified Minority/Women Business Enterprise (M/WBE) sub-consultants, Minority Business Enterprise Workforce and Women Business Enterprise goals:

1. Brownie's Septic & Plumbing, Inc.
MAJORITY PRIME

M/WBE Sub-consultant(s)	M/WBE Classification	Projected %	Sub-consultants Role
*			

*The Schedule of Sub-Contracting – M/WBE Participation Form indicates that the proposer will perform all the work with their forces.

Total M/WBE Participation Proposed: 0%

M/WBE Sub consultant participation Weighted Score: 0

Total M/WBE Workforce: 63%

Total WBE Workforce: 0%

Minority Workforce and Women Workforce Weighted Score: 0

Total M/WBE Participation Weighted Score: 0

Registered Service-Disabled Veteran(s) (SDV) Sub-consultant	Points	SDV Sub-consultant Role
*		

*The Schedule of Sub-Contracting – SDV Participation Form is blank. Therefore, the evaluator cannot assess bonus points.

Registered SDV(s) Proposed: 0
SDV Bonus Points: 0

*Displaced Worker(s) Proposed: 0
Displaced Worker(s) Bonus Points: 0

*No Displaced Workers indicated on the form submitted

Total Bonus Points: 0
(Includes SDV & Displaced workers)

2. Ellis Mechanical Corporation
MAJORITY PRIME

M/WBE Sub-consultant(s)	M/WBE Classification	Projected %	Sub-consultants Role
*			

*The Schedule of Sub-Contracting – M/WBE Participation and Letter of Intent Forms were not submitted with the proposal. Therefore, the evaluator cannot assess points.

Total M/WBE Participation Proposed: 0%
M/WBE Sub consultant participation Weighted Score: 0

Total M/WBE Workforce: 20%
Total WBE Workforce: 10%
Minority Workforce and Women Workforce Weighted Score: 25

Total M/WBE Participation Weighted Score: 25

Registered Service-Disabled Veteran(s) (SDV) Sub-consultant	Points	SDV Sub-consultant Role
*		

*The Schedule of Sub-Contracting – SDV Participation and Letter of Intent Forms were not submitted with the proposal. Therefore, the evaluator cannot assess bonus points.

Registered SDV(s) Proposed: 0
SDV Bonus Points: 0

*Displaced Worker(s) Proposed: 0
Displaced Worker(s) Bonus Points: 0

*The Displaced Worker form was not submitted with the proposal. Therefore the evaluator cannot assess bonus points.

Total Bonus Points: 0
(Includes SDV & Displaced workers)

3. Frank Gay Services, LLC
 MARJORITY PRIME

M/WBE Sub-consultant(s)	M/WBE Classification	Projected %	Sub-consultants Role
*			

*The Schedule of Sub-Contracting – M/WBE Participation Form indicates that the proposer will perform all the work with their forces. The Letter of Intent form is blank with a line marked through it.

Total M/WBE Participation Proposed: 0%
 M/WBE Sub consultant participation Weighted Score: 0

Total M/WBE Workforce: 50%
 Total WBE Workforce: 01%
 Minority Workforce and Women Workforce Weighted Score: 0

Total M/WBE Participation Weighted Score: 0

Registered Service-Disabled Veteran(s) (SDV) Sub-consultant	Points	SDV Sub-consultant Role
*		

*The Schedule of Sub-Contracting – SDV Participation and Letter of Intent Forms are blank with a line marked through them. Therefore, the evaluator cannot assess bonus points.

Registered SDV(s) Proposed: 0
 SDV Bonus Points: 0

*Displaced Worker(s) Proposed: 0
 Displaced Worker(s) Bonus Points: 0

*The Displaced Worker Form is blank with a line marked through it. Therefore, the evaluator cannot assess bonus points.

Total Bonus Points: 0
(Includes SDV & Displaced workers)