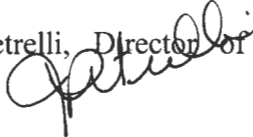




INTEROFFICE MEMORANDUM

DATE: August 6, 2019

TO: Mayor Jerry L. Demings
-AND-
Board of County Commissioners

FROM: John L. Petrelli, Director of Risk Management and Professional Standards 

SUBJECT: Letter of Credit Commission and Fees Payment Approval

AGENDA ITEM

During the loss years of October 1, 2000 through September 30, 2003 the County purchased workers' compensation coverage via large-deductible commercial insurance policies. These policies were underwritten by United States Fidelity & Guarantee Company (Travelers). Since these policies provided coverage from dollar one of any claim, the carriers required the County to post a letter of credit for the self-insured portion of the deductible. The letter of credit amount was based on the total outstanding claims and has been reduced as the outstanding liabilities have been reduced. This letter of credit renews annually and is subject to periodic commissions and renewal fees. The current face amount is as follows:

United States Fidelity & Guarantee Co. (Travelers)..... \$2,930,000

Action Requested:

Authorization to pay SunTrust Bank for Letter of Credit Commissions and Fees in the approximate amount of \$31,000.

JLP/smm