




**Interoffice Memorandum**

August 23, 2023

TO: Mayor Jerry L. Demings  
-AND-  
County Commissioners

FROM:  Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II,  
Procurement Division

CONTACT: Eduardo Avellaneda, M.S., P.E., Manager II, Roads and Drainage Division  
407-836-7871

SUBJECT: Approval of Amendment No. 5, Contract Y20-1011, Right-of-Way Mowing -  
Zellwood

ACTION REQUESTED:

Approval of Amendment No. 5, Contract Y20-1011, Right-of-Way Mowing – Zellwood, with Lawnwalker Services, Inc., in the amount of \$40,000, for a revised total estimated contract amount of \$1,378,157.80.

PROCUREMENT:

This amendment will extend the contract for the period of September 17, 2023 through October 31, 2023, and add funding to support services during the contract extension period to ensure continuity of services while a procurement process is completed.

FUNDING:

Funding is available in account number 1002-072-2906-3816.

APPROVALS:

The Roads and Drainage Division concurs with this recommendation.

REMARKS:

On April 7, 2020, the Board authorized award of Contract Y20-1011 to Lawnwalker Services, Inc., in the amount of \$453,530 for the base year, renewable for option years one and two.

Previous contract amendments are as follows:

Amendment No. 1: Renewed the contract for Option Year 1 from May 17, 2021 through May 16, 2022 in the amount \$411,650.

- Amendment No. 2: Renewed the contract for Option Year 2 from May 17, 2022 through May 16, 2023 in the amount \$409,256.
- Amendment No. 3: Extended the contract from May 17, 2023 through August 16, 2023, to ensure continuity of services while the County transitions to a new contracted vendor. Added funds in the amount of \$63,721.80, for a revised total estimated contract amount of \$1,338,157.80 for Option Year 2.
- Amendment No. 4: Extended the contract from August 17, 2023 through September 16, 2023, to ensure continuity of services while the County transitions to a new contracted vendor. No change to contract total.