



July 15, 2019

TO: Mayor Jerry L. Demings  
and the Board of County Commissioners

FROM: Carrie Mathes, Manager, Procurement Division

CONTACT: Rich Steiger, Manager, Facilities Management Division  
407-836-7473

SUBJECT: Award of Invitation for Bids Y19-1130-PD, Operation and Service of Small Water and Waste Water Plants

ACTION REQUESTED:

Approval to award Invitation for Bids Y19-1130-PD, Operation and Service of Small Water and Waste Water Plants, to the sole responsive and responsible bidder, US Water Services Corporation in the estimated contract award amount of \$527,033.52 for a 3-year term. Further request authorization for the Procurement Division to renew the contract for two additional 1-year terms.

PROCUREMENT:

This contract will provide licensed operators, materials, and equipment to operate and maintain small water treatment and wastewater treatment plants for various sites throughout the County.

FUNDING:

Funding is available in account numbers 0001-043-1715-3810, 0001-043-1719-3810, and 1009-037-0672-3710.

APPROVALS:

The Facilities Management Division and Business Development Division concur with this recommendation.

REMARKS:

One bid was received in response to this Invitation for Bids (IFB) and was evaluated for price, responsiveness, and responsibility. US Water Services Corporation is the sole responsive and responsible bidder. This is a very specialized service requiring license and certification as required by the Florida Administrative Code Rule 62-602 and 62-699.310.

Award of Invitation for Bids Y19-1130-PD, Operation and Service of Small Water and Waste Water Plants

This service shall provide licensed operators, tools, equipment, chemicals, testing, training, consulting, and technical services in support of the operation and maintenance of small water treatment plants/systems, well water systems, wastewater treatment plants, and lift stations at Orange County Government facilities. This service will ensure these plants meet the standards as set by the Florida Administrative Code, Florida Department of Environmental Protection, Florida Department of Health, and American Water Works Association. Staff has determined that the prices are fair and reasonable when compared to the same or similar service in the current and prior contracts.

To ensure an open and competitive bid process, the IFB was posted on the Orange County website. A query from staff to known sources who declined to bid resulted in the following findings:

- Infromark – Declined to submit a bid due to the small size of the locations
- Woodard & Curran –failed to respond to inquiry
- Burleson Water Services, LLC–failed to respond to inquiry

Bid tabulation is as follows:

<u>Bidder</u>	<u>Total Bid</u>
US Water Services Corporation	\$527,033.52




Interoffice Memorandum

**BUSINESS DEVELOPMENT DIVISION**

July 24, 2019

TO: Perry Davis, Senior Purchasing Agent  
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator   
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: **IFB #Y19-1130-PD, Operation and Service of Small Water and Wastewater Plants**

The Business Development Division evaluated the **1 bid** submitted for this project. The **bidder is not** an Orange County Certified Minority/Women Business Enterprise (M/WBE) firms. At the time of bid opening, the scopes of services for the Operation and Service of Small Water and Wastewater Plants project had no M/WBE availability. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 can not be applied.

c: Sheena Ferguson, Manager, Business Development Division

