



## Interoffice Memorandum

June 19, 2023

TO: Mayor Jerry L. Demings  
-AND-  
County Commissioners

**FROM:** Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II, Procurement Division

CONTACT: Claudia Yabrudy, Manager II, Health Services Department  
407-836-6583

SUBJECT: Approval of Amendment No. 7, Contract Y19-129C, Staff Augmentation–Nursing Services-Corrections

### ACTION REQUESTED:

Approval of Amendment No. 7, Contract Y19-129C, Staff Augmentation–Nursing Services-Corrections, with SHC Services, Inc. dba Supplemental Health Care, in the amount of \$1,500,000 for a revised total contract amount of \$3,807,377.10.

### PROCUREMENT:

This amendment will add funding to continue coverage for the vacancies of nurses at Corrections Health. The Division is relying heavily on contracted travel and local nurses to be able to cover the jail population.

### FUNDING:

Funding is available through account number 0001-060-3806-3197.

### APPROVALS:

The Corrections Health Services Department concurs with this request.

### REMARKS:

On March 12, 2019, the Board authorized award of Y19-129C with SHC services, Inc. dba Supplemental Health Care, in the amount of \$947,502 for a three-year term, with further authorization for the Procurement Division to renew the contract for two additional one-year terms.

This contract provides registered nurses, licensed practical nurses, and medical assistants which are used to supplement County Staff in the delivery of medical services to inmates at the Corrections Department. Routine examinations, health related tests, and emergencies are handled by these personnel under the direction of the medical director and staff physicians.

Previous contract amendments are as follows:

- Amendment No. 1: Added Covid Rate Registered Nurse and Licensed Practical Nurse. The estimated total contract amount remained unchanged.
- Amendment No. 2: Increased the estimated total contract amount by \$50,000; for a revised estimated total contract amount of \$997,502.
- Amendment No. 3: Added holiday and overtime pay rate to the Covid rate Registered Nurse and Licensed Practical Nurse. The estimated total contract amount was increased by \$1,200,000, for a revised estimated total contract amount of \$2,197,502. This amendment was ratified by the Board on December 14, 2021.
- Amendment No. 4: Renewed the contract for the period of March 18, 2022 through March 17, 2023, increased lines 1 through 3 and added 6 lines to add traveling Registered Nurse and Licensed Practical Nurse. The estimated total contract amount was increased by \$109,875.10, for a revised estimated total contract amount of \$2,307,377.10.
- Amendment No. 5: Renewed the contract for the period of March 18, 2023 through March 17, 2024.
- Amendment No. 6: Decreased the travel rates for Registered Nurse and Licensed Practical Nurse in lines 4 and 5 and increased line 2 for local Licensed Practical Nurse. The estimated total contract amount remained unchanged.