



## Interoffice Memorandum

March 1, 2021

TO: Mayor Jerry L. Demings  
-AND-  
County Commissioners

FROM: Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager, Procurement Division

CONTACT: John Goodrich, Deputy Director, Health Services Department  
(407) 836-7689

SUBJECT: Approval of Contract Y21-1009, Lease Assistance Agreement

### ACTION REQUESTED:

Approval of Contract Y21- 1009, Lease Assistance Agreement, with Central Florida Family Health Center, Inc. dba True Health, in the estimated contract award amount of \$151,248 for a one-year term. Further request authorization for the Procurement Division to renew the contract for four additional one-year terms.

### PROCUREMENT:

This contract provides rental assistance so that the vendor can provide medical care to uninsured citizens in Orange County through the Primary Care Access Network (PCAN) program. The performance period is April 1, 2021 through March 31, 2022.

### FUNDING:

Funds are available in account number 0001-060-2502-8610.

### APPROVALS:

The Health Services Department concurs with this recommendation.

### REMARKS:

In accordance with the Code of Ordinances, Part I, Chapter 17, Article III, Section 17-286 – Application and exclusions, agreements between the Board and nonprofit organizations are excluded from competitive procurement requirements.

This lease agreement provides Central Florida Family Health Center, Inc. dba True Health with the ability to provide continued care within the community and to carry out the PCAN program. The Health Services Department will assist the agency with the lease of the medical treatment facility and office space in an effort to provide medical care to Orange County's uninsured citizens that qualify for the services covered by the PCAN program. The agency will submit quarterly invoices for one-fourth of the contract amount to the County by the 10th day before the start of each quarter.