



## Interoffice Memorandum

November 15, 2021

TO: Mayor Jerry L. Demings  
-AND-  
County Commissioners

FROM: 

Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager, Procurement Division

CONTACT: Donna Wyche, Manager, Mental Health & Homelessness Issues Division  
407-836-7608

SUBJECT: Approval of Contract Y22-150, Evaluation for the Early Childhood Project

### ACTION REQUESTED:

Approval of Contract Y22-150, Evaluation for the Early Childhood Project, with The University of Central Florida in the contract amount of \$175,000 for a one-year term. Further request authorization for the Procurement Division to renew the contract for three additional one-year terms.

### PROCUREMENT:

The purpose of this contract is to provide research, evaluation, and continuous quality improvement for the Orange County Early Childhood Project. The performance period is December 15, 2021 through September 30, 2022.

### FUNDING:

Funding is available in the account number 0001-062-7500-8610.

### APPROVALS:

The Mental Health and Homelessness Issues Division concurs with this recommendation.

### REMARKS:

This contract will fund a four-year evaluation of the federal 2021 grant for Expansion and Sustainability of the Comprehensive Community Mental Health Services for Children with Serious Emotional Disturbances funded by the Substance Abuse and Mental Health Services (SAMHSA) administration. The grant application approved by SAMHSA stipulated the Mental Health and Homelessness Issues Division would contract directly with the University of Central Florida. This contract provides research, evaluation, and continuous quality improvement for the project.

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The University of Central Florida has been actively working with the Mayor's Youth Mental Health Commission and has been providing evaluation services with an Institutional Review Board Process for "Breakthrough" since 2018.

In accordance with federal standards, negotiations were conducted with The University of Central Florida. The agency confirmed on November 12, 2021 that the unit price offered is their best and final offer. The division finds the unit price of \$125 per hour to be fair and reasonable in comparison to similar contracts.