

Orange County Government

*Orange County Administration Center
201 S Rosalind Ave.
Orlando, FL 32802-1393*



Clerk's Agenda and Records Report - Final

Tuesday, October 22, 2019

9:00 AM

County Commission Chambers

Board of County Commissioners

Call to Order**Invocation - District 1**

Pastor Steve Brock, Tildenville Missionary Baptist Church

Pledge of Allegiance**Presentation**

Proclamation designating November 9, 2019 as Orange County Recycles Day

Presentation

Proclamation recognizing October 23 through October 31, 2019 as Red Ribbon Week

Presentation

Proclamation recognizing October 25 through November 1, 2019 as Mobility Week

Presentation

Proclamation recognizing October as National Disability Employment Awareness Month

Public Comment**I. CONSENT AGENDA****A. COUNTY MAYOR**

1. 19-1557 Confirmation of the Mayor's managerial appointment of Captain Michael N. Martin as Major, Correctional Facility, In-Custody Security Operations Division, Corrections Department.

B. COUNTY COMPTROLLER

1. 19-1558 Approval of the minutes of the September 24, 2019 meeting of the Board of County Commissioners. (Clerk's Office)
2. 19-1559 Approval of the check register authorizing the most recently disbursed County funds, having been certified that same have not been drawn on overexpended accounts. (Finance/Accounting)
3. 19-1560 Disposition of Tangible Personal Property as follows. (Property

Accounting)

- a. Dispose of lost assets.
- b. Scrap assets.
- c. Remove stolen assets.
- d. Dispose of asset totaled by our Third Party Administrator for its salvage value.
- e. Sell assets through on-line auction.
- f. Offer assets to non-profit.
- g. Scrap remaining assets.

C. COUNTY ADMINISTRATOR

1. 19-1561 Approval and execution of 1) Orange County, Florida and Orlando/Orange County Convention & Visitors Bureau, Inc. Tourism Promotion Agreement and 2) Contract #Y20-155 Orange County, Florida and United Arts of Central Florida, Inc. Management/Fiscal Agency Agreement for Orange County Arts & Cultural Affairs Tourist Development Tax (TDT) Revenue - Arts & Cultural Affairs Grants Program.
2. 19-1562 Appointment to the Community Action Board of Council Member Lee Chotas in the municipal elected official category with a term expiring December 31, 2022 and Commissioner Susanne W. Nielsen in the municipal elected official category with a term expiring December 31, 2021. (Agenda Development Office)
3. 19-1563 Approval and execution of Contract #Y20-156 between Orange County, Florida and United Arts of Central Florida, Inc. regarding the provision of funding for arts grants and services in the amount of \$1,349,597 for Fiscal Year 2019-2020 from the General Fund. (Arts and Cultural Affairs Office)
4. 19-1564 Approval and execution of Orange County, Florida and Downtown Arts District, Inc. Funding Agreement relating to FusionFest 2020 and authorization to disburse \$135,000 as provided in the FY2019-20 adopted budget. (Arts and Cultural Affairs Office)
5. 19-1565 Approval and execution of First Amendment to Art in the Chambers Loan and Exhibition Agreement between Orange County, Florida and Orlando Museum of Art extending the term of the agreement to February 14, 2020. (Arts and Cultural Affairs Office)
6. 19-1566 Approval and execution of corrected Sculpture on the Lawn Loan and Exhibition Agreements by and between Orange County, Florida and Apiary Collective, LLC, and J&H Studio, Inc. for the period October 1, 2019 through October 12, 2020. (Arts and Cultural Affairs Office)
7. 19-1567 Approval and execution of Resolution of the Orange County Board of County Commissioners regarding authorization for Taxable Sales Tax

Revenue Refunding Bonds, Series 2019. (Fiscal and Business Services Division)

8. 19-1568 Approval to disburse payment for the Florida Association of Counties membership fee and the first installment of the Public Awareness Fund for Special Assessment totaling \$143,295 as provided within the FY 2019-20 adopted budget. (Office of Management and Budget)
9. 19-1569 Approval to disburse payment for the East Central Florida Regional Planning Council annual assessment totaling \$281,931 as provided in the FY 2019-20 adopted budget. (Office of Management and Budget)
10. 19-1570 Approval of budget transfers #19-1392, #19-1401, and #20C-0011. (Office of Management and Budget)
11. 19-1571 Approval of CIP amendment #20C-0011. (Office of Management and Budget)
12. 19-1572 Ratification of payment of Intergovernmental claims of September 5, 2019, September 12, 2019, and September 26, 2019, totaling \$1,336,117.58. (Risk Management Division)

D. COUNTY ATTORNEY

1. 19-1573 Appointment of Ms. Angela Melvin to replace Ms. Carmen Torres to the 2020 Charter Review Commission.

E. ADMINISTRATIVE SERVICES DEPARTMENT

1. 19-1574 Approval to award Invitation for Bids Y19-1128-RM, Asphalt Milling and Resurfacing with Friction Course and Asphalt Berms, to the low responsive and responsible bidders for the base year:

| <u>Bidders</u> | <u>Estimated Contract Award Amount</u> |
|--------------------------------------|--|
| Hubbard Construction Company | \$5,952,850 |
| Middlesex Paving, LLC | \$6,150,975 |
| Preferred Materials, Inc. | \$6,518,625 |
| Ranger Construction Industries, Inc. | \$6,448,475 |

([Public Works Department Roads and Drainage Division] Procurement Division)

2. 19-1575 Approval to award Invitation for Bids Y20-102-RM, Stormwater Pipe Video Inspection, Cleaning, Sealing and Related Services, to the low responsive and responsible bidders, Flotech Environmental, LLC in the estimated contract award amount of \$1,471,189.35 for the base year and Envirowaste Services Group, Inc. in the estimated contract award amount of \$1,813,436 for the base year. ([Public Works Department Roads and

Drainage Division] Procurement Division)

3. 19-1576 Approval to award Invitation for Bids Y20-130-PD, Mowing and Fire Line Installation, to the low responsive and responsible bidder, Habitat Restoration & Wildlife Services, LLC. The estimated contract award amount is \$378,841.50 for a 3-year term. ([Planning, Environmental, and Development Services Department Environmental Protection Division] Procurement Division)
4. 19-1577 Approval to award Invitation for Bids Y19-764-TA, Hamlin Water Reclamation Facility and Master Pump Station, to the low responsive and responsible bidder, Wharton-Smith, Inc. The total contract award amount is \$110,622,000, inclusive of additive 1. ([Utilities Department Engineering Division] Procurement Division)
5. 19-1578 Approval of Contract Y20-146-MV, Rapid Re-housing, with Homeless Services Network of Central Florida, Inc., in the contract award amount of \$1,291,666.67, for a 10-month term. ([Community and Family Services Department Mental Health and Homelessness Issues Division] Procurement Division)
6. 19-1579 Selection of Dean, Ringers, Morgan and Lawton, P.A. to provide Provision of Counsel Services for Labor Management Litigation, Request for Proposals Y20-117. ([Administration and Fiscal Services Risk Management and Professional Standards Division] Procurement Division)
7. 19-1580 Selection of SGM Engineering, Inc. to provide Design Services for the Orange County Convention Center Campus Dry Sprinkler Replacement, Request for Proposals Y20-801-JS. ([Convention Center Facility Operations Division] Procurement Division)
8. 19-1581 Approval and execution of Right of Entry from Orange County, Florida to The School Board of Orange County, Florida for Dr. P. Phillips Community Park (Fire Hydrant Hookup). District 1. (Real Estate Management Division)

F. COMMUNITY AND FAMILY SERVICES DEPARTMENT

1. 19-1582 Approval and execution of License Agreement between Orange County, Florida and Center for Multicultural Wellness and Prevention, Inc. related to Not-for-Profit Community Center Utilization for the Provision of Services Benefitting the Public License Agreement No. 20190901 for John Bridges Community Center and authorization for the Director of the Community and Family Services Department to execute any permitted renewals of the license agreement so long as those renewals do not substantively change or alter the terms and conditions of the license agreement. (Community Action Division)
2. 19-1583 Approval and execution of Infrastructure Funding Agreement by and

between Central Florida Regional Workforce Development Board, Inc. D/B/A Career Source Central Florida and Orange County, Florida regarding the West Orange County American Job Center. (Community Action Division)

3. 19-1584 Approval and execution of Memorandum of Understanding by and between Central Florida Regional Workforce Development Board, Inc. D/B/A Career Source Central Florida and Orange County, Florida regarding the West Orange County American Job Center. (Community Action Division)

G. CONVENTION CENTER DEPARTMENT

1. 19-1585 Approval of Employment Agreement between Orange County, Florida and Kenneth Champion regarding Capital Project Administrator position, Orange County Convention Center North/South Building Expansion Project.

H. FIRE RESCUE DEPARTMENT

1. 19-1586 Approval and execution of Interlocal Agreement between Orange County, Florida and City of Winter Garden, Florida regarding Orange County's provision of fire dispatch services for the City of the City of Winter Garden, Florida.
2. 19-1587 Approval and execution of Interlocal Agreement between Orange County, Florida and City of Maitland, Florida regarding Orange County's provision of fire dispatch services for the City of Maitland, Florida.
3. 19-1588 Approval and execution of Interlocal Agreement between Orange County, Florida and City of Ocoee, Florida regarding Orange County's provision of fire dispatch services for the City of Ocoee, Florida.

I. HEALTH SERVICES DEPARTMENT

1. 19-1589 Approval and execution of (1) Amendment No. 1 Agreement related to the 340b Drug Discount Program by and between Orange County, Florida and Adventist Health System/Sunbelt, Inc. d/b/a AdventHealth Orlando (f/k/a Adventist Health System/Sunbelt, Inc. d/b/a Florida Hospital); (2) Amendment No. 1 Agreement related to the 340b Drug Discount Program by and between Orange County, Florida, Orlando Health, Inc., and Orlando Health Central, Inc.; and (3) authorization for the Mayor or designee to exercise renewal options allowed by the agreements, as needed.
2. 19-1590 Approval and execution of U.S. Department of Justice Office of Justice Programs Bureau of Justice Assistance, Orange County Edward Byrne Memorial Grant 2019 Award Number: 2019-DJ-BX-0810 in the amount of \$359,322 for the period of October 1, 2018 through September 30, 2022.

J. PLANNING, ENVIRONMENTAL AND DEVELOPMENT SERVICES DEPARTMENT

1. 19-1591 Approval and execution of Orange County, Florida, Resolutions Establishing Special Assessment Liens for Lot Cleaning Services and approval to record Special Assessment Liens on property cleaned by Orange County, pursuant to Orange County Code, Chapter 28, Nuisances, Article II, Lot Cleaning. All Districts. (Code Enforcement Division)

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|------------|------------|------------|------------|------------|
| LC 19-0786 | LC 19-0917 | LC 19-1015 | LC 19-0889 | LC 19-0859 |
| LC 19-0946 | LC 19-0969 | LC 19-0891 | LC 19-0920 | LC 19-0879 |
| LC 19-0827 | LC 19-0975 | LC 19-0933 | LC 19-0957 | LC 19-0924 |
| LC 19-0838 | LC 19-0976 | LC 19-0935 | LC 19-0974 | LC 19-0931 |
| LC 19-0847 | LC 19-0977 | LC 19-0954 | LC 19-0885 | LC 19-0964 |
| LC 19-0901 | LC 19-0982 | LC 19-1009 | LC 19-0934 | LC 19-0989 |
| LC 19-0904 | LC 19-0986 | LC 19-1014 | LC 19-1024 | LC 19-1003 |
| LC 19-0914 | LC 19-1006 | LC 19-1031 | LC 19-0856 | LC 19-1027 |
2. 19-1592 Acceptance of the findings and recommendation of Environmental Protection Division staff to approve the request for Conservation Area Impact Permit Modification No. CAI-14-08-025 for the Shoppes at Alafaya Project Site. District 4. (Environmental Protection Division)
3. 19-1593 Approval and execution of School Concurrency Mitigation Agreement OC-19-038 Project Name: The Addison on Lake Bryan Parcel ID#: A portion of # 26-24-28-4735-00-010 by The School Board of Orange County, Florida, Orange County, Florida, and Porto Orlando, LLC for a proportionate share mitigation payment in the amount of \$957,081. District 1. (Fiscal and Operational Support Division)
4. 19-1594 Approval of recommendation by the Staff Ranking Committee to award the Local Government Areas of Opportunity Funding to Madison Landing, LLC under the Florida Housing Finance Corporation Request for Application 2019-114. District 6. (Housing and Community Development Division)
5. 19-1595 Approval and execution of Proportionate Share Agreement for Dean Apartments University Boulevard by and between Heron Senior Housing, L.L.C., Dean and Univ. Investments, LLC, James W. Hickman Marital Trust, and Orange County for a proportionate share payment in the amount of \$124,656. District 5. (Roadway Agreement Committee)
6. 19-1596 Approval and execution of Proportionate Share Agreement for Elan Cypress Pointe Vineland Avenue by and between Diamond Resorts Corporation, formerly known as Sunterra Corp, Diamond Resorts Cypress Pointe III Development, LLC, and Orange County for a proportionate share payment in the amount of \$65,355. District 1. (Roadway Agreement Committee)

7. 19-1597 Approval and execution of Hold Harmless and Indemnification Agreement Parcel ID: 20-24-31-0000-00-016 by and between Dianne Rydell, Michelle Wood, and Orange County to construct a shed at 12575 Narcoossee Road, Orlando, FL 32832. District 4. (Zoning Division)

K. PUBLIC WORKS DEPARTMENT

1. 19-1598 Authorization to record the plat of Colonial Pickett. District 5. (Development Engineering Division)
2. 19-1599 Approval of "No Parking" signs installation on the south side of Tattant Boulevard from 80 feet east of Calderdale Avenue to 370 feet west of Serenity Bend. District 1. (Traffic Engineering Division)
3. 19-1600 Approval of "No Parking" signs installation on both sides of Whispering Cypress Lane from Oakshire Boulevard to 100 feet north of Oakshire Boulevard. District 4. (Traffic Engineering Division)

L. UTILITIES DEPARTMENT

1. 19-1601 Approval and execution of Bakery Wastewater Flow Monitoring Agreement by and between 10602 SAT LLC and Orange County for an initial 10-year period to monitor wastewater discharges from the facility. District 4.
2. 19-1602 Approval of Irrevocable Standby Letter of Credit 70004170 from SunTrust Bank on behalf of 10602 SAT LLC in favor of Orange County in the amount of \$14,628.71 for the required security to guarantee compliance with the terms of the Bakery Wastewater Flow Monitoring Agreement. District 4.
3. 19-1603 Approval and execution of FreshPoint Facility Expansion Wastewater Flow Monitoring Agreement by and between FreshPoint Central Florida, Inc. and Orange County for an initial 10-year period to monitor wastewater discharges from the facility. District 6.
4. 19-1604 Approval of Irrevocable Standby Letter of Credit 18131606-00-000 from PNC Bank on behalf of Sysco Corporation in favor of Orange County in the amount of \$121,095.09 for the required security to guarantee compliance with the terms of the FreshPoint Facility Expansion Wastewater Flow Monitoring Agreement. District 6.
5. 19-1605 Approval and execution of Agreement to Terminate the Orange County/City of Ocoee Emergency Water Supply Interconnect and Easement Agreement by and between the City of Ocoee and Orange County. District 2. (Water Division)

II. INFORMATIONAL ITEMS**

A. COUNTY COMPTROLLER

1. 19-1606 Receipt of the following items to file for the record: (Clerk's Office)
 - a. Florida Public Service Commission Consummating Order. In re: In re: Application for approval of an 8" general service meter rate by Pluris Wedgefield, LLC.
 - b. Florida Public Service Commission Consummating Order. In re: Application for increase in water and wastewater rates in Charlotte, Highlands, Lake, Lee, Marion, Orange, Pasco, Pinellas, Polk, and Seminole Counties by Utilities, Inc. of Florida. LLC.
 - c. Florida Public Service Commission Consummating Order. In re: Petition for approval of 2019 revisions to underground residential and commercial differential tariffs, by Florida Power & Light Company.
 - d. City of Orlando Voluntary Annexation Request - Nona Village Center - ANX2019-10005. Notice of Proposed Enactment. Proposed Ordinance # 2019-48, entitled an Ordinance of the City of Council of the City of Orlando, Florida, annexing the corporate limits of the City certain land generally located West of Narcoossee Road, North of Central Florida Greenway (SR 417) and South of Lake Nona Boulevard, and comprise of 0.56 acres of land, more or less, and amending the City's boundary description; amending the City's adopted Growth Management Plan to designate the property as Urban Village on the City's Official Future Land Use Maps; providing for amendment of the City's Official Future Land Use maps; providing for severability, correction of scrivener's errors, permit disclaimer, and an effective date.
 - e. Orange County Industrial Development Authority Oath of Office for Mark A. Gonzalez, Board Member of the Orange County Industrial Development Authority.
 - f. City of Winter Garden Notice of Annexation Ordinance, Attachment A (Legal Description) and Attachment B (Location Map). Ordinance 19-44, An Ordinance of the City of Winter Garden, Florida providing for the annexation of certain additional lands generally described as approximately 1.21 ± acres located at 945 & 951 Carter Road, East of Carter Road, West of State Road 429, North of State Road 50, and South of East Story Road into the City of Winter Garden, Florida; redefining the City boundaries to give the City jurisdiction over said property; providing for severability; providing for an effective date.
 - g. Greater Orlando Aviation Authority Orlando International Airport Fiscal

Budget and Greater Orlando Aviation Authority Orlando Executive Airport,
Fiscal Budget 2019-2020.

III. DISCUSSION AGENDA

A. COUNTY ADMINISTRATOR

1. 19-1607 Approval of the Arts and Cultural Affairs Advisory Council's funding recommendations for 30 Arts and Cultural Affairs grants for cultural tourism for FY 2020 in the amount of \$3,607,784. (Arts and Cultural Affairs Office)

B. ADMINISTRATIVE SERVICES DEPARTMENT

1. 19-1608 Selection of one firm and an alternate to provide Engineering Services for Kirby Smith Forcemain, Reclaimed Water Main, and Storage Tank Project, Request for Proposals Y19-822-TA, from the following two firms, listed alphabetically:

- CPH, Inc.
- Reiss Engineering, Inc.

([Utilities Department Engineering Division] Procurement Division)

C. COMMUNITY AND FAMILY SERVICES DEPARTMENT

1. 19-1609 Human Trafficking Residential Program Update.

IV. WORK SESSION AGENDA

A. COMMUNITY, ENVIRONMENTAL AND DEVELOPMENT SERVICES DEPARTMENT

1. 19-1610 Dual Rear Wheeled Vehicles in Residential Areas. (Planning Division)

Presentation

Employee Service Awards

Administration and Fiscal Services

Kathy M. Theriault (30), Human Resources

Community and Family Services

Daniel A Green (30), Parks & Recreation; Sonja Austin (20), Head Start

Convention Center

Michael H Higgins (20), Facility Operations; Nila L. Kushner (20), Donna M. Laviola (30), Event Operations; Timothy W. Groth (30), Capital Planning

Corrections

Shannon H. Hendrickson (20), In-Custody Support Services

Fire Rescue

Alfred C Lewis III (25), Fire Operations

Health Services

Oscar Pendleton (20), Mental Health Services

Planning, Environmental, and Development Services

Ruth C. Armstrong (20), Matt Green (20), Environmental Protection; Kotaska Norman (20), Fiscal and Operational Support; Monique Nichols (30), Housing and Community Development; Shelia Johnson (30), Zoning

Utilities

Herbert M. Fivie (20), Field Services; Terri Malys-Thill (25), Kenneth D. Long (35), Water; Angel L. Rodriguez (30), Solid Waste; Laura L. Nasiatka (30), Water Reclamation

V. RECOMMENDATIONS

1. 19-1611 October 3, 2019 Board of Zoning Adjustment Recommendations

VI. PUBLIC HEARINGS

1. 19-1489 Petition to Vacate

Vivien Monaco, on behalf of Suburban Land Reserve, Inc., Petition to Vacate 17-10-043, vacated portion of a variable width right-of-way; District 4
2. 19-1496 Shoreline Alteration/Dredge and Fill

Matthew and Daisy Muenzner, Fish Lake, permit, SADF # 19-01-000; District 1
3. 19-1497 Shoreline Alteration/Dredge and Fill

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- Lou Deberadinis Trust, Lake Willis, permit, SADF # 19-05-008; District 1
4. 19-1445 Preliminary Subdivision Plan
- Eric Warren, Poulos & Bennett, LLC, Springhill Planned Development / Horizon West Springhill Phase 2 Preliminary Subdivision Plan, Case # PSP-19-02-073; District 1
5. 19-1437 Planning and Zoning Commission Rezoning Board-Called
- Nazem Sarkis, I.T.I.G., Inc., Case # RZ-19-07-023, July 18, 2019; District 3
6. 19-1442 Planning and Zoning Commission Rezoning Board-Called
- Ossama Salama, Sam's Towing, Inc., Case # RZ-19-04-003; August 15, 2019; District 5
7. 19-1444 Development Review Committee Appeal
- Christopher Roper, Akerman, LLP
Dave Schmitt, DSE Dave Schmitt Engineering, Polo Glen Planned Development / Polo Glen at Lake Betty Development Plan - Case # DP-18-02-050; District 2
8. 19-1250 Planning and Zoning Commission Appeal
- Robert Paymayesh, College Park RBP, LLC
Rick Pelzer, Rebecca Pelzer, Tami Salter, Colin Salter, Victoria Villegas, Dilmar Villegas, Cassie Lynch, and Stephen Toth, Case # RZ-19-07-019, July 18, 2019; District 3 (Continued from September 10, 2019)
9. 19-1436 Substantial Change
- Brooks Stickler, Kimley-Horn and Associates, Inc., Alafaya Trail Property Planned Development / Land Use Plan (PD / LUP), Case # CDR-14-05-144, amend plan; District 4
10. 19-345 Substantial Change
- Paul N. Medley, PNM Architecture, Nona Center Planned Development / Land Use Plan (PD / LUP) - Case # CDR-19-05-169, amend plan; District 4
11. 19-1440 Substantial Change
- Lynda Glinski, Waterford Lakes Town Center, LLC, Waterford Lakes Planned Development/Land Use Plan (PD/LUP), Case # CDR-19-06-216, amend plan; District 4

12. 19-1441 Substantial Change
- David Evans, Evans Engineering, Inc., Zellwood Station Planned Development/Land Use Plan (PD/LUP), Case # CDR-18-12-418, amend plan; District 2
13. 19-1443 Substantial Change
- William Burkett, Burkett Engineering, The Glenn Planned Development / Land Use Plan (PD / LUP) - Case # CDR-19-03-115, amend plan; District 5
14. 19-1499 Transmittal of the 2019-2 Out-of-Cycle Regular Cycle Amendments to the 2010-2030 Comprehensive Plan (CP)
- Out of Cycle Regular Cycle Staff-Initiated Text Amendment
- Amendment 2019-2-C- FLUE-1
- Text Amendment to the Future Land Use Element Horizon West Town Center Policies to permit form-based development through a Planned Development / Regulation Plan (PD/RP) as an alternative to processing a Planned Development/Unified Neighborhood Plan (PD/UNP) under the Town Center Code; District 1
14. 19-1500 Transmittal of the 2019-2 Out-of-Cycle Regular Cycle Amendments to the 2010-2030 Comprehensive Plan (CP)
- Out of Cycle Regular Cycle Staff-Initiated Text Amendment
- Amendment 2019-2-C-FLUE-2 (fka 2019-2-B-FLUE-5)
- Text Amendment to the Future Land Use Element relieving the density requirement for certain parcels with the Low Density Residential (LDR) future land use designation; Countywide
14. 19-1501 Transmittal of the 2019-2 Out-of-Cycle Regular Cycle Amendments to the 2010-2030 Comprehensive Plan (CP)
- Out of Cycle Regular Cycle Staff-Initiated Text Amendment
- Amendment 2019-2-C-CP-2
- Comprehensive Plan Administrative Clean-up to the International Drive Element, Neighborhood Element, and the Fire Rescue Element; Countywide

15. 19-1318 Ordinance

Amending Orange County Code, Articles I, IV and IX, Chapter 38, pertaining to provisions related to accessory structures and accessory dwelling units - 2nd hearing (1st hearing September 24, 2019)

16. 19-1493 Ordinance

Amending Orange County Code, Section 25-140, pertaining to Taxation in Orange County, Florida; Tourist Development Plan

17. 19-1438 Ordinance

Enacting pursuant to Chapter 190 Florida Statutes, pertaining to creating the Grande Pines Community Development District; District 1

√ **The notated public hearing is quasi-judicial in nature. As such, any verbal or written communication with a member of the Board of County Commissioners prior to today's quasi-judicial hearing should be disclosed on the record or made a part of the record during the public hearing by or on behalf of the party who communicated with the Board member to allow any interested party an opportunity to inquire about or respond to such communication. Failure to disclose any such communication may place the party who ultimately prevails at the quasi-judicial hearing at risk of having the Board's decision overturned in a court of law due to prejudice against the party who was not privy to the ex parte communication.**

Information regarding meetings held at the County Administration Building between any member of the Board and an outside party may be obtained at <http://www.orangecountyfl.net/visitors/reports/MeetingsReportPage.asp>.

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Any person wishing to appeal any decision made by the Board of County Commissioners at this meeting will need a record of the proceedings. For that purpose, such person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act (ADA), if any person with a disability as defined by the ADA needs special accommodation to participate in this proceeding, then not later than two (2) business days prior to the proceeding, he or she should contact the Orange County Communications Division at (407) 836-5517.

Para mayor información en español, por favor llame al (407) 836-3111.

NOTE: Reports from the County Mayor, the County Commissioners, the County Administrator, and the County Attorney may be presented at unscheduled times throughout the day, depending on the length of time required for advertised public hearings.

Copies of Specific Project Expenditure Reports and Relationship Disclosure Forms are not included with agenda items unless there is a listed expenditure or disclosure. Copies of these completed reports and forms may be obtained by contacting the relevant Department/Division Office.