



Interoffice Memorandum

December 12, 2019

AGENDA ITEM

TO: Mayor Jerry L. Demings
 -AND-
 Board of County Commissioners

THRU: Lonnie C. Bell, Jr., Director *Lonnie C Bell*
 Community and Family Services Department

FROM: Sonya L. Hill, Manager
 Head Start Division
Contact: Khadija Pirzadeh, (407) 836-8912
Sonya Hill, (407) 836-7409

SUBJECT: **Consent Agenda Item – January 14, 2020**
 Filing of Head Start Policy Council Program Information and Updates
 for the Official County Record

The Head Start Division requests filing of the program information and updates and meeting minutes for the official county record:

Head Start Policy Council Program Information and Updates	November 2019
Head Start Policy Council Meeting Minutes	September 26, 2019

ACTION REQUESTED: Receipt and filing of Head Start Policy Council Program Information and Updates November 2019 and Head Start Policy Council Meeting Minutes September 26, 2019 for the official county record.

SH/kp:dw
 Attachment

- C: Randy Singh, Deputy County Administrator
- Cristina Berrios, Assistant County Attorney, County Attorney's Office
- John Petrelli, Director, Risk Management and Professional Standards
- Yolanda S. Brown, Mgr., Fiscal Division, Community and Family Services Department
- Jamille Clemens, Grants Supervisor, Finance Division
- Nanette Melo, Management and Budget Admr., Office of Management and Budget
- Auria Oliver, Management and Budget Adv., Office of Management and Budget



Lonnie C. Bell, Jr.
Director, Community & Family
Services

Orange County Government

HEAD START POLICY COUNCIL



Sonya L. Hill
Head Start Division Manager

PROGRAM INFORMATION & UPDATES



NOVEMBER 2019



Orange County
Community & Family Services Department
Head Start Division



**POLICY COUNCIL
MONTHLY MEETING**

Who: **POLICY COUNCIL MEMBERS**

Date: **THURSDAY – NOV. 21, 2019**

Time: **5:30 PM**

Location: **GOV-GREAT OAKS VILLAGE
EVANS DINING HALL
1768 E. MICHIGAN ST.
ORLANDO, FL. 32806
(DIRECTIONS ATTACHED)**

EACH CENTER MUST HAVE REPRESENTATION

VOTING FOR EXECUTIVE OFFICES WILL TAKE PLACE

**Child Care Provided
Light meal provided- (Beginning at 5:30 pm)**

Sandra Moore:
407-836-8913 Email Sandra.Moore2@ocfl.net
Yvette Meade:
407-836-8921 Email Yvette.meade@ocfl.net

SEE YOU THERE!!!!!!



AGENDA

Orange County Government • Policy Council Meeting
GOV Dining Hall • 1768 East Michigan Street, Orlando, FL 32806
November 21, 2019 6:30 p.m.

1. *Call to Order – Chairperson*
2. *Roll Call – Secretary*
 - *Confirm Quorum*
3. *Adoption of Agenda*
4. *Commissioner/Commissioner's Liaison Report*
5. *Head Start Division Manager's Report*
6. *Budget Report*
7. *Board of County Commissioners Agenda Items Report*
8. *HR Report*
9. *Service Area Reports; Nutrition, HR, Education, Mental Health/Disabilities, ERSEA*
10. *Election of Officers*
11. *New Business*
 - a. *AFC-IM-HS-19-03*
 - b. *AFC-IM-HS-19-04*
 - c. *Region IV Press Release*
 - d. *GAO Report*
12. *Public Comment*
13. *Adjourn*

Head Start Budget Summary October 2019

Head Start Budget Summary

Below is a statement of financial activity (or an expense sheet). This summarizes all the financial spending over a period of time. In the example below, we are looking at spending on a monthly basis. This report gives the council an understanding of Orange County Head Start's financial health. The accompanying reports are the details in which the summary is created.

Unit Name	Current Budget 2017 - 2018	OCT	Encumbered	TOTAL Budget YTD	BALANCE	TOTAL YTD
7521 - ADMINISTRATION	\$1,362,481.00	\$58,534.30	\$0.00	\$58,534.30	\$1,303,946.70	4%
7522 - OPERATIONS	\$11,173,008.00	\$617,469.00	\$156,935.08	\$617,469.00	\$10,389,062.92	7%
7523 - USDA ADMINISTRATION	\$191,621.00	\$9,304.77	\$0.00	\$9,304.77	\$182,316.23	5%
7524 - USDA OPERATIONS	\$1,808,765.00	\$12,646.49	\$1,084,514.22	\$12,646.39	\$711,604.39	61%
7525 - TRAINING	\$156,870.00	\$190.00	\$0	\$190.00	\$136,136.00	13.22%
7526 - DISABILITIES	\$401,455.00	\$58,041.04	\$94,915.00	\$21,007.75	\$322,406.21	20%
7527 - HEALTH AND DENTAL	\$284,050	\$7,731.81	\$0.00	\$7,731.81	\$276,318.19	3%
7528 - PCFE	\$1,779,061.00	\$82,345.09	\$0.00	\$82,345.09	\$1,696,715.91	5%

Budget Definitions

OBJECT – Object Code that defines a particular item or services.

APPR – An appropriation where a specific amount of money is placed for use in the appropriation. Appropriations are never to fall below zero. Fiscal can move money in appropriations.

OBJECT NAME – Description of Object Code

CURRENT BUDGET – Annual approved budget within Object Code.

MONTH – Amount spent in particular month.

PROJECTED – Projected amount to be spent with in Object Code based on Invoices and PCards.

ENCUMBERED – Amount placed in a Purchase Order to be used for expenses within an Object Code.

YTD TOTAL – Amount Spent Year to Date

BALANCE – Budgeted amount minus Amount Spent and Encumbered

PROJECT BALANCE – Balance minus Projected Amount

2018-2019 Account Lines

Units:

- 7000 – Head Start Funds
- 7400 – USDA Funds
- 8290 – VPK Funds

Department:

- 062 – Community and Family Services

Service Areas:

- 7000-062-7521 – Administration
- 7000-062-7522 – Education/Operations
- 7400-062-7523 – USDA Administration
- 7400-062-7524 – USDA Operations
- 7000-062-7525 – Training
- 7000-062-7526 – Disabilities
- 7000-062-7527 – Health and Dental
- 7000-062-7528 – Parent Family Community Engagement
- 8290-062-7538 – VPK

**COMMUNITY AND FAMILY SERVICES MONTHLY EXPENSE REPORT THROUGH OCTOBER 31, 2019: FUND: 7000 DEPT: 062 UNIT: 7521 [ADMIN] - 8.3%
OF FY ELAPSED**

OBJECT	APPR	OBJECT NAME	CURRENT				PRE-ENC AMOUNT	ENCUMBERED AMOUNT	TOTAL		% BUDGET USED YTD
			BUDGET	OCT	NOV	DEC			YTD	BALANCE	
1120	2FA	REGULAR SALARIES and WAGES	795,653.00	42,129.11	.00	.00	.00	.00	42,129.11	753,523.89	5.29
1130	2FA	OTHER SALARIES and WAGES	20,000.00	52.16	.00	.00	.00	.00	52.16	19,947.84	.26
1140	2FA	OVERTIME	5,000.00	606.28	.00	.00	.00	.00	606.28	4,393.72	12.13
2110	2FA	FICA TAXES	60,867.00	3,062.68	.00	.00	.00	.00	3,062.68	57,804.32	5.03
2120	2FA	RETIREMENT CONTRIBUTION	67,392.00	3,619.70	.00	.00	.00	.00	3,619.70	63,772.30	5.37
2130	2FA	LIFE and HEALTH INSURANCE	217,600.00	9,064.37	.00	.00	.00	.00	9,064.37	208,535.63	4.17
2200	2FA	PAYMENTS TO OPEB TRUST	6,499.00	.00	.00	.00	.00	.00	.00	6,499.00	.00
		SALARIES	1,173,011.00	58,534.30	.00	.00	.00	.00	58,534.30	1,114,476.70	4.99
3125	2FB	INDIRECT COSTS	106,329.00	.00	.00	.00	.00	.00	.00	106,329.00	.00
3179	2FC	CONTRACT SVC EMPLOY AGENT	15,000.00	.00	.00	.00	.00	.00	.00	15,000.00	.00
3410	2FC	LOCAL TRAVEL	5,800.00	.00	.00	.00	.00	.00	.00	5,800.00	.00
3510	2FC	POSTAGE and MESSENGER SVCS	200.00	.00	.00	.00	.00	.00	.00	200.00	.00
3530	2FC	TOLL CHARGES	300.00	.00	.00	.00	.00	.00	.00	300.00	.00
3610	2FC	RENTAL OF EQUIPMENT	8,000.00	.00	.00	.00	.00	.00	.00	8,000.00	.00
3720	2FC	COMMUNICATIONS	5,000.00	.00	.00	.00	.00	.00	.00	5,000.00	.00
3820	2FC	MAINTENANCE OF EQUIPMENT	3,500.00	.00	.00	.00	.00	.00	.00	3,500.00	.00
3910	2FC	GRAPHIC REPROD SVCS	500.00	.00	.00	.00	.00	.00	.00	500.00	.00
4010	2FC	DUES and MEMBERSHIPS	8,000.00	.00	.00	.00	.00	.00	.00	8,000.00	.00
4020	2FC	BOOKS, COMPACT DISKS, VIDEOS, AND SUBSCRIPTIONS	50.00	.00	.00	.00	.00	.00	.00	50.00	.00
4110	2FC	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	8,000.00	.00	.00	.00	.00	.00	.00	8,000.00	.00
4115	2FC	MISCELLANEOUS OPERATING SUPPLIES	2,000.00	.00	.00	.00	.00	.00	.00	2,000.00	.00
4121	2FC	COMPUTER EQUIPMENT LESS THAN \$500	50.00	.00	.00	.00	.00	.00	.00	50.00	.00
4123	2FC	EQUIPMENT LESS THAN \$1000	4,000.00	.00	.00	.00	.00	.00	.00	4,000.00	.00
4412	2FC	PROMOTIONAL EXPENSES	50.00	.00	.00	.00	.00	.00	.00	50.00	.00
4418	2FC	EDUCATIONAL ASSISTANCE PROGRAM	500.00	.00	.00	.00	.00	.00	.00	500.00	.00
4422	2FC	SCHOLARSHIPS,AWARDS,BENEF	2,000.00	.00	.00	.00	.00	.00	.00	2,000.00	.00
4482	2FG	SELF INS-PROP CASUALTY	20,191.00	.00	.00	.00	.00	.00	.00	20,191.00	.00
		OPERATIONS	189,470.00	.00	.00	.00	.00	.00	.00	189,470.00	.00
		TOTAL UNIT 7521	1,362,481.00	58,534.30	.00	.00	.00	.00	58,534.30	1,303,946.70	4.30

**COMMUNITY AND FAMILY SERVICES MONTHLY EXPENSE REPORT THROUGH OCTOBER 31, 2019: FUND: 7000 DEPT: 062 UNIT: 7522 [SERVICES] - 8.3%
OF FY ELAPSED**

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	PRE-ENC AMOUNT	ENCUMBERED AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
1120	2FE	REGULAR SALARIES and WAGES	6,374,512.00	412,027.79	.00	.00	.00	.00	412,027.79	5,962,484.21	6.46
1130	2FE	OTHER SALARIES and WAGES	16,575.00	9,056.94	.00	.00	.00	.00	9,056.94	7,518.06	54.64
1140	2FE	OVERTIME	10,000.00	2,662.62	.00	.00	.00	.00	2,662.62	7,337.38	26.63
2110	2FE	FICA TAXES	487,650.00	31,057.91	.00	.00	.00	.00	31,057.91	456,592.09	6.37
2120	2FE	RETIREMENT CONTRIBUTION	540,234.00	35,341.32	.00	.00	.00	.00	35,341.32	504,892.68	6.54
2130	2FE	LIFE and HEALTH INSURANCE	2,484,504.00	102,364.32	.00	.00	.00	.00	102,364.32	2,382,139.68	4.12
2200	2FE	PAYMENTS TO OPEB TRUST	90,168.00	.00	.00	.00	.00	.00	.00	90,168.00	.00
		SALARIES	10,003,643.00	592,510.90	.00	.00	.00	.00	592,510.90	9,411,132.10	5.92
		PAYMENTS TO OTHER GOVERNMENTAL									
3167	2FF	AGENCIES	12,000.00	.00	.00	.00	.00	8,145.00	.00	3,855.00	67.88
3170	2FF	JANITORIAL SVC and SUPPLY	12,300.00	1,295.46	.00	.00	.00	.00	1,295.46	11,004.54	10.53
3192	2FF	SOFTWARE LICENSING SUPPORT FEE	45,300.00	.00	.00	.00	.00	.00	.00	45,300.00	.00
		CONTRACTUAL SERVICES NOT									
3197	2FF	OTHERWISE SPECIFIED	5,500.00	.00	.00	.00	.00	21,844.28	.00	-16,344.28	397.17
3350	2FF	OTHER INSURANCE and BONDS	13,000.00	.00	.00	.00	9,523.00	.00	.00	3,477.00	73.25
3410	2FF	LOCAL TRAVEL	12,000.00	.00	.00	.00	.00	.00	.00	12,000.00	.00
3520	2FF	MOVING EXPENSE-CO ASSETS	10,000.00	.00	.00	.00	.00	.00	.00	10,000.00	.00
3530	2FF	TOLL CHARGES	1,500.00	.00	.00	.00	.00	.00	.00	1,500.00	.00
3610	2FF	RENTAL OF EQUIPMENT	40,000.00	.00	.00	.00	.00	19,414.89	.00	20,585.11	48.54
3620	2FF	LEASES-BUILDINGS/STRUCTURES	330,000.00	20,553.40	.00	.00	.00	.00	20,553.40	309,446.60	6.23
3710	2FF	UTILITIES	45,000.00	1,678.74	.00	.00	.00	.00	1,678.74	43,321.26	3.73
3720	2FF	COMMUNICATIONS	18,000.00	753.00	.00	.00	.00	.00	753.00	17,247.00	4.18
		MAINTENANCE OF BUILDINGS,									
3810	2FF	IMPROVEMENTS, AND GROUNDS	34,500.00	677.50	.00	.00	.00	.00	677.50	33,822.50	1.96
3820	2FF	MAINTENANCE OF EQUIPMENT	40,000.00	.00	.00	.00	.00	6,893.72	.00	33,106.28	17.23
		MAINTENANCE OF COMPUTER									
3823	2FF	EQUIPMENT	750.00	.00	.00	.00	.00	.00	.00	750.00	.00
		INTERNAL FLEET MANAGEMENT									
3825	2FD	CHARGES	17,595.00	.00	.00	.00	.00	.00	.00	17,595.00	.00
3910	2FF	GRAPHIC REPROD SVCS	50.00	.00	.00	.00	.00	.00	.00	50.00	.00
		BOOKS, COMPACT DISKS, VIDEOS, AND									
4020	2FF	SUBSCRIPTIONS	3,000.00	.00	.00	.00	.00	.00	.00	3,000.00	.00
4040	2FF	LICENSE AND CERTIFICATION FEES	100.00	.00	.00	.00	.00	.00	.00	100.00	.00
		OFFICE SUPPLIES (NOT INCLUDING									
4110	2FF	PRINTING)	22,000.00	.00	.00	.00	.00	.00	.00	22,000.00	.00
4115	2FF	MISCELLANEOUS OPERATING SUPPLIES	60,000.00	.00	.00	.00	.00	.00	.00	60,000.00	.00
4116	2FF	EVENT/MEAL REIMBURSEMENTS	5,500.00	.00	.00	.00	.00	.00	.00	5,500.00	.00

4121	2FF	COMPUTER EQUIPMENT LESS THAN \$500	50.00	.00	.00	.00	.00	.00	.00	50.00	.00
4123	2FF	EQUIPMENT LESS THAN \$1000	16,150.00	.00	.00	.00	.00	.00	.00	16,150.00	.00
4126	2FF	TOOLS and SMALL IMPLEMENTS	500.00	.00	.00	.00	.00	.00	.00	500.00	.00
4135	2FF	FOOD and DIETARY	200,959.00	.00	.00	.00	.00	100,655.19	.00	100,303.81	50.09
4175	2FF	CLOTHING AND WEARING APPAREL	200.00	.00	.00	.00	.00	.00	.00	200.00	.00
4195	2FF	MISC SUPPLIES OR EXPENSES	50.00	.00	.00	.00	.00	.00	.00	50.00	.00
4412	2FF	PROMOTIONAL EXPENSES	1,500.00	.00	.00	.00	.00	.00	.00	1,500.00	.00
4418	2FF	EDUCATIONAL ASSISTANCE PROGRAM	7,000.00	.00	.00	.00	.00	.00	.00	7,000.00	.00
4440	2FF	IMPROVEMTS TO NON-COUNTY ASSETS	50.00	.00	.00	.00	.00	.00	.00	50.00	.00
4450	2FF	PARENT ACTIVITY FUND	800.00	.00	.00	.00	.00	.00	.00	800.00	.00
4452	2FN	FIELD TRIPS-HEAD START	15,360.00	.00	.00	.00	.00	.00	.00	15,360.00	.00
4482	2FG	SELF INS-PROP CASUALTY	189,901.00	.00	.00	.00	.00	.00	.00	189,901.00	.00
6410	2FJ	EQUIPMENT	3,250.00	.00	.00	.00	.00	.00	.00	3,250.00	.00
8120	2FF	AID TO OTHER GOVT AGENCIES	5,500.00	.00	.00	.00	.00	.00	.00	5,500.00	.00
		OPERATIONS	1,169,365.00	24,958.10	.00	.00	9,523.00	156,953.08	24,958.10	977,930.82	16.37
		TOTAL UNIT 7522	11,173,008.00	617,469.00	.00	.00	9,523.00	156,953.08	617,469.00	10,389,062.92	7.02

COMMUNITY AND FAMILY SERVICES MONTHLY EXPENSE REPORT THROUGH OCTOBER 31, 2019: FUND: 7400 DEPT: 062 UNIT: 7523 [USDA - ADMIN] - 8.3% OF FY ELAPSED

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	PRE-ENC AMOUNT	ENCUMBERED AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
1120	2FQ	REGULAR SALARIES and WAGES	122,669.00	6,714.08	.00	.00	.00	.00	6,714.08	115,954.92	5%
1140	2FQ	OVERTIME	2,000.00	282.74	.00	.00	.00	.00	282.74	1,717.26	14%
2110	2FQ	FICA TAXES	9,384.00	513.68	.00	.00	.00	.00	513.68	8,870.32	5%
2120	2FQ	RETIREMENT CONTRIBUTION	10,390.00	592.63	.00	.00	.00	.00	592.63	9,797.37	6%
2130	2FQ	LIFE and HEALTH INSURANCE	38,400.00	1,201.64	.00	.00	.00	.00	1,201.64	37,198.36	3%
2200	2FQ	PAYMENTS TO OPEB TRUST	1,535.00	.00	.00	.00	.00	.00	.00	1,535.00	0%
		SALARIES	184,378.00	9,304.77	.00	.00	.00	.00	9,304.77	175,073.23	5%
3125	2FP	INDIRECT COSTS	6,543.00	.00	.00	.00	.00	.00	.00	6,543.00	0%
3410	2FR	LOCAL TRAVEL	500.00	.00	.00	.00	.00	.00	.00	500.00	0%
3530	2FR	TOLL CHARGES	50.00	.00	.00	.00	.00	.00	.00	50.00	0%
3820	2FR	MAINTENANCE OF EQUIPMENT	50.00	.00	.00	.00	.00	.00	.00	50.00	0%
4110	2FR	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	50.00	.00	.00	.00	.00	.00	.00	50.00	0%
4418	2FR	EDUCATIONAL ASSISTANCE PROGRAM	50.00	.00	.00	.00	.00	.00	.00	50.00	0%
		OPERATIONS	7,243.00	.00	.00	.00	.00	.00	.00	7,243.00	0%
		TOTAL UNIT 7523	191,621.00	9,304.77	.00	.00	.00	.00	9,304.77	182,316.23	5%

COMMUNITY AND FAMILY SERVICES MONTHLY EXPENSE REPORT THROUGH OCTOBER 31, 2019: FUND: 7400 DEPT: 062 UNIT: 7524 [USDA - SERVICES] - 8.3% OF FY ELAPSED

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	PRE-ENC AMOUNT	ENCUMBERED AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
1120	2FT	REGULAR SALARIES and WAGES	125,773.00	8,267.42	.00	.00	.00	.00	8,267.42	117,505.58	7%
1140	2FT	OVERTIME	.00	2.13	.00	.00	.00	.00	2.13	-2.13	0%
2110	2FT	FICA TAXES	9,622.00	586.13	.00	.00	.00	.00	586.13	9,035.87	6%
2120	2FT	RETIREMENT CONTRIBUTION	10,653.00	700.44	.00	.00	.00	.00	700.44	9,952.56	7%
2130	2FT	LIFE and HEALTH INSURANCE	76,800.00	3,090.27	.00	.00	.00	.00	3,090.27	73,709.73	4%
2200	2FT	PAYMENTS TO OPEB TRUST	3,071.00	.00	.00	.00	.00	.00	.00	3,071.00	0%
		SALARIES	225,919.00	12,646.39	.00	.00	.00	.00	12,646.39	213,272.61	6%
3170	2FU	JANITORIAL SVC and SUPPLY	1,500.00	.00	.00	.00	.00	.00	.00	1,500.00	0%
4110	2FU	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	1,100.00	.00	.00	.00	.00	.00	.00	1,100.00	0%
4115	2FU	MISCELLANEOUS OPERATING SUPPLIES	1,100.00	.00	.00	.00	.00	.00	.00	1,100.00	0%
4123	2FU	EQUIPMENT LESS THAN \$1000	100.00	.00	.00	.00	.00	.00	.00	100.00	0%
4130	2FU	HOUSEHOLD AND KITCHEN SUPPLIES	3,300.00	.00	.00	.00	.00	.00	.00	3,300.00	0%
4135	2FU	FOODandDIETARY	1,575,746.00	.00	.00	.00	.00	1,084,514.22	.00	491,231.78	69%
		OPERATIONS	1,582,846.00	.00	.00	.00	.00	1,084,514.22	.00	498,331.78	69%
		TOTAL UNIT 7524	1,808,765.00	12,646.39	.00	.00	.00	1,084,514.22	12,646.39	711,604.39	61%

**COMMUNITY AND FAMILY SERVICES MONTHLY EXPENSE REPORT THROUGH OCTOBER 31, 2019: FUND: 7000 DEPT: 062 UNIT: 7525 [TRAINING] -
8.3% OF FY ELAPSED**

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	PRE-ENC AMOUNT	ENCUMBERED AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
3185	2FH	CONTRACT SVC-TRAINING CONTRACTUAL SERVICES NOT	50,000.00	.00	.00	.00	19,494.00	.00	.00	30,506.00	38.99
3197	2FH	OTHERWISE SPECIFIED	2,000.00	.00	.00	.00	.00	.00	.00	2,000.00	.00
3420	2FH	OUT OF COUNTY TRAVEL	38,000.00	190.00	.00	.00	.00	.00	190.00	37,810.00	.50
3610	2FH	RENTAL OF EQUIPMENT	2,000.00	.00	.00	.00	.00	.00	.00	2,000.00	.00
3620	2FH	LEASES-BUILDINGS/STRUCTURES	3,370.00	.00	.00	.00	.00	.00	.00	3,370.00	.00
3910	2FH	GRAPHIC REPROD SVCS	500.00	.00	.00	.00	.00	.00	.00	500.00	.00
4020	2FH	BOOKS, COMPACT DISKS, VIDEOS, AND SUBSCRIPTIONS	1,000.00	.00	.00	.00	1,050.00	.00	.00	-50.00	105.00
4030	2FH	TRAINING AND EDUCATIONAL COST	38,000.00	.00	.00	.00	.00	.00	.00	38,000.00	.00
4040	2FH	LICENSE AND CERTIFICATION FEES	3,500.00	.00	.00	.00	.00	.00	.00	3,500.00	.00
4110	2FH	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	1,000.00	.00	.00	.00	.00	.00	.00	1,000.00	.00
4115	2FH	MISCELLANEOUS OPERATING SUPPLIES	4,000.00	.00	.00	.00	.00	.00	.00	4,000.00	.00
4116	2FH	EVENT/MEAL REIMBURSEMENTS	3,500.00	.00	.00	.00	.00	.00	.00	3,500.00	.00
4418	2FH	EDUCATIONAL ASSISTANCE PROGRAM	10,000.00	.00	.00	.00	.00	.00	.00	10,000.00	.00
		TOTAL OPERATIONS	156,870.00	190.00	.00	.00	20,544.00	.00	190.00	136,136.00	13.22
		TOTAL UNIT 7525	156,870.00	190.00	.00	.00	20,544.00	.00	190.00	136,136.00	13.22

**COMMUNITY AND FAMILY SERVICES MONTHLY EXPENSE REPORT THROUGH OCTOBER 31, 2019: FUND: 7000 DEPT: 062 UNIT: 7526 [DISABILITY] - 8.3%
OF FY ELAPSED**

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	PRE-ENC AMOUNT	ENCUMBERED AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
1120	2FI	REGULAR SALARIES and WAGES	223,978.00	15,319.52	.00	.00	.00	.00	15,319.52	208,658.48	6.84
1140	2FI	OVERTIME	1,500.00	345.53	.00	.00	.00	.00	345.53	1,154.47	23.04
2110	2FI	FICA TAXES	17,134.00	1,096.74	.00	.00	.00	.00	1,096.74	16,037.26	6.40
2120	2FI	RETIREMENT CONTRIBUTION	18,971.00	1,326.83	.00	.00	.00	.00	1,326.83	17,644.17	6.99
2130	2FI	LIFE and HEALTH INSURANCE	51,200.00	2,919.13	.00	.00	.00	.00	2,919.13	48,280.87	5.70
2200	2FI	PAYMENTS TO OPEB TRUST	1,625.00	.00	.00	.00	.00	.00	.00	1,625.00	.00
		SALARIES	314,408.00	21,007.75	.00	.00	.00	.00	21,007.75	293,400.25	6.68
3195	2FK	CONTRACT SERVICES MEDICAL	49,000.00	.00	.00	.00	.00	58,041.04	.00	-9,041.04	118.45
3410	2FK	LOCAL TRAVEL	3,200.00	.00	.00	.00	.00	.00	.00	3,200.00	.00
3530	2FK	TOLL CHARGES	300.00	.00	.00	.00	.00	.00	.00	300.00	.00
3720	2FK	COMMUNICATIONS	2,500.00	.00	.00	.00	.00	.00	.00	2,500.00	.00
		BOOKS, COMPACT DISKS, VIDEOS, AND SUBSCRIPTIONS	2,500.00	.00	.00	.00	.00	.00	.00	2,500.00	.00
4020	2FK	LICENSE AND CERTIFICATION FEES	500.00	.00	.00	.00	.00	.00	.00	500.00	.00
4040	2FK	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	3,200.00	.00	.00	.00	.00	.00	.00	3,200.00	.00
4110	2FK	MISCELLANEOUS OPERATING SUPPLIES	16,400.00	.00	.00	.00	.00	.00	.00	16,400.00	.00
4115	2FK	COMPUTER EQUIPMENT LESS THAN \$500	50.00	.00	.00	.00	.00	.00	.00	50.00	.00
4121	2FK	EDUCATIONAL ASSISTANCE PROGRAM	500.00	.00	.00	.00	.00	.00	.00	500.00	.00
4418	2FK	SELF INS-PROP CASUALTY	7,897.00	.00	.00	.00	.00	.00	.00	7,897.00	.00
4482	2FK	AID TO PRIVATE ORGANIZATIONS	1,000.00	.00	.00	.00	.00	.00	.00	1,000.00	.00
8610	2FK	OPERATIONS	87,047.00	.00	.00	.00	.00	58,041.04	.00	29,005.96	66.68
		TOTAL UNIT 7526	401,455.00	21,007.75	.00	.00	.00	58,041.04	21,007.75	322,406.21	19.69

**COMMUNITY AND FAMILY SERVICES MONTHLY EXPENSE REPORT THROUGH OCTOBER 31, 2019: FUND: 7000 DEPT: 062 UNIT: 7527
[CHILDHOOD HEALTH & DEVELOPMENT] - 8.3% OF FY ELAPSED**

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	PRE-ENC AMOUNT	ENCUMBERED AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
1120	2FV	REGULAR SALARIES and WAGES	168,930.00	4,885.92	.00	.00	.00	.00	4,885.92	164,044.08	2.89
1140	2FV	OVERTIME	1,000.00	557.12	.00	.00	.00	.00	557.12	442.88	55.71
2110	2FV	FICA TAXES	12,923.00	381.55	.00	.00	.00	.00	381.55	12,541.45	2.95
2120	2FV	RETIREMENT CONTRIBUTION	14,308.00	461.02	.00	.00	.00	.00	461.02	13,846.98	3.22
2130	2FV	LIFE and HEALTH INSURANCE	51,200.00	1,446.20	.00	.00	.00	.00	1,446.20	49,753.80	2.82
2200	2FV	PAYMENTS TO OPEB TRUST	1,218.00	.00	.00	.00	.00	.00	.00	1,218.00	.00
		SALARIES	249,579.00	7,731.81	.00	.00	.00	.00	7,731.81	241,847.19	3.10
3179	2FW	CONTRACT SVC EMPLOY AGENT	100.00	.00	.00	.00	.00	.00	.00	100.00	.00
3195	2FW	CONTRACT SERVICES MEDICAL	5,000.00	.00	.00	.00	.00	.00	.00	5,000.00	.00
3410	2FW	LOCAL TRAVEL	1,000.00	.00	.00	.00	.00	.00	.00	1,000.00	.00
3530	2FW	TOLL CHARGES	200.00	.00	.00	.00	.00	.00	.00	200.00	.00
3720	2FW	COMMUNICATIONS	2,880.00	.00	.00	.00	.00	.00	.00	2,880.00	.00
4020	2FW	BOOKS, COMPACT DISKS, VIDEOS, AND SUBSCRIPTIONS	84.00	.00	.00	.00	.00	.00	.00	84.00	.00
4110	2FW	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	2,000.00	.00	.00	.00	.00	.00	.00	2,000.00	.00
4115	2FW	MISCELLANEOUS OPERATING SUPPLIES	3,900.00	.00	.00	.00	.00	.00	.00	3,900.00	.00
4121	2FW	COMPUTER EQUIPMENT LESS THAN \$500	50.00	.00	.00	.00	.00	.00	.00	50.00	.00
4123	2FW	EQUIPMENT LESS THAN \$1000	3,243.00	.00	.00	.00	.00	.00	.00	3,243.00	.00
4143	2FW	MEDandSURG SUPPLIES	6,750.00	.00	.00	.00	.00	.00	.00	6,750.00	.00
4418	2FW	EDUCATIONAL ASSISTANCE PROGRAM	500.00	.00	.00	.00	.00	.00	.00	500.00	.00
4482	2FK	SELF INS-PROP CASUALTY	6,264.00	.00	.00	.00	.00	.00	.00	6,264.00	.00
8610	2FW	AID TO PRIVATE ORGANIZATIONS	2,500.00	.00	.00	.00	.00	.00	.00	2,500.00	.00
		OPERATIONS	34,471.00	.00	.00	.00	.00	.00	.00	34,471.00	.00
		TOTAL UNIT 7527	284,050.00	7,731.81	.00	.00	.00	.00	7,731.81	276,318.19	2.72

COMMUNITY AND FAMILY SERVICES MONTHLY EXPENSE REPORT THROUGH OCTOBER 31, 2019: FUND: 7000 DEPT: 062 UNIT: 7528 [PARENT, FAMILY & COMMUNITY] - 8.3% OF FY ELAPSED

OBJECT	APPR	OBJECT NAME	CURRENT				PRE-ENC AMOUNT	ENCUMBERED AMOUNT	TOTAL		% BUDGET USED YTD
			BUDGET	OCT	NOV	DEC			YTD	BALANCE	
1120	2FX	REGULAR SALARIES and WAGES	1,139,894.00	55,541.76	.00	.00	.00	.00	55,541.76	1,084,352.24	4.87
1130	2FX	OTHER SALARIES and WAGES	14,900.00	2,766.19	.00	.00	.00	.00	2,766.19	12,133.81	18.57
1140	2FX	OVERTIME	5,000.00	776.98	.00	.00	.00	.00	776.98	4,223.02	15.54
2110	2FX	FICA TAXES	87,202.00	4,279.29	.00	.00	.00	.00	4,279.29	82,922.71	4.91
2120	2FX	RETIREMENT CONTRIBUTION	96,549.00	4,896.72	.00	.00	.00	.00	4,896.72	91,652.28	5.07
2130	2FX	LIFE and HEALTH INSURANCE	371,200.00	14,084.15	.00	.00	.00	.00	14,084.15	357,115.85	3.79
2200	2FX	PAYMENTS TO OPEB TRUST	11,779.00	.00	.00	.00	.00	.00	.00	11,779.00	.00
		SALARIES	1,726,524.00	82,345.09	.00	.00	.00	.00	82,345.09	1,644,178.91	4.77
3410	2FY	LOCAL TRAVEL	3,000.00	.00	.00	.00	.00	.00	.00	3,000.00	.00
3530	2FY	TOLL CHARGES	200.00	.00	.00	.00	.00	.00	.00	200.00	.00
3720	2FY	COMMUNICATIONS	5,000.00	.00	.00	.00	.00	.00	.00	5,000.00	.00
		BOOKS, COMPACT DISKS, VIDEOS, AND									
4020	2FY	SUBSCRIPTIONS	50.00	.00	.00	.00	.00	.00	.00	50.00	.00
		OFFICE SUPPLIES (NOT INCLUDING									
4110	2FY	PRINTING)	7,000.00	.00	.00	.00	.00	.00	.00	7,000.00	.00
4115	2FY	MISCELLANEOUS OPERATING SUPPLIES	500.00	.00	.00	.00	.00	.00	.00	500.00	.00
		COMPUTER EQUIPMENT LESS THAN									
4121	2FY	\$500	50.00	.00	.00	.00	.00	.00	.00	50.00	.00
4123	2FY	EQUIPMENT LESS THAN \$1000	500.00	.00	.00	.00	.00	.00	.00	500.00	.00
4412	2FY	PROMOTIONAL EXPENSES	7,000.00	.00	.00	.00	.00	.00	.00	7,000.00	.00
4418	2FY	EDUCATIONAL ASSISTANCE PROGRAM	4,000.00	.00	.00	.00	.00	.00	.00	4,000.00	.00
4450	2FY	PARENT ACTIVITY FUND	9,216.00	.00	.00	.00	.00	.00	.00	9,216.00	.00
4482	2FK	SELF INS-PROP CASUALTY	16,021.00	.00	.00	.00	.00	.00	.00	16,021.00	.00
		OPERATIONS	52,537.00	.00	.00	.00	.00	.00	.00	52,537.00	.00
		TOTAL UNIT 7528	1,779,061.00	82,345.09	.00	.00	.00	.00	82,345.09	1,696,715.91	4.63

**COMMUNITY AND FAMILY SERVICES MONTHLY EXPENSE REPORT THROUGH OCTOBER 31, 2019: FUND: 0001 DEPT: 062 UNIT: 7529 [GENERAL FUND] -
8.3% OF FY ELAPSED**

OBJECT	APPR	OBJECT NAME	CURRENT				PRE-ENC AMOUNT	ENCUMBERED AMOUNT	TOTAL		% BUDGET USED YTD
			BUDGET	OCT	NOV	DEC			YTD	BALANCE	
1120	HZE	REGULAR SALARIES and WAGES	101,302.00	5,394.57	.00	.00	.00	.00	5,394.57	95,907.43	5%
2110	HZE	FICA TAXES	7,750.00	396.92	.00	.00	.00	.00	396.92	7,353.08	5%
2120	HZE	RETIREMENT CONTRIBUTION	8,580.00	456.92	.00	.00	.00	.00	456.92	8,123.08	5%
2130	HZE	LIFE and HEALTH INSURANCE	25,600.00	1,162.76	.00	.00	.00	.00	1,162.76	24,437.24	5%
		SALARIES	143,232.00	7,411.17	.00	.00	.00	.00	7,411.17	135,820.83	5%
		CONTRACTUAL SERVICES NOT									
3197	HZE	OTHERWISE SPECIFIED	33,940.00	.00	.00	.00	.00	33,420.00	.00	520.00	98%
3620	HZE	LEASES-BUILDINGS/STRUCTURES	60,000.00	.00	.00	.00	.00	.00	.00	60,000.00	0%
3810	HZE	MAINTENANCE OF BUILDINGS, IMPROVEMENTS, AND GROUNDS	71,833.00	.00	.00	.00	.00	71,833.00	.00	.00	100%
4115	HZE	MISCELLANEOUS OPERATING SUPPLIES	100.00	.00	.00	.00	.00	.00	.00	100.00	0%
4135	HZE	FOODandDIETARY	974.00	.00	.00	.00	.00	972.32	.00	1.68	100%
6310	HZE	STRUCT and FAC OTH TH BLDGS	1,170.00	.00	.00	.00	.00	1,170.00	.00	.00	100%
		OPERATIONS	168,017.00	.00	.00	.00	.00	107,395.32	.00	60,621.68	64%
		TOTAL UNIT 7529	311,249.00	7,411.17	.00	.00	.00	107,395.32	7,411.17	196,442.51	37%

Through 11/04/2019

FUND: 8290 DEPT: 062 UNIT: 7538

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET												PRE-ENCUMBERED AMOUNT	ENCUMBERED AMOUNT	TOTAL		% BUDGET USED YTD	
			OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP			YTD	BALANCE		
1	1120	1EA	REGULAR SALARIES and WAGES	758,527.00	1,640.48	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,640.48	756,886.52	.22
	2110	1EA	FICA TAXES	58,243.00	105.87	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	105.87	58,137.13	.18
	2120	1EA	RETIREMENT CONTRIBUTION	62,497.00	138.95	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	138.95	62,358.05	.22
	2130	1EA	LIFE and HEALTH INSURANCE	230,034.00	752.38	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	752.38	229,281.62	.33
	2200	1EA	PAYMENTS TO OPEB TRUST	587.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	587.00	.00
OBJECT CATEGORY 1				1,109,888.00	2,637.68	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	2,637.68	1,107,250.32	.24
2	3125	1EB	INDIRECT COSTS	42,498.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	42,498.00	.00
	3185	1EC	CONTRACT SVC-TRAINING	1,500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,500.00	.00
	3410	1EC	LOCAL TRAVEL	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.00
	4020	1EC	BOOKS, COMPACT DISKS, VIDEOS, AND SUBSCRIPTIONS	1,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,000.00	.00
	4110	1EC	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	9,128.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	9,128.00	.00
	4115	1EC	MISCELLANEOUS OPERATING SUPPLIES	1,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,000.00	.00
	4123	1EC	EQUIPMENT LESS THAN \$1000	2,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	2,000.00	.00
	4482	1EC	SELF INS-PROP CASUALTY	155.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	155.00	.00
	6410	1ED	EQUIPMENT	3,250.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	3,250.00	.00
OBJECT CATEGORY 2				61,031.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	61,031.00	.00
*TOTAL UNIT_CD 7538				1,170,919.00	2,637.68	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	2,637.68	1,168,281.32	.23

P-CARD EXPS. REPORT

FAMILY SERVICES- 062

CH Full Name	Comp Supp Name	Purchase Date	Post Date	Amount	GL FUND	GL DEPT	GL UNIT	SUBUNIT	GL OBJ	Program Card Name
DUCK, CORTINA	OFFICEMAX/OFFICEDEPT#6876	9/6/2019	9/9/2019	\$185.25	7009	062	7522		4110	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	OFFICE DEPOT	9/7/2019	9/9/2019	\$59.90	7009	062	7522		4110	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	OFFICE DEPOT	9/7/2019	9/9/2019	(\$8.55)	7009	062	7522		4110	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	READYREFRESH BY NESTLE	9/10/2019	9/10/2019	\$35.35	7009	062	7522		3710	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	READYREFRESH BY NESTLE	9/10/2019	9/10/2019	\$35.35	7009	062	7522		4115	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	READYREFRESH BY NESTLE	9/10/2019	9/10/2019	\$38.91	7009	062	7522		3610	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	READYREFRESH BY NESTLE	9/10/2019	9/10/2019	\$38.91	7009	062	7522		3710	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	READYREFRESH BY NESTLE	9/10/2019	9/10/2019	\$38.91	7009	062	7522		4115	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	READYREFRESH BY NESTLE	9/10/2019	9/10/2019	\$38.91	7009	062	7522		3610	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	READYREFRESH BY NESTLE	9/10/2019	9/10/2019	\$62.43	7009	062	7522		3610	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	READYREFRESH BY NESTLE	9/10/2019	9/10/2019	\$62.43	7009	062	7522		3610	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	READYREFRESH BY NESTLE	9/10/2019	9/10/2019	\$62.43	7009	062	7522		3710	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	READYREFRESH BY NESTLE	9/10/2019	9/10/2019	\$62.43	7009	062	7522		4115	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	READYREFRESH BY NESTLE	9/10/2019	9/10/2019	\$62.43	7009	062	7522		3610	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	READYREFRESH BY NESTLE	9/10/2019	9/10/2019	\$62.43	7009	062	7522		3710	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	READYREFRESH BY NESTLE	9/10/2019	9/10/2019	\$104.77	7009	062	7522		3610	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	READYREFRESH BY NESTLE	9/10/2019	9/10/2019	\$104.77	7009	062	7522		3710	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	READYREFRESH BY NESTLE	9/10/2019	9/10/2019	\$104.77	7009	062	7522		4115	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	READYREFRESH BY NESTLE	9/10/2019	9/10/2019	\$104.77	7009	062	7522		3610	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	READYREFRESH BY NESTLE	9/10/2019	9/10/2019	\$13.98	7009	062	7522		3610	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	READYREFRESH BY NESTLE	9/10/2019	9/10/2019	\$160.29	7009	062	7522		3710	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	READYREFRESH BY NESTLE	9/10/2019	9/10/2019	\$66.92	7009	062	7522		3710	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	READYREFRESH BY NESTLE	9/10/2019	9/10/2019	\$66.92	7009	062	7522		3610	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	READYREFRESH BY NESTLE	9/10/2019	9/10/2019	\$66.92	7009	062	7522		4115	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	READYREFRESH BY NESTLE	9/10/2019	9/10/2019	\$40.91	7009	062	7522		3610	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	READYREFRESH BY NESTLE	9/10/2019	9/10/2019	\$40.91	7009	062	7522		3710	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	READYREFRESH BY NESTLE	9/10/2019	9/10/2019	\$40.91	7009	062	7522		3610	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	READYREFRESH BY NESTLE	9/10/2019	9/10/2019	\$40.91	7009	062	7522		4115	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	READYREFRESH BY NESTLE	9/10/2019	9/10/2019	\$87.20	7009	062	7522		3710	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	AGENCY FOR HEALTHCARE AD	9/17/2019	9/18/2019	\$13.25	7008	062	7522			ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	AHCA SERVICE FEE	9/17/2019	9/18/2019	\$0.43	7008	062	7522			ORANGE COUNTY BOCC- PCard
FLORES, DAISY	SQ HORIZONS MEDICA	9/25/2019	9/26/2019	\$1,451.78	7009	062	7522		4135	ORANGE COUNTY BOCC- PCard
GOMEZ, RENE K	WAL-MART #0955	8/30/2019	9/2/2019	\$169.51	0001	023	4901		4116	ORANGE COUNTY BOCC- PCard
GOMEZ, RENE K	PUBLIX #1440	8/30/2019	9/2/2019	\$17.81	7009	062	7522		4135	ORANGE COUNTY BOCC- PCard
GOMEZ, RENE K	WM SUPERCENTER	8/31/2019	9/2/2019	\$10.65	0001	023	4901		4116	ORANGE COUNTY BOCC- PCard
GOMEZ, RENE K	WAL-MART #4588	8/31/2019	9/2/2019	\$264.11	0001	023	4901		4116	ORANGE COUNTY BOCC- PCard
GOMEZ, RENE K	WM SUPERCENTER	8/31/2019	9/2/2019	\$35.74	0001	023	4901		4116	ORANGE COUNTY BOCC- PCard
GOMEZ, RENE K	WM SUPERCENTER	8/31/2019	9/2/2019	\$59.64	0001	023	4901		4116	ORANGE COUNTY BOCC- PCard
GOMEZ, RENE K	WAL-MART #0955	8/31/2019	9/2/2019	\$14.02	0001	023	4901		4116	ORANGE COUNTY BOCC- PCard
GOMEZ, RENE K	WAL-MART #0955	8/31/2019	9/2/2019	(\$14.93)	0001	023	4901		4116	ORANGE COUNTY BOCC- PCard
GOMEZ, RENE K	WAL-MART #4588	8/31/2019	9/2/2019	(\$10.65)	0001	023	4901		4116	ORANGE COUNTY BOCC- PCard
GOMEZ, RENE K	WM SUPERCENTER	8/31/2019	9/2/2019	\$33.35	0001	023	4901		4116	ORANGE COUNTY BOCC- PCard
GOMEZ, RENE K	WM SUPERCENTER	8/31/2019	9/2/2019	\$10.00	0001	023	4901		4116	ORANGE COUNTY BOCC- PCard
GOMEZ, RENE K	WAL-MART #4588	8/31/2019	9/4/2019	(\$35.52)	0001	023	4901		4116	ORANGE COUNTY BOCC- PCard
GOMEZ, RENE K	PIZZA HUT 031828	9/1/2019	9/3/2019	\$36.00	0001	023	4901		4116	ORANGE COUNTY BOCC- PCard

P-CARD EXPS. REPORT
FAMILY SERVICES- 062

CH Full Name	Comp Supp Name	Purchase Date	Post Date	Amount	GL FUND	GL DEPT	GL UNIT SUBUNIT	GL OBJ	Program Card Name
GOMEZ, RENE K	BOSTON MARKET	9/2/2019	9/3/2019	\$37.85	0001	023	4901	4116	ORANGE COUNTY BOCC- PCard
GOMEZ, RENE K	ZAXBY'S #22201	9/2/2019	9/4/2019	\$43.00	0001	023	4901	4116	ORANGE COUNTY BOCC- PCard
GOMEZ, RENE K	CULVER S OF ORLANDO	9/3/2019	9/5/2019	\$34.69	0001	023	4901	4116	ORANGE COUNTY BOCC- PCard
GOMEZ, RENE K	PUBLIX #692	9/9/2019	9/10/2019	\$15.90	7009	062	7522	4135	ORANGE COUNTY BOCC- PCard
GOMEZ, RENE K	PUBLIX #436	9/12/2019	9/13/2019	\$20.00	7009	062	7522	4135	ORANGE COUNTY BOCC- PCard
GOMEZ, RENE K	MERA BAZAR	9/13/2019	9/16/2019	\$44.94	7009	062	7522	4135	ORANGE COUNTY BOCC- PCard
GOMEZ, RENE K	PUBLIX #1440	9/13/2019	9/16/2019	\$79.35	7009	062	7522	4135	ORANGE COUNTY BOCC- PCard
GOMEZ, RENE K	PUBLIX #436	9/20/2019	9/23/2019	\$92.91	7009	062	7522	4135	ORANGE COUNTY BOCC- PCard
GOMEZ, RENE K	PUBLIX #436	9/20/2019	9/23/2019	\$92.91	7009	062	7522	4115	ORANGE COUNTY BOCC- PCard
GOMEZ, RENE K	PUBLIX #436	9/27/2019	9/30/2019	\$80.94	7009	062	7522	4135	ORANGE COUNTY BOCC- PCard
GOMEZ, RENE K	WM SUPERCENTER	9/27/2019	9/30/2019	\$32.26	7009	062	7522	4135	ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	OFFICE DEPOT	8/28/2019	9/2/2019	(\$7.08)	7009	062	7521	4110	ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	SQ THE PIN MAN-WWW	9/24/2019	9/25/2019	\$175.00					ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	OFFICEMAX/OFFICEDEPT#6876	9/24/2019	9/26/2019	\$16.68					ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	UNITED TROPHY AND AWARDS	9/26/2019	9/27/2019	\$162.40					ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	SQ APRIL HAIR	9/26/2019	9/27/2019	\$660.00					ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	LITTLE CAESARS	9/26/2019	9/30/2019	\$30.00					ORANGE COUNTY BOCC- PCard
SMITH, KERRY-ANN	PUBLIX #436	9/5/2019	9/6/2019	\$24.00	7009	062	7522	4135	ORANGE COUNTY BOCC- PCard
SMITH, KERRY-ANN	CARIBBEAN SUPERCENT	9/6/2019	9/9/2019	\$30.66	7009	062	7522	4135	ORANGE COUNTY BOCC- PCard
SMITH, KERRY-ANN	WAL-MART #4588	9/11/2019	9/12/2019	\$23.76	7009	062	7522	4135	ORANGE COUNTY BOCC- PCard
SMITH, KERRY-ANN	PUBLIX #1174	9/11/2019	9/12/2019	\$33.60	7009	062	7522	4135	ORANGE COUNTY BOCC- PCard
SMITH, KERRY-ANN	WAL-MART #4588	9/17/2019	9/18/2019	\$17.82	7009	062	7522	4135	ORANGE COUNTY BOCC- PCard
SMITH, KERRY-ANN	PUBLIX #761	9/24/2019	9/25/2019	\$20.00	7009	062	7522	4135	ORANGE COUNTY BOCC- PCard
SMITH, KERRY-ANN	PUBLIX #436	9/27/2019	9/30/2019	\$24.00	7009	062	7522	4135	ORANGE COUNTY BOCC- PCard

Notice of Grant Award

Notice of grant award is a legal document given to the intended organization (Orange County Head Start) that indicates an award has been made and that funds may be requested from the designated Department of Health and Human Services (HHS) payment system or office. The notice of grant award shows the amount of Federal funds authorized for obligation and the budget period for the approved project. Grantees will find this information helpful, which outlines the conditions of their grant awards.

A Notice of Award (NoA), showing the amount of Federal funds authorized for obligation and any future-year commitments, is issued for each budget period in the approved project period (see "Project Period and Budget Period" below). Until an awarding office has issued a NoA for the initial budget period, any costs incurred by the applicant for the project are incurred at its own risk. The NoA sets forth pertinent information about the grant, including, but not limited to, the following:

- Grant identification number ("grant number")
- Statutory authority for the award and any applicable program regulations
- Name of recipient organization and Name of the PI/PD
- Approved project period and budget period start and end dates
- Amount of Federal funds authorized for obligation by the recipient
- Amount of matching or cost sharing (if applicable)
- Amount of anticipated future-year commitments (if applicable)
- Names of the cognizant OPDIV/awarding office, PO, GMO, and GMS
- Applicable terms and conditions of award, either by reference or inclusion
- The HHS-assigned EIN (based on the IRS EIN), which must be used to request payment

**DEPARTMENT OF HEALTH AND HUMAN SERVICES
ADMINISTRATION FOR CHILDREN AND FAMILIES
NOTICE OF AWARD**

SAI NUMBER:
PMS DOCUMENT NUMBER:

1. AWARDING OFFICE: Office of Head Start	2. ASSISTANCE TYPE: Discretionary Grant	3. AWARD NO.: 04CH010230-05-00	3a. AMEND. NO.: 0
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4. FAIN: 04CH010230

5. TYPE OF AWARD: Service	6. TYPE OF ACTION: Non-Competing Continuation	7. AWARD AUTHORITY: 42 USC 9801 ET SEQ
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8. BUDGET PERIOD: 10/01/2019 THRU 09/30/2020	9. PROJECT PERIOD: 10/01/2015 THRU 09/30/2020	10. CFDA NO.: 93.600 - Head Start
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11. RECIPIENT ORGANIZATION: Orange, County of 201 S Rosalind Ave Orlando, FL 32801-3527 Grantee Authorizing Official: Teresa Jacobs , Mayor	12. PROJECT / PROGRAM TITLE: Head Start
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13. COUNTY: Orange	14. CONGR. DIST: 07	15. PRINCIPAL INVESTIGATOR OR PROGRAM DIRECTOR: Lonnie C. Bell
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16. APPROVED BUDGET:		17. AWARD COMPUTATION:	
Personnel.....	\$ 3,473,779.50	A. NON-FEDERAL SHARE.....	\$ 1,682,116.00 20%
Fringe Benefits.....	\$ 2,301,205.50	B. FEDERAL SHARE.....	\$ 6,728,462.00 80%
Travel.....	\$ 19,000.00	18. FEDERAL SHARE COMPUTATION:	
Equipment.....	\$ 49,991.50	A. TOTAL FEDERAL SHARE.....	\$ 6,728,462.00
Supplies.....	\$ 112,716.50	B. UNOBLIGATED BALANCE FEDERAL SHARE.....	\$ 0.00
Contractual.....	\$ 137,684.00	C. FED. SHARE AWARDED THIS BUDGET PERIOD...	\$ 0.00
Facilities/Construction.....	\$ 0.00	19. AMOUNT AWARDED THIS ACTION:	\$ 6,728,462.00
Other.....	\$ 580,921.00	20. FEDERAL \$ AWARDED THIS PROJECT PERIOD:	\$ 59,005,785.00
Direct Costs.....	\$ 6,675,298.00	21. AUTHORIZED TREATMENT OF PROGRAM INCOME:	
Indirect Costs.....	\$ 53,164.00	Additional Costs	
In Kind Contributions.....	\$ 0.00	22. APPLICANT EIN:	23. PAYEE EIN:
Total Approved Budget.....	\$ 6,728,462.00	596000773	1591101610A1
		24. OBJECT CLASS:	41.51

25. FINANCIAL INFORMATION:					DUNS	064797251
ORGN	DOCUMENT NO.	APPROPRIATION	CAN NO.	NEW AMT.	UNOBLIG.	NONFED %
	04CH01023005	75-20-1536	0-G044122	\$6,650,027.00		
	04CH01023005	75-20-1536	0-G044120	\$78,435.00		

26. REMARKS: (Continued on separate sheets)

27. SIGNATURE - ACF GRANTS OFFICER Dionne Bounds 370 Lenfant Promenade S W Washington, DC 20447-0001 Phone: 4045622910	ISSUE DATE: 10/28/2019	28. SIGNATURE(S) CERTIFYING FUND AVAILABILITY Mr. Omar Barrett 10/25/2019
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29. SIGNATURE AND TITLE - PROGRAM OFFICIAL(S) Ms. Terese Jones - Supervisory Program Specialist	DATE: 10/25/2019
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**DEPARTMENT OF HEALTH AND HUMAN SERVICES
ADMINISTRATION FOR CHILDREN AND FAMILIES
NOTICE OF AWARD**

SAI NUMBER:

PMS DOCUMENT NUMBER:

1. AWARDING OFFICE: Office of Head Start		2. ASSISTANCE TYPE: Discretionary Grant	3. AWARD NO.: 04CH010230-05-00	3a. AMEND. NO.: 0
4. FAIN: 04CH010230				
5. TYPE OF AWARD: Service		6. TYPE OF ACTION: Non-Competing Continuation	7. AWARD AUTHORITY: 42 USC 9801 ET SEQ	
8. BUDGET PERIOD: 10/01/2019 THRU 09/30/2020	9. PROJECT PERIOD: 10/01/2015 THRU 09/30/2020	10. CFDA NO.: 93.600 - Head Start		
11. RECIPIENT ORGANIZATION: Orange, County of				

STANDARD TERMS

1. Paid by DHHS Payment Management System (PMS), see attached for payment information. This award is subject to the requirements of the HHS Grants Policy Statement (HHS GPS) that are applicable to you based on your recipient type and the purpose of this award.

This includes requirements in Parts I and II (available at <http://www.hhs.gov/grants/grants/policies-regulations/index.html>) of the HHS GPS. Although consistent with the HHS GPS, any applicable statutory or regulatory requirements, including 45 CFR Part 75, directly apply to this award apart from any coverage in the HHS GPS. This award is subject to requirements or limitations in any applicable Appropriations Act. This award is subject to the requirements of Section 106 (g) of the trafficking Victims Protection Act of 2000, as amended (22 U.S.C. 7104). For the full text of the award term, go to <http://www.acf.hhs.gov/discretionary-post-award-requirements>. This award is subject to the Federal Financial Accountability and Transparency Act (FFATA or Transparency) of 2006 subaward and executive compensation reporting requirements. For the full text of the award term, go to <http://www.acf.hhs.gov/discretionary-post-award-requirements>. This award is subject to requirements as set forth in 2 CFR 25.110 Central Contractor Registration (CCR) and DATA Universal Number System (DUNS). For full text go to <http://www.acf.hhs.gov/discretionary-post-award-requirements>.

Consistent with 45 CFR 75.113, applicants and recipients must disclose in a timely manner, in writing to the HHS awarding agency, with a copy to the HHS Office of Inspector General (OIG), all information related to violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. Subrecipients must disclose, in a timely manner, in writing to the prime recipient (pass through entity) and the HHS OIG, all information related to violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. Disclosures must be sent in writing to the awarding agency and to the HHS OIG at the following addresses:

The Administration for Children and Families U.S. Department of Health and Human Services Office of Grants Management ATTN: Grants Management Specialist 330 C Street, SW., Switzer Building Corridor 3200 Washington, DC 20201 AND
U.S. Department of Health and Human Services Office of Inspector General ATTN: Mandatory Grant Disclosures, Intake Coordinator 330 Independence Avenue, SW, Cohen Building Room 5527 Washington, DC 20201 Fax: (202) 205-0604 (Include "Mandatory Grant Disclosures" in subject line) or Email: MandatoryGranteeDisclosures@oig.hhs.gov
Failure to make required disclosures can result in any of the remedies described in 45 CFR 75.371 Remedies for noncompliance, including suspension or debarment (See 2 CFR parts 180 & 376 and 31 U.S.C. 3321).

This award is subject to the requirements as set forth in 45 CFR Part 87. This award is subject to HHS regulations codified at 45 CFR Chapter XIII, Parts 1301, 1302, 1303, 1304 and 1305. Attached are terms and conditions, reporting requirements, and payment instructions. Initial expenditure of funds by the grantee constitutes acceptance of this award.

AWARD ATTACHMENTS

Orange, County Of

04CH010230-05-00

1. Remarks

26. REMARKS (Continued from previous page)

This action awards partial funds for the 10/01/2019-09/30/2020 budget period. The projected annual funding level for Head Start operations in Fiscal Year (FY) 2020 is \$13,300,055, and the projected training and technical assistance allocation is \$156,870. The balance of the funds will be awarded at a later date.

Head Start population: 1,536 children.

Designated Head Start service area(s): Orlando, Winter Park, Apopka, Eatonville, Winter Garden.

Approved program option(s) for the Head Start program: Center-based.

This grant is subject to the requirements for contribution of the non-federal match and approval of key staff, the limitations on development and administrative costs and employee compensation, and prior written approval for the purchase of equipment and other capital expenditures and the purchase, construction and major renovation of facilities as specified in Attachment 1.

Attachment 1

Award Number: 04CH010230/05

Recipient Organization: ORANGE, COUNTY OF

This grant is subject to Section 640(b) of the Head Start Act and 45 C.F.R. § 1303.4 requiring a non-federal match of 20 percent of the total cost of the program. This grant is also subject to the requirements in Section 644(b) of the Head Start Act and 45 C.F.R. § 1303.5 limiting development and administrative costs to a maximum of 15 percent of the total costs of the program, including the non-federal match contribution of such costs. The requirements for a non-federal match of 20 percent and the limitation of 15 percent for development and administrative costs apply to the 10/01/2019-09/30/2020 budget period unless a waiver is approved. Any request for a waiver of the non-federal match, or a portion thereof, that meets the conditions under Section 640(b)(1)-(5) of the Head Start Act and 45 C.F.R. § 1303.4 or a waiver of the limitation on development and administrative costs that meets the conditions under 45 C.F.R. § 1303.5 must be submitted in advance of the end of the budget period. Any waiver request submitted after the expiration of the project period will not be considered.

The HHS Uniform Administrative Requirements (see 45 C.F.R. § 75.308(c)(1)(ii)) provide the authority to ACF to approve key staff of Head Start grantees. For the purposes of this grant, key staff is defined as the Head Start Director or person carrying out the duties of the Head Start Director if not under that title and the Chief Executive Officer, Executive Director and/or Chief Fiscal Officer if any of those positions is funded, either directly or through indirect cost recovery, more than 50 percent with Head Start funds.

Section 653 of the Head Start Act prohibits the use of any federal funds, including Head Start grant funds, to pay any portion of the compensation of an individual employed by a Head Start agency if that individual's compensation exceeds the rate payable for Level II of the Executive Schedule.

Prior written approval must be obtained for the purchase of equipment and other capital expenditures as described in 45 C.F.R. § 75.439(a). Prior written approval must also be obtained under 45 C.F.R. § 75.439(b)(3) and 45 C.F.R. Part 1303 Subpart E – Facilities to use Head Start grant funds for the initial or ongoing purchase, construction and major renovation of facilities. No Head Start grant funds may be used toward the payment of one-time expenses, principal and interest for the acquisition, construction or major renovation of a facility without prior written approval of the Administration for Children and Families.

Policy Council Meeting

September 2019 Board Agenda Items Report

By: Khadija Pirzadeh, Contract Administrator

The following agenda items were submitted for approval to the Orange County Board of County Commissions meetings scheduled on **September 10, 2019** and **September 24, 2019** respectively:

1. OCPS Meal Service Agreements
2. OC School Readiness Coalition Agreement related to provision of transition services for preschool children.
3. FL Department of Health Child Care Food Program Budget for Sponsors of Affiliated Sites
4. Policy Council Information and Updates (August 2019)

I. CONSENT AGENDA
COMMUNITY AND FAMILY SERVICES
DEPARTMENT

6



Interoffice Memorandum

August 19, 2019

AGENDA ITEM

TO: Mayor Jerry L. Demings
-AND-
Board of County Commissioners

THRU: Lonnie C. Bell, Jr., Director *Lonnie C. Bell*
Community and Family Services Department

FROM: Sonya L. Hill, Manager
Head Start Division
Contact: Khadija Pirzadeh, (407) 836-8912
Sonya Hill, (407) 836-7409

SUBJECT: **Consent Agenda Item – September 10, 2019**
Agreement between Orange County, Florida and Orange County School Readiness Coalition, Inc. Related to the Provision of Transition Services for Preschool Children

The Head Start Division requests Board approval of the Agreement between Orange County and Orange County School Readiness Coalition, Inc. related to the provision of transition services for preschool children. This agreement will provide transition services for preschool children transitioning from Head Start to Kindergarten, as mandated by Florida School Readiness Act.

The County Attorney's Office and Risk Management Division have reviewed this agreement. The term of this agreement is from the date of full execution through July 30, 2020 and automatic renewals for six additional years.

ACTION REQUESTED: Approval and execution of Agreement between Orange County, Florida and Orange County School Readiness Coalition, Inc. related to the Provision of Transition Services for Preschool Children.

SH/kp:jam

Attachment

c: Randy Singh, Deputy County Administrator
Cristina Berrios, Assistant County Attorney, County Attorney's Office
John Petrelli, Director, Risk Management and Professional Standards
Yolanda Brown, Fiscal Manager, Community and Family Services Department
Jamille Clemens, Grants Supervisor, Finance Division
Nanette Melo, Management & Budget Admr., Office of Management & Budget
Auria Oliver, Management & Budget Admr., Office of Management & Budget



Interoffice Memorandum

**I. CONSENT AGENDA
COMMUNITY AND FAMILY SERVICES
DEPARTMENT
2**

August 26, 2019

AGENDA ITEM

TO: Mayor Jerry L. Demings
-AND-
Board of County Commissioners

THRU: Lonnie C. Bell, Jr., Director *Lonnie C. Bell*
Community and Family Services Department

FROM: Sonya L. Hill, Manager *Sonya Hill*
Head Start Division
Contact: Khadija Pirzadeh, (407) 836-8912
Sonya Hill, (407) 836-7409

SUBJECT: **Consent Agenda Item – September 24, 2019**
Filing of Head Start Policy Council Program Information and Updates
for the Official County Record

The Head Start Division requests filing of the program information and updates and meeting minutes for the official county record:

Head Start Policy Council Program Information and Updates	August 2019
Head Start Policy Council Meeting Minutes	July 18, 2019

ACTION REQUESTED: Receipt and filing of Head Start Policy Council Program Information and Updates August 2019 and Head Start Policy Council Meeting Minutes July 18, 2019 for the official county record.

SH/kp
Attachment

C: Randy Singh, Deputy County Administrator
Cristina Berrios, Assistant County Attorney, County Attorney's Office
John Petrelli, Director, Risk Management and Professional Standards
Yolanda S. Brown, Manager, Fiscal Division, Community and Family Services Department
Jamille Clemens, Grants Supervisor, Finance Division
Nanette Melo, Management and Budget Administrator, Office of Management and Budget
Auria Oliver, Management and Budget Advisor (Grants), Office of Management and Budget

I, CONSENT AGENDA
COMMUNITY AND FAMILY SERVICES
DEPARTMENT

5



Interoffice Memorandum

August 29, 2019

AGENDA ITEM

TO: Mayor Jerry L. Demings
-AND-
Board of County Commissioners

THRU: Lonnie C. Bell, Jr., Director *Lonnie C Bell*
Community and Family Services Department

FROM: Sonya L. Hill, Manager
Head Start Division
Contact: Khadija Pirzadeh, (407) 836-8912
Sonya Hill, (407) 836-7409

SUBJECT: Consent Agenda Item – September 10, 2019
Meal Service Agreements between Orange County, Florida
and School Board of Orange County, Florida regarding School Food Service

The Head Start Division requests Board approval of eleven Meal Service Agreements between the School Board and Orange County, Florida. These agreements will allow the School Food Service to provide Head Start children with two-thirds of the daily nutritional requirements. Meals will be furnished by the School Board Food Service at the following eleven Head Start sites: Aloma, Dillard, Dover Shores, Engelwood, Evans, Hungerford, McCoy, Three Points, Ventura, Washington Shores Early Learning, and Washington Shores Elementary.

The Florida Childcare Food Program funds in the amount of \$315,002.20 will be used to cover the cost of meals. The term of these agreements is from October 1, 2019 through September 30, 2020. The County Attorney's Office and Risk Management Division have reviewed this agreement for legality and compliance with County policy guidelines.

ACTION REQUESTED: Approval and execution of Agreements between Orange County, Florida and The School Board of Orange County, Florida related to Meal Services at Aloma, Dillard, Dover Shores, Engelwood, Evans, Hungerford, McCoy, Three Points, Ventura, Washington Shores Early Learning, and Washington Shores Elementary Head Start sites.

SH/kp:jam

Attachment

c: Randy Singh, Deputy County Administrator
Cristina Berrios, Assistant County Attorney, County Attorney's Office
John Petrelli, Director, Risk Management and Professional Standards
Yolanda Brown, Fiscal Manager, Community and Family Services Department
Jamilie Clemens, Grants Supervisor, Finance Division
Nanette Melo, Management & Budget Admr., Office of Management & Budget
Auria Oliver, Management & Budget Admr., Office of Management & Budget



I. CONSENT AGENDA
COMMUNITY AND FAMILY SERVICES
DEPARTMENT

1

Interoffice Memorandum

September 5, 2019

AGENDA ITEM

TO: Mayor Jerry L. Demings
-AND-
Board of County Commissioners

THRU: Lonnie C. Bell, Jr., Director *Lonnie C Bell*
Community and Family Services Department

FROM: Sonya L. Hill, Manager
Head Start Division
Contact: Khadija Pirzadeh, (407) 836-8912
Sonya Hill, (407) 836-7409

SUBJECT: **Consent Agenda Item – September 24, 2019**
Florida Department of Health Child Care Food Program Budget
For Sponsors of Affiliated Sites

The Head Start Division requests Board approval of the Florida Department of Health Child Care Food Program Budget for Sponsors of Affiliated Sites; Supplemental Budget for Special Cost Items; Management Plan; and Delegation of Signing Authority for the Child Care Food Program.

The Child Care Food Program is a part of the National School Lunch Program, which provides children in public and private schools with balanced meals and snacks to meet the USDA minimum daily nutritional requirements. All grantees must utilize USDA funds as primary payment for meals, as mandated by Head Start Child Nutrition Performance Standard §1304.44 (a)(b). The Florida Department of Health will reimburse Orange County, the Head Start non-federal entity, up to an estimated amount of \$2,063,099 for meals served to eligible children enrolled in the Head Start Program. The term of this program is from October 1, 2019 through September 30, 2020.

ACTION REQUESTED: Approval and execution of: 1) Florida Department of Health Child Care Food Program Budget for Sponsors of Affiliated Sites Authorization #: S-734; 2) FY 2019-2020 Child Care Food Program (CCFP); 3) Supplemental Budget for Special Cost Items; 4) Florida Department of Health Child Care Food Program Management Plan; and 5) Delegation of Signing Authority for the Child Care Food Program, which will allow the CCFP to reimburse Orange County up to an estimated amount of \$2,063,099 for nutritional meals served to eligible children in the Head Start Program.

SH/kp:jam

Attachment

- c: Randy Singh, Deputy County Administrator
Cristina Berrios, Assistant County Attorney, County Attorney's Office
John Petrelli, Director, Risk Management and Professional Standards
Yolanda Brown, Fiscal Manager, Community and Family Services
Jamille Clemens, Grants Supervisor, Finance Division
Nanette Melo, Management & Budget Admr., Office of Management & Budget
Auria Oliver, Management & Budget Admr., Office of Management & Budget

**Head Start Policy Council
Human Resources Committee
October 2019 Actions**

I. Pending Approval for hire

Job Title	Candidate's Name

II. Termination from employment (Involuntarily)

Job Title	Reason	Employee's Name

III. Separation from employment (Voluntarily)

Job Title	Reason	Employee's Name
Family Services Worker	Health Reasons	Sarai Arroyo
Teacher Assistant	Family Reasons	Karla Otero
Sr. Technician Casual	Temporary Employment	Eric McIntosh Jr.

IV. Current Head Start Openings – As of 11/13/19

Job Title	Number of Positions	Potential Candidates in process for hire
Family Services Worker	3	
Licensed Practical Nurse	2	
Maintenance Technician	2	
Registered Nurse	1	
Sr. Family Services Worker	1	
Program Manager	2	
Teacher Assistant	14	
Teacher	3	

**Orange County Head Start
Policy Council
Meeting: November 21, 2019
Director's Program Information Update**

Orange County Head Start Division Administration Updates

- The Office of Head Start (OHS) issued an IM (ACF-IM-HS-19-03) on September 30, 2019 regarding Kinship Care, Eligibility, Homelessness, Economic hardship relative, Foster Care, Child Welfare partnerships. The IM was issued due to the number of questions from grantees that want to enroll children living in kinship care and are concerned about the eligibility of these children. Formal or informal kinship care, for the purposes of this IM, broadly refers to children who are living with relatives or caregivers other than their parents. In most cases, these children are eligible for Head Start services according to the Head Start Act and Head Start Program Performance Standards (HSPPS) and programs can enroll them.
- The Office of Head Start released a vlog on how the OHS is addressing the opioid crisis and other substance use disorders. In this video, Dr. Bergeron shares some of the creative approaches Head Start programs have taken to support children who are affected by substance abuse, including wrap-around care and supports to grandparents who are raising their grandchildren. She also discusses the regional meetings on opioids and highlights the relationships established with the medical community.
- Florida Head Start Association (FHSA) announced seven of the 2020 FHSA Annual Award recipients received region recognition from the Region IV Head Start Association (RIVHSA). State award winners were honored during the FHSA Annual Awards Luncheon in Daytona Beach, FL, on October 11, 2019. The FHSA Annual Awards promote excellence in the Head Start/Early Head Start community through recognition of employers, parents, alumni, volunteers, and partners who have made extraordinary contributions to their programs and exemplify the highest quality of standards in their communities. The state winners advanced as Region finalists in their categories. Four FHSA State award recipients will be recognized at the RIVHSA 2020 Awards gala on February 20, 2020, in Atlanta, GA.

Parent of the Year – Maritza Vasquez from Orange County Head Start

Corporate Award – Smart City, Orlando

Aubrey Puckett Memorial Award – Sonya L. Hill

Edward Zigler Innovation Award – Orange County Head Start

Ron Herndon Head Start Parent Scholarship – Lara Urdaneta

- Orange County Head Start presented to the Board of County Commissioners the annual report to highlight the Head Start outcomes for the last four years.
- Orange County Head Start was selected to be part of a national research project by the OHS Training and Technical Assistance (T/TA) System. OCHS was contacted by the research team at NORC at the University of Chicago to participate in the web-based survey. This national survey collects information from the Head Start director. The goal is to learn about grantees' use of, need for, and experiences with T/TA. The information will

help the Administration for Children and Families and OHS strengthen its T/TA system to better meet programs' needs

Early Childhood Development & Education

- Orange County Head Start Education staff celebrated "Bring a Principal to Head Start" month. "Bring a Principal to Your Head Start" is an opportunity for Head Start programs to establish relationships with the principals of the feeder schools. The meeting with the Principal should encourage collaborations with elementary schools to ensure the lifelong success of our Head Start graduates
- The education team prepared to relocate to the Lila Mitchell center to Mt. Sinai. The move will allow the Capital Improvement projects to take place, and the children to be in a safe location.

Childhood Health and Parental Services

- Orange County Head Start started and completed onboarding process for the LPN/RN position. One of the selected candidates did not complete the process and two continue to go through the process.
- Orange County Head Start met with True Health and Community Health Centers of Florida to discuss the contract for Head Start students to receive services.

Parent, Family & Community Engagement (PFCE)

- Family Service Workers completed partnership agreements with all families

Eligibility, Recruitment, Selection, Enrollment and Attendance (ERSEA)

- Orange County Head Start started and completed the onboarding process for the ERSEA coordinator position.

Meetings and Events for September & October

- Board of Directors Meeting with Early Learning Coalition of Orange County
- Division Manager & Community & Family Services Director One on One Meeting
- Quarterly Management Meeting with Byron Brooks
- Florida Head Start Association Board of Directors training/meeting
- Commissioner briefings with Commissioner Moore & Commissioner VanderLey

ACF Administration for Children and Families	U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES	
	1. Log No. ACF-IM-HS-19-03	2. Issuance Date: 09/30/2019
	3. Originating Office: Office of Head Start	
	4. Key Word: Kinship care; Eligibility; Homelessness; Economic hardship relative; Foster care; Child welfare; Partnerships	

TO: All Head Start and Early Head Start Agencies and Delegate Agencies

SUBJECT: Head Start and Early Head Start Eligibility for Children in Kinship Care

INFORMATION:

The Office of Head Start (OHS) has received questions from grantees who want to enroll children living in kinship care and are concerned about the eligibility of these children. Formal or informal kinship care, for the purposes of this IM, broadly refers to children who are living with relatives or caregivers other than their parents. In most cases, these children are eligible for Head Start services according to the Head Start Act and Head Start Program Performance Standards (HSPPS) and programs can enroll them. OHS encourages grantees to include children in kinship care in their enrollment and selection process.

The following descriptions provide grantees with information about ways children in kinship care can be eligible for Head Start.

Public Assistance

- Relative caregivers are often eligible for public assistance, such as Temporary Assistance for Needy Families (TANF) or Supplemental Security Income (SSI). If the caregiver receives or is eligible to receive public assistance, a child in their care is eligible for Head Start because they meet the definition of a family under HSPPS 45 CFR §1305.2.
- If the child living with relatives receives a "child-only" TANF grant, then the child receives public assistance. A child who receives or is eligible to receive public assistance is eligible for Head Start.
- For information about the TANF programs in your state, visit:
<https://www.acf.hhs.gov/ofa/help>

Foster Care

- Each state has jurisdiction of its child welfare system. OHS considers a child in foster care if the child is placed in a setting away from parents or guardians by the child welfare system and the state agency has placement and care responsibility (45 CFR §1305.2). A child is in foster care in accordance with this definition regardless of whether the foster care facility is licensed and payments are made by the state or local agency for the care of the child.
- If the child welfare agency has placed the child away from parents or guardians and in the care of relatives, the child is considered to be in foster care under the HSPPS. A child in foster care is eligible for Head Start.
- For additional resources for kinship caregivers and the child welfare system, visit:
<https://www.childwelfare.gov/pubs/f-kinshi/>

Homeless

- Head Start follows the definition of homeless child in the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11434a(2)). If a child is living with non-parent relatives due to loss of housing, economic hardship, or a similar reason, the child may meet this definition of a homeless child. A child experiencing homelessness is eligible for Head Start.

- Some examples of circumstances leading a child to kinship care include economic hardship, substance misuse, or incarceration. If the child is living with non-parent relatives for these or similar reasons, the child may be considered homeless and then would be eligible for Head Start.
- For additional resources for early care and education and homeless children, visit: <https://www.acf.hhs.gov/ecd/interagency-projects/ece-services-for-homeless-children>

If you have any questions regarding eligibility, please contact your Regional Office. Thank you for all you do to serve the most vulnerable children and families.

/ Dr. Deborah Bergeron /

Dr. Deborah Bergeron
Director
Office of Head Start
Office of Early Childhood Development

ACF Administration for Children and Families	U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES	
	1. Log No. ACF-IM-HS-19-04	2. Issuance Date: 10/10/2019
	3. Originating Office: Office of Head Start	
	4. Key Word: Administrative Simplification; Accounting Codes; Common Accounting Numbers (CANs)	

INFORMATION MEMORANDUM

TO: All Head Start and Early Head Start Agencies and Delegate Agencies

SUBJECT: Accounting Simplification for Head Start and Early Head Start Operations and Service Funds

INFORMATION:

This Information Memorandum (IM) is to inform grantees of a simplified accounting procedure that will go into effect beginning in fiscal year (FY) 2020. Currently, the Office of Head Start's (OHS) accounting structure includes two separate Common Accounting Numbers (CANs) for Head Start and Early Head Start operations. OHS will streamline the current structure by transitioning to the use of a single CAN for operations, inclusive of both Head Start and Early Head Start service funds. This change is meant to lessen administrative burdens grantees face when operating both programs. These CANs are known as Program Accounts 4122 and 4125 for Head Start and Early Head Start, respectively.

Starting in FY2020, all Head Start and Early Head Start operations amounts will be funded from CAN 4122. This change does not affect Program Accounts 4120 and 4121, the Head Start and Early Head Start training and technical assistance (T/TA) CANs, due to statutory requirements placed on those funds. This change only applies to traditional Head Start and Early Head Start grants and has no impact on Early Head Start-Child Care Partnership/Early Head Start Expansion grants. Furthermore, this accounting change does not affect annual funding and enrollment levels for Head Start or Early Head Start and does not change the processes for programs seeking to convert slots.

Current CAN Structure	No.	New CAN Structure	No.
Head Start Operations	4122	Head Start and Early Head Start Operations	4122
Early Head Start Operations	4125		
Head Start T/TA	4120	Head Start T/TA	4120
Early Head Start T/TA	4121	Early Head Start T/TA	4121

This accounting change is expected to relieve some of the administrative burdens grantees regularly face when operating both a Head Start and Early Head Start program. The existing structure forces grantees to allocate multiple shared costs between the two programs when

submitting budget estimates through the Head Start Enterprise System Grant Application Budget Instrument. Currently, when operations funds are awarded in separate CANs for Head Start and Early Head Start, there is no flexibility to make adjustments by moving funds between programs once an award has been issued without an ACF-approved budget modification. This simplified accounting procedure will alleviate that problem. It will also allow grantee requests for enrollment conversions from Head Start to Early Head Start—and in the case of American Indian and Alaska Native programs only, from Early Head Start to Head Start—to be implemented more timely due to the ability to reallocate funds between programs within the same CAN when needs arise.

This accounting structure change has no impact on how a grantee will continue to submit program-level funding requests or requests for conversion of slots, nor will it have an impact on the under-enrollment process. Funding guidance letters will continue to be provided with annual funding and enrollment levels for Head Start and Early Head Start along with instructions on how grantees will apply for funding.

Thank you for your work on behalf of children and families.

/ Dr. Deborah Bergeron /

Dr. Deborah Bergeron
Director
Office of Head Start
Office of Early Childhood Development



FLORIDA HEAD START ASSOCIATION, INC.

EXECUTIVE COMMITTEE

- **PRESIDENT**
Kymberly Cook
- **VICE PRESIDENT**
Sonya Hill
- **TREASURER**
Janet Ranaldi
- **SECRETARY**
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LaKysha Perkins
- **FRIENDS AFFILIATE GROUP**
Cindi Kaier
- **Parents AFFILIATE GROUP**
Angel Maldonado

EXECUTIVE DIRECTOR

Wanda Minick

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111 N. Gadsden Street, Suite 200
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- **Telephone:**
850-694-6477
- **Email:**
info@flheadstart.org
- **Web Address:**
www.FLHeadStart.org

The Florida Head Start Association Announces Seven State Recipients Advance as Region Winners

Media Contact: Wanda Minick, Executive Director
(850) 694-6477
Wanda@FLHeadStart.org

TALLAHASSEE, FL – November 8, 2019 -The Florida Head Start Association (FHSA) is pleased to announce seven of their 2020 FHSA Annual Award recipients have received region recognition from the Region IV Head Start Association (RIVHSA).

State award winners were honored during the FHSA Annual Awards Luncheon in Daytona Beach, FL, on October 11, 2019. The FHSA Annual Awards promote excellence in the Head Start/Early Head Start community through recognition of employers, parents, alumni, volunteers, and partners who have made extraordinary contributions to their programs and exemplifies the highest quality of standards in their communities. Award winners serve as inspirational leaders to FHSA; they embody the core values of serving children and families and being committed to Head Start. The state winners advanced as Region finalists in their categories. Four FHSA State award recipients will be recognized at the RIVHSA 2020 Awards gala on February 20, 2020, in Atlanta, GA.

Parent of the Year – Maritza Vasquez from Orange County Head Start, Orlando
Support Staff of the Year – Parameshwari "Rani" Panchanathan from Miami-Dade Community Action and Human Services Department, Head Start/Early Head Start, Miami
Beating the Odds – Sharlene Singleton from Episcopal Children's Services, Jacksonville
Corporate Award – Smart City, Orlando

The region also selected three of the FHSA National finalist.

Aubrey Puckett Memorial Award – Sonya L. Hill from Orange County Head Start, Orlando
Edward Zigler Innovation Award – Orange County Head Start, Orlando
Ron Herndon Head Start Parent Scholarship – Lara Urdaneta from Orange County Head Start, Orlando

National finalist advance to the National Head Start Association and will be selected by December 2019.

FHSA President Kymberly Cook said, "FHSA is extremely honored to have so many talented Head Start leaders recognized at the region level. It's a testament to the great staff, parents, alumni, volunteers, and community partners we have in the State of Florida who understand the importance of Head Start."

Each year the FHSA partners with RIVHSA to recognize the work and impact made within the Head Start community to provide a powerful vehicle for inspiring excellence, involving the community, and honoring their achievements.

About FHSA: The Florida Head Start Association is a non-profit organization working on behalf of the 43,000 children and families. Head Start Programs serve in Florida. FHSA has been the voice for Florida's most vulnerable children and families since 1999 and is committed to enhancing and supporting the capability of local Head Start programs in the delivery of high-quality services for our children and families.

###



Highlights

Highlights of [GAO-19-519](#), a report to the Republican Leader, Committee on Education and Labor, House of Representatives

Why GAO Did This Study

The Head Start program, overseen by OHS, seeks to promote school readiness by supporting comprehensive development of low-income children. In fiscal year 2019, Congress appropriated over \$10 billion for programs under the Head Start Act, to serve approximately 1 million children through about 1,600 Head Start grantees and their centers nationwide. This report discusses (1) what vulnerabilities GAO's covert tests identified in selected Head Start grantees' controls for program eligibility screening; (2) the extent to which OHS provides timely monitoring of grantees; and (3) what control vulnerabilities exist in OHS's methods for ensuring grantees provide services for all children and pregnant women they are funded to serve. GAO conducted 15 nongeneralizable covert tests at Head Start centers in metropolitan areas. GAO selected only centers that were underenrolled to be sure we did not displace any actual, eligible children. GAO also reviewed OHS timeliness goals and data for the period October 2015 through March 2018, and used attendance data to verify enrollment data reported for early 2018 for a nongeneralizable sample of nine grantees.

What GAO Recommends

GAO makes six recommendations, including that OHS perform a fraud risk assessment, develop a system to evaluate the effectiveness of its new workflows, and communicate guidance on when a student's slot should be considered vacant due to absenteeism. OHS concurred with four recommendations, but did not concur with two. GAO believes the recommendations remain valid.

View [GAO-19-519](#). For more information, contact Seto J. Bagdoyan at (202) 512-6722 or bagdoyans@gao.gov

September 2019

Head Start

Action Needed to Enhance Program Oversight and Mitigate Significant Fraud and Improper Payment Risks

What GAO Found

GAO's 15 covert tests at a nongeneralizable selection of Head Start grantee centers found vulnerabilities in centers' controls for eligibility screening and detecting potential fraud. Posing as fictitious families, GAO attempted to enroll children at selected Head Start centers in metropolitan areas (e.g., Los Angeles and Boston). For each test, GAO provided incomplete or potentially disqualifying information during the enrollment process, such as pay stubs that exceeded income requirements.

- In 7 of 15 covert tests, the Head Start centers correctly determined GAO's fictitious families were not eligible.
- In another 3 of 15 covert tests, GAO identified control vulnerabilities, as Head Start center staff encouraged GAO's fictitious families to attend without following all eligibility-verification requirements.
- In the remaining 5 of 15 covert tests, GAO found potential fraud. In 3 cases, documents GAO later retrieved from the Head Start centers showed that GAO's applications had been doctored to exclude income information GAO provided, which would have shown the fictitious family to be over-income. In 2 cases, Head Start center staff dismissed eligibility documentation GAO's fictitious family offered during the enrollment interview.

The Office of Head Start (OHS), within the Department of Health and Human Services, has not conducted a comprehensive fraud risk assessment of the Head Start program in accordance with leading practices. Such an assessment could help OHS better identify and address the fraud risk vulnerabilities GAO identified.

OHS has not always provided timely monitoring of grantees, leading to delays in ensuring grantee deficiencies are resolved. In the period GAO examined, OHS did not consistently meet each of its three timeliness goals for (1) notifying grantees of deficiencies identified during its monitoring reviews, (2) confirming grantee deficiencies were resolved, and (3) issuing a final follow-up report to the grantee. In October 2018, OHS implemented new guidance (called "workflows") that documents its process for notifying, following up, and issuing final reports on deficiencies identified by its monitoring reviews. However, OHS has not established a means to measure performance or evaluate the results of its new workflows to determine their effectiveness.

Vulnerabilities exist for ensuring grantees provide services to all children and pregnant women they are funded to serve. For example, OHS officials said grantees have the discretion to allow children with extended absences—sometimes of a month or more, according to GAO's analysis—to remain counted as enrolled. OHS officials told GAO that a child's slot should be considered vacant after 30 days of consecutive absences, but OHS has not provided that guidance to grantees. Without communicating such guidance to grantees, OHS may not be able to ensure slots that should be considered vacant are made available to children in need. Further, OHS risks paying grantees for services not actually delivered.

Orange County Head Start

Parent Family and Community Engagement 2019–2020

Monthly Report: September 2019/October 2019

- (13) Home visits for attendance (3 Sept/10 Oct).
- (3) Families received Crisis/Emergency Assistance (2 Sept/1 Oct).
- (107) Parents received Educational Services (GED 22/ESL 30 Sept) and (GED 9/ESL 46).
- (1782) Health Services Follow ups were done by Family Service Worker (705 Sept/1077 Oct).
- (168) Families were referred for family services (66 Sept/ 102 Oct).
- (829) were provided families services (383 Sept/ 446 Oct)
- (34) Parent Meetings were held this month (12 Sept/22 Oct). (1269) parents attended parents meetings (414 sept/855 Oct) and (198) males attended during the month (70 Sept/ 128 Oct).
- (38) Fatherhood Activities were held this month (11 Sept/27 Oct), (444) Fathers attended fatherhood initiatives (98 Sept/346 Oct).
- (31) Parents Trainings were held this month (8 Sept/23 Oct). (1044) parents attended Parents Trainings (362 Sept/682 Oct).

Trainings/Activities:

- **Open Enrollment Health Coverage**
- **Roberts Rule of Order**
- **Communicable Disease**
- **Program Governance**
- **Community Action FSSP Program**
- **The Importance of Health Records and Dental**
- **Safety**
- **School Readiness**
- **Transportation/Pedestrian Safety**
- **Importance of Water Safety**

Nutrition Report September 2019

In June, 115 children were screened for nutritional concerns. 29 children received further care related to special needs diets.

Meals Served

Meals Served	Children	Adults
Breakfast	23,941	1,192
Lunch	24,502	1,157
Snack	20,793	
Disallowed	035	

Growth Assessments

Sites Completed	16
Failed Assessment, Needing Referral	328
Passed Assessments	673
Underweight	112
Overweight	122
Obese	179

Nutritional Assessments

Nutritional Assessments Completed	46
Needed Special Diets	5

Nutritional Counseling Services

Accepted Counseling Services	102
Refused Counseling Services	TBD

Nutrition Report October 2019

Meals Served

Meals Served	Children	Adults
Breakfast	27,950	1,406
Lunch	28,519	1,384
Snack	23136	
Disallowed	0	

Growth Assessments

Sites Completed	501
Failed Assessment, Needing Referral	157
Passed Assessments	344
Underweight	3
Overweight	11
Obese	9

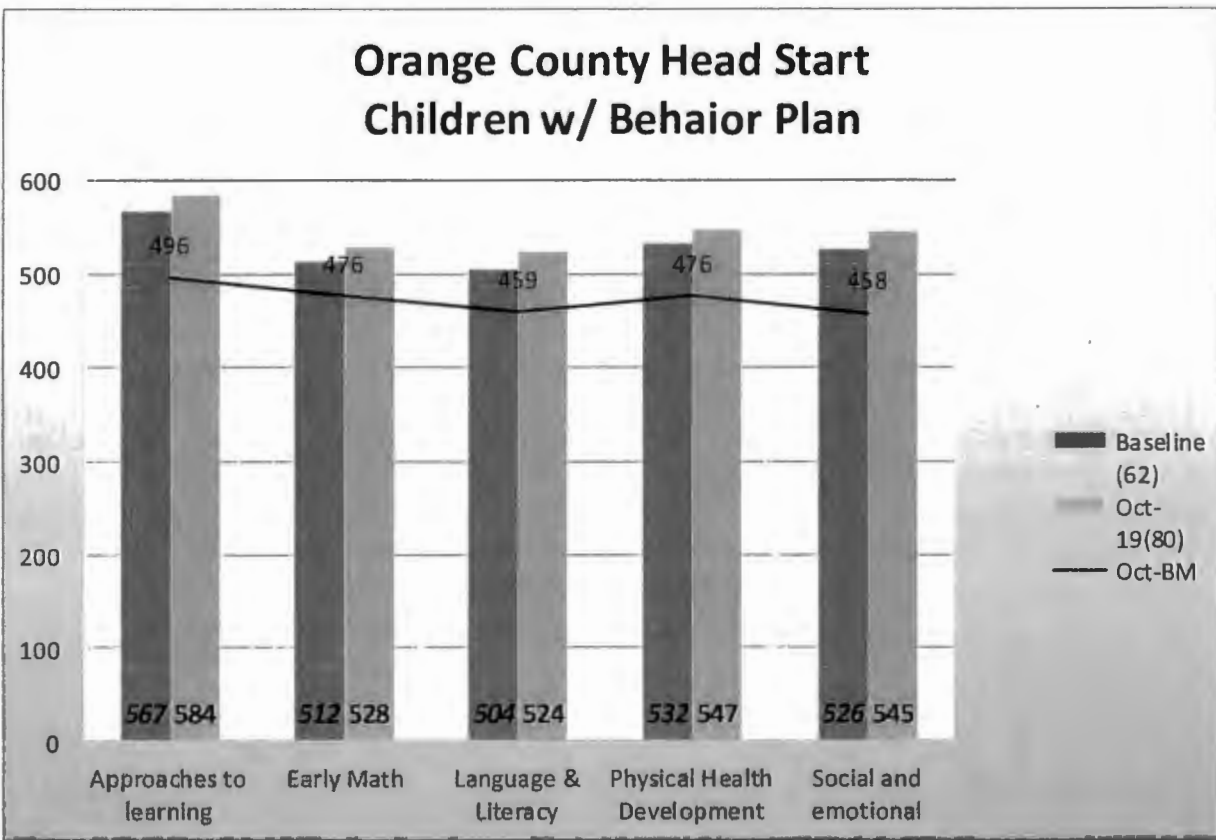
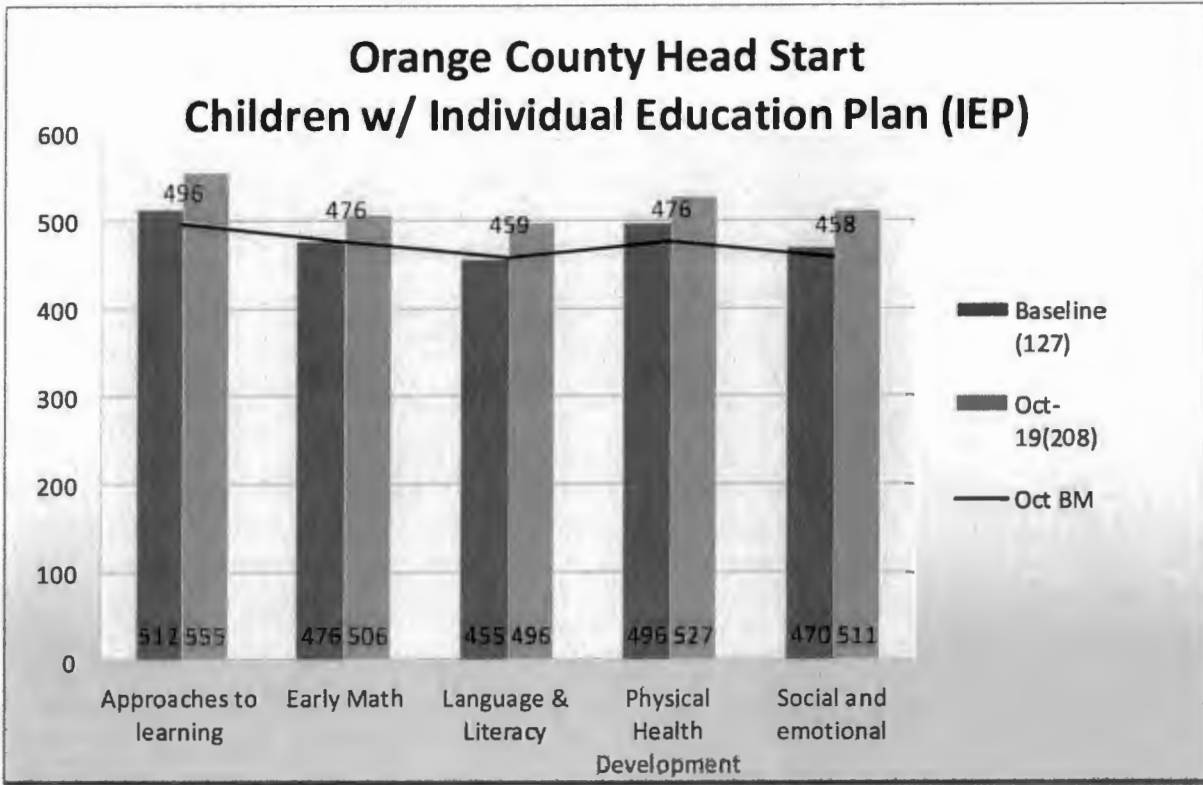
Nutritional Assessments

Nutritional Assessments Completed	36
Needed Special Diets	7

Nutritional Counseling Services

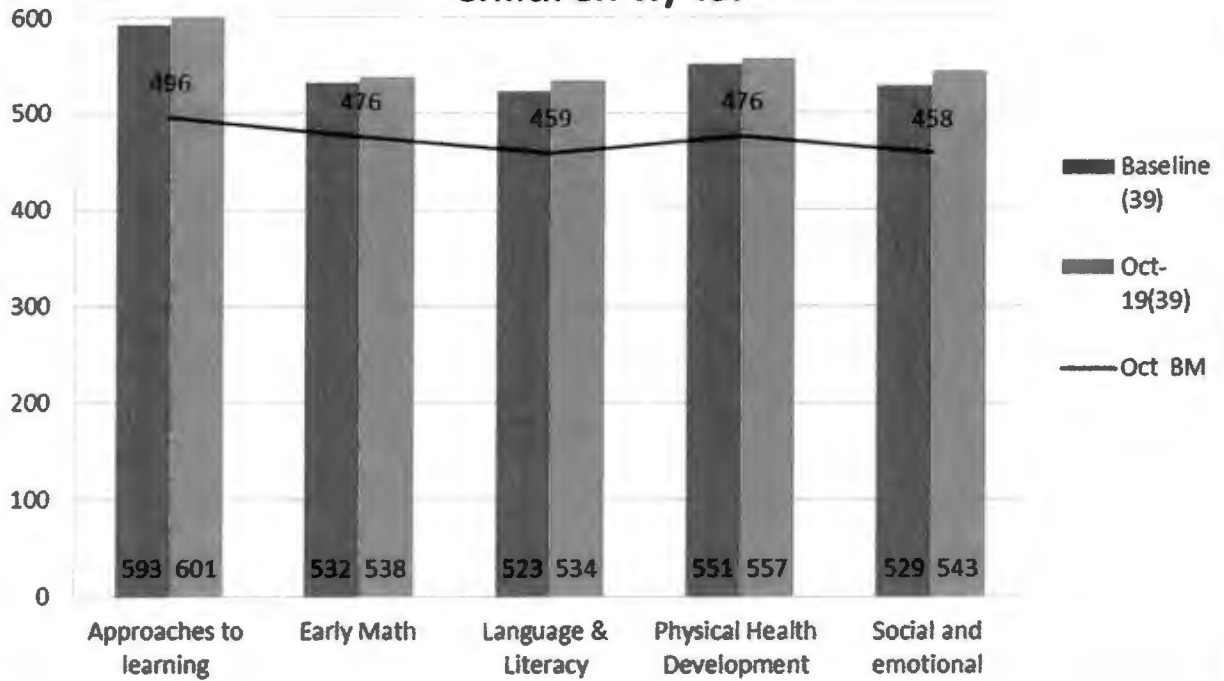
Accepted Counseling Services	39
Referred to WIC Counseling Services	47

Mental Health & Disabilities
 Children Outcomes
 October 2019



Mental Health & Disabilities
 Children Outcomes
 October 2019

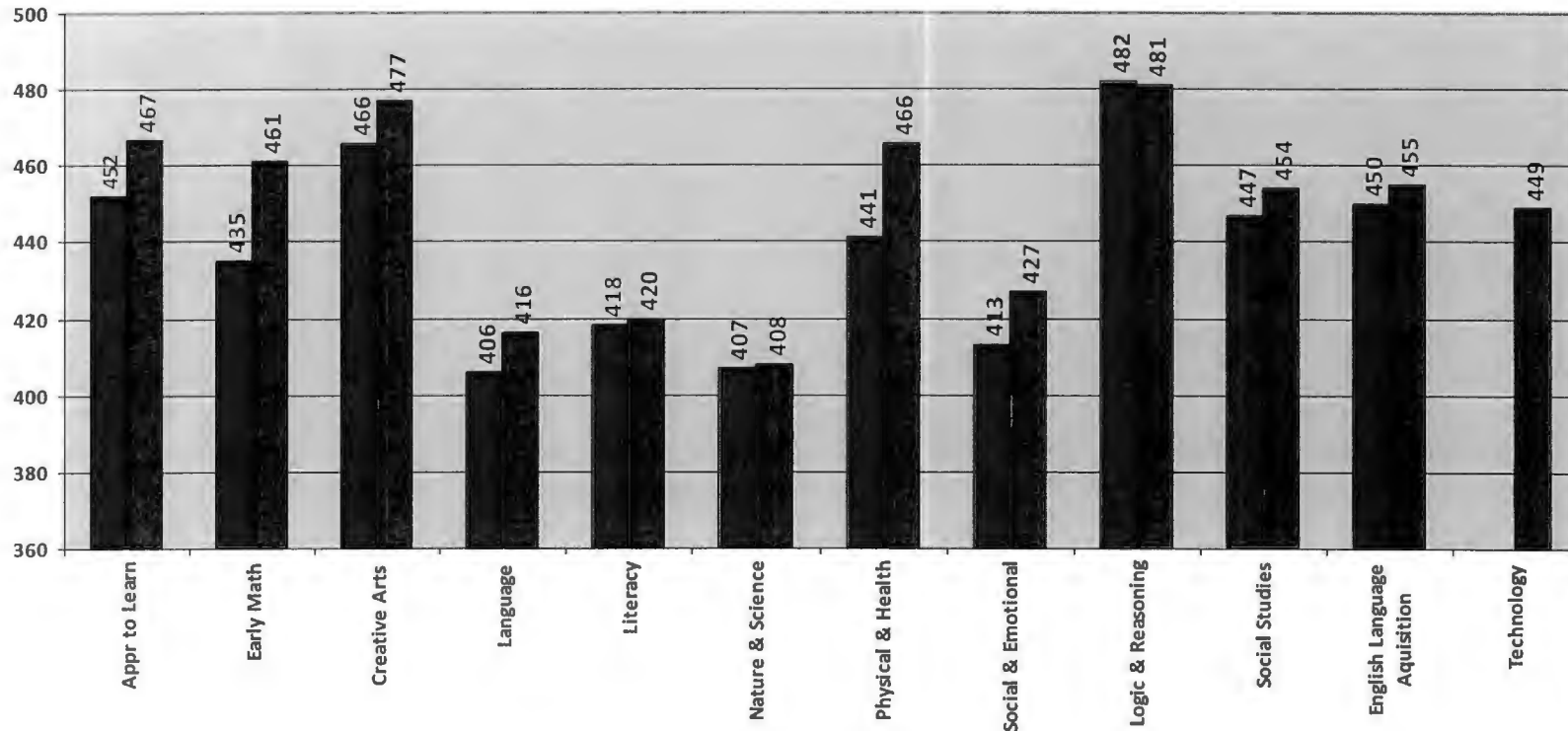
Orange County Head Start
 Children w/ ISP



Benchmark October

Domain	Developmental Level
APL	496
EM	476
LL	459
PHD	476
SED	458

Orange County Head Start
 Three Years Old (3yrs)
 Early Childhood Assessment Scores
 August 13, 2019 –September 20, 2019



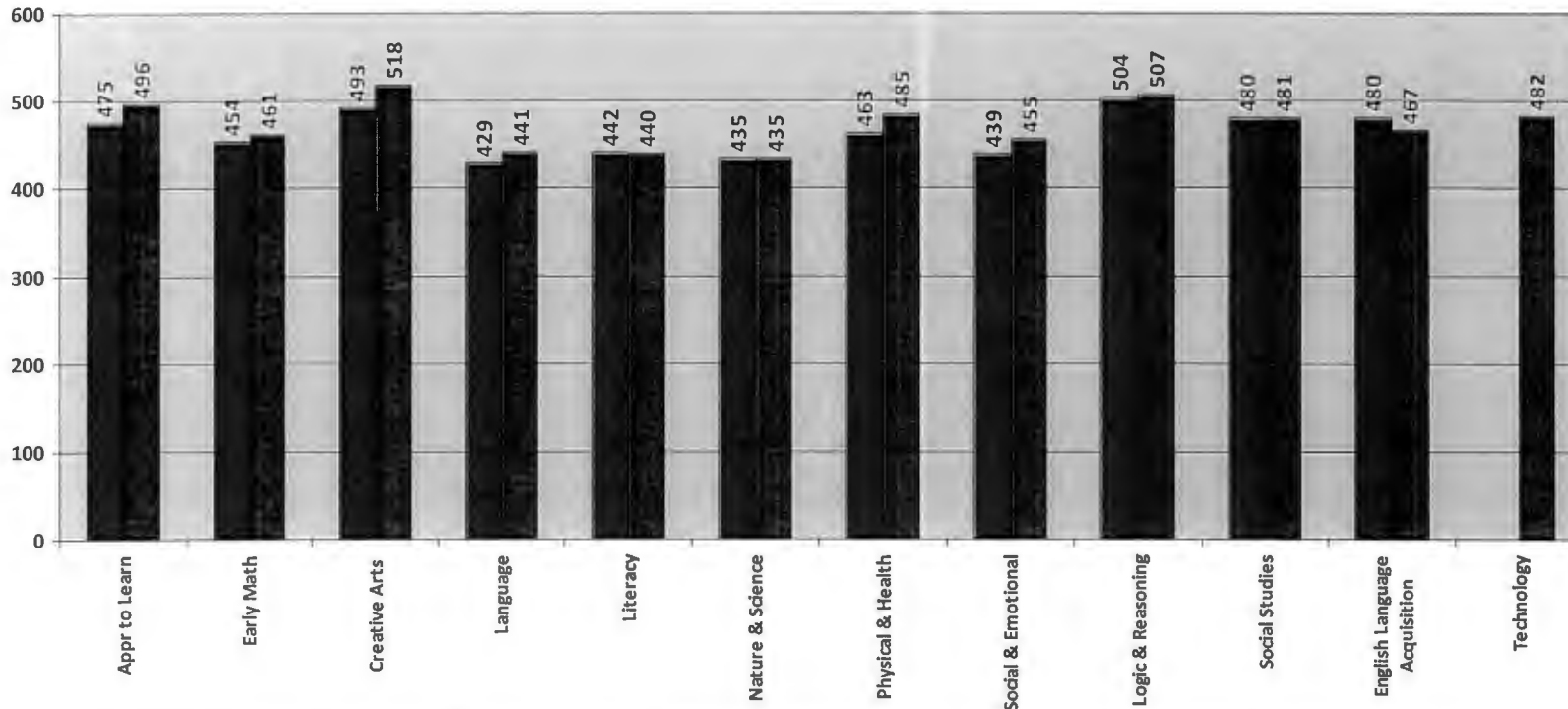
October 2019	
Category	3yrs
APL	479
EM	451
CA	407
LG	429
LT	438
NS	434
PHD	456
SE	437
LR	504
SS	475
ELA	476
TECH	467

*The Developmental Scores (DL) indicates the Orange County Head Start children's position in the Galileo Developmental Progression Validated System in comparison with the Nation.

Nation 3 yrs. total children using Galileo system up to September 20, 2019 2527

Orange County 3 yrs.' total children enrolled up September 20, 2019 =632

Orange County Head Start
 Three Years Old (3yrs)
 Early Childhood Assessment Scores
 August 13, 2019 –October 31, 2019



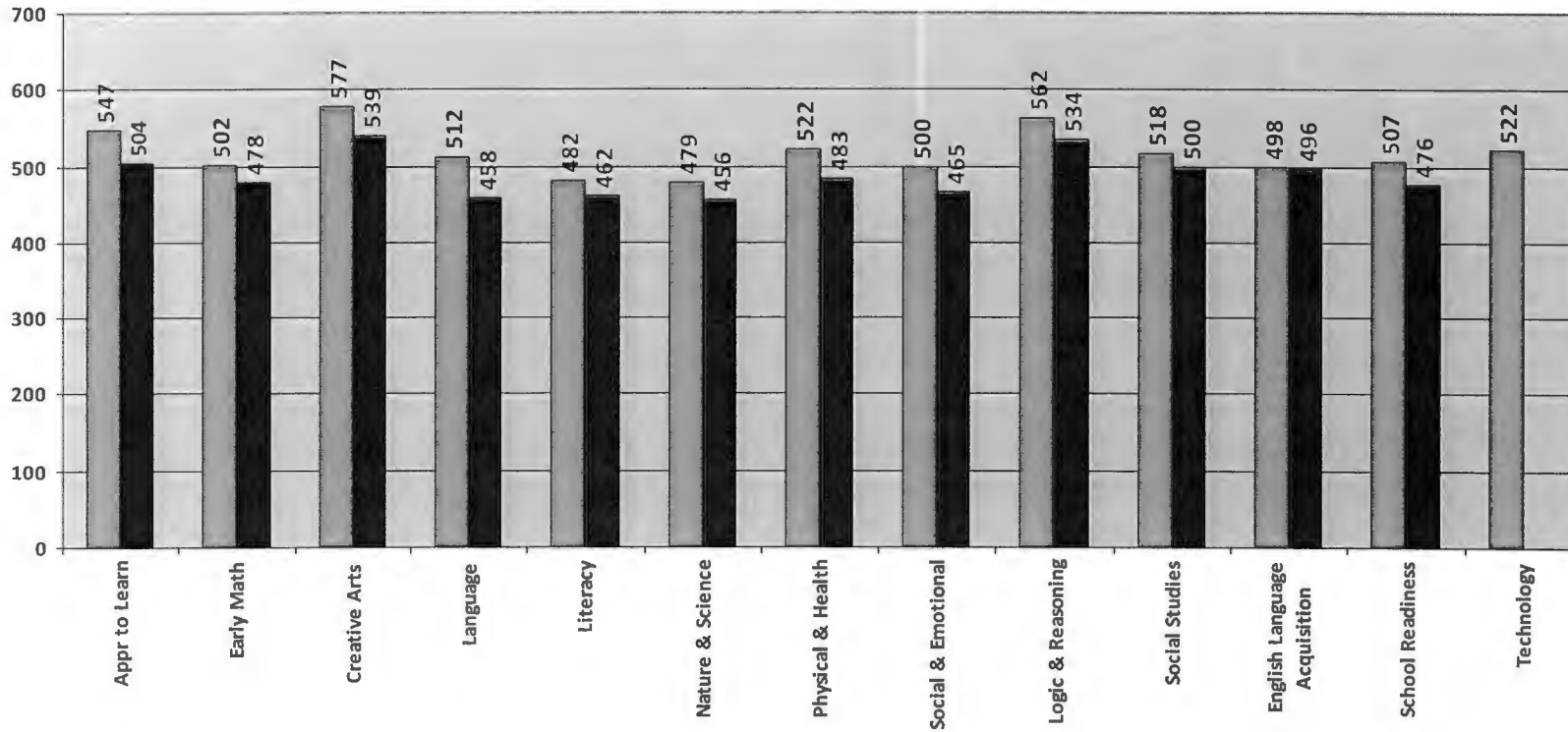
October 2019	
Domain	3yrs
APL	473
EM	451
CA	497
LG	429
LT	438
NS	434
PHD	456
SE	417
LR	504
SS	475
ELA	476
TECH	467

*The Developmental Scores (DL) indicates the Orange County Head Start children's position in the Galileo Developmental Progression Validated System in comparison with the nation

Nation 3 yrs. total children using Galileo system up to October 31, 2019 =6362

Orange County 3 yrs.' total children enrolled up October 31, 2019 = 580

Orange County Head Start
Early Childhood Assessment Scores
Four Years Old (4 Yrs.)
August 13, 2019 – September 20, 2019



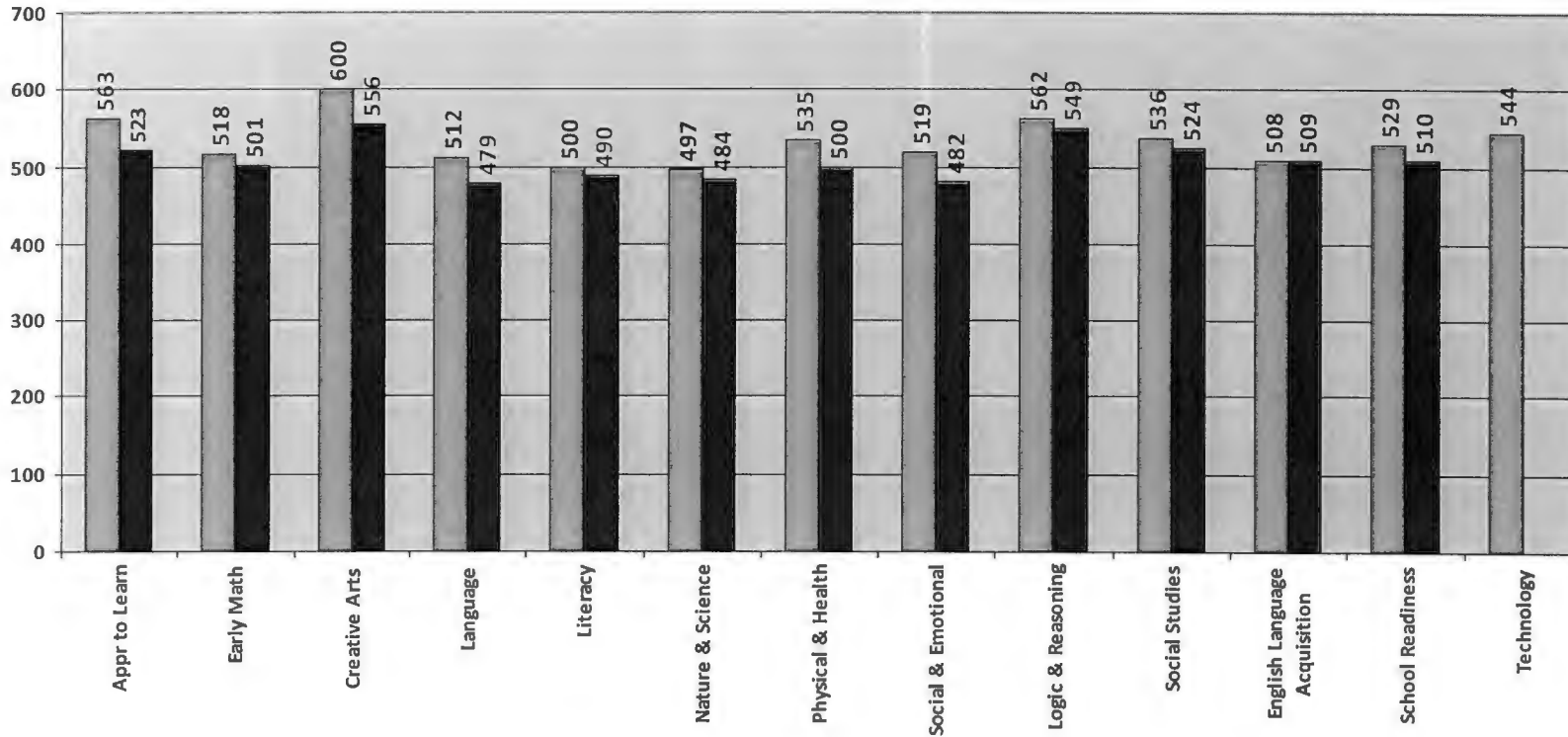
Category	Score
APL	547
EM	502
CA	577
LANG	512
LIT	482
NS	479
PHD	483
SED	462
LR	562
SS	518
ELA	498
TECH	507
SR	522

*The Developmental Scores (DL) indicates the Orange County Head Start enrolled children's position in the Galileo Developmental Progression Validated System compared to the nation.

OCHS 4 years old total number children enrolled: 885

Nation 4 year olds total number of children 3331

Orange County Head Start
Early Childhood Assessment Scores
Four Years Old (4 Yrs.)
August 13, 2019 – October 31, 2019



APL	563
EM	501
CA	556
LANG	479
LIT	490
NS	484
PHD	500
SED	523
LR	518
SS	524
ELA	509
TECH	544

*The Developmental Scores (DL) indicates the Orange County Head Start enrolled children's position in the Galileo Development Validated System in comparison with the Nation.

OCHS Year 4 years old total number children enrolled: 887

Nation 4 years old total children using Galileo system 7162



ORANGE COUNTY GOVERNMENT
 HEAD START
POLICY COUNCIL
MEETING MINUTES



6408 Jennings Road
 Orlando, FL 32818
 September 26, 2019

Call to Order by: Maritza Vasquez, Chairperson at 6:44 p.m.
 Roll Call by: Shakita Preacely, Secretary

Attended By:

Daniel Rosado	Aloma	Representative
Roxanne Williams	Callahan	Representative
Leviticus Henderson	Denton Johnson	Representative
Calisha Coston	Denton Johnson	Alternate
Lara Urdaneta	Dillard Elementary	Treasurer
Yessica Santos	East Orange	Alternate
Maritza Vasquez	Engelwood	Chairperson
Shirohn Scott	Hal P. Marston	Representative
Gisela Guebely Diaz	McCoy	Alternate
Shakita Preacely	Pine Hills	Secretary
Johanna Nieves	Taft	Representative
Isis Curry	Three Points	Representative
Jenny Santiago-Cruz	Ventura	Representative
Vanessa Lewis	BCC	Alternate
Jeneka Lloyd	Past Parent	Community Rep
AnnMarie Alvarado	CHS	Community Rep
Pamela Clark	OCPS	Community Rep
Tequila Henderson	Past Parent	Community Rep

2019-2020 Policy Council Reps and Alts Present

Paulette Delorme	Aloma	Representative
Rachel Padgett	Bithlo	Representative
Rehana Sabapathy	Dillard	Representative
Shantinique Clay	Dillard	Alternate
Yennifer Matos Urgelles	Dover Shores	Representative
East Orange	Nouran Barakat	Alternate
Jerry Rios	Engelwood	Representative
Chrystal Anderson	Evans	Representative
Darline Felix	Hal Marston	Representative
Ronisha Rubin	John Bridges	Representative
Naushana Easy	John Bridges	Alternate
Freddy Alvarado	McCoy	Representative
Kingsford Bloomfield	Pine Hills	Alternate
Jessica Ruiz	So Orlando YMCA	Representative
Salomey Calixte	So Orlando YMCA	Alternate

Jerry Henderson	Southwood	Representative
Maria Parra Pou	Taft	Representative
Andreina del Carmen Rubio	Three Points	Representative
Kiana Leon	Ventura	Representative
Edwin Castellanos	Ventura	Alternate
Nakesha Dorsey	W/S ELC	Representative
Nourphit Pierre	W/S ELC	Alternate
Milove Williams	W/S Elementary	Representative

Guests

Candice Bloomfield
 Anna Winfree
 Shaun Trusty
 Leandro Parre
 Pale Gavin
 Jeneche Ford
 Malka Leon

Quorum Established

Staff:

Pedro Berrios	Warehouse	Warehouse Tech
Vidya Deonarine	Main Office	Curriculum Specialist
Yvette Meade	Main Office	Admin Specialist
Sandra Moore	Main Office	Admin Assistant
Rene Gomez	Main Office	Nutrition
Khadija Pirzadeh	Main Office	Contracts
Sonya Hill	Main Office	Manager
Teresa Williams	Main Office	Field Ops Supervisor
Avis McWhite	Main Office	Sr. Program Manager
Wilna Francois	Hal Marston	Center Supervisor
Diana Gamble	Hal Marston	Teacher Assistant
Brittney Jackson	Callahan	
Martha Moro	Dover Shores	
Tambra Jackson	Pine Hills	Center Supervisor
Laureen Zappala	Callahan	
Zhor Elmekali	Pine Hills	
Salynthia J Rease	Dover Shores	Center Supervisor
Yira Rodriguez	McCoy	Center Supervisor
Vivian Jones	Southwood	Center Supervisor
Jacqueline Lopez	Bithlo/Ventura	Center Supervisor
Dwayne Horne	Main Office	Sr. Family Service Worker
Colette Thomas	Main Office	Sr. Family Service Worker
Danna Declat	Main Office	Mentor Coach
Sunitha Koorathota	Main Office	Field Ops Supervisor
Isis Alameda	Taft	Center Supervisor
Latoria Mitchell	Frontline	Center Supervisor
John Holmes	Lila Mitchell	Center Supervisor
Nicole Davis	W/S Elementary	Center Supervisor
Karen Dunne	Aloma	Center Supervisor
Marcia Cotton	John Bridges	Center Supervisor

Toinett Stenson
Solimar Szul

Callahan
Engelwood

Center Supervisor
Center Supervisor

Chairperson Vasquez requested a motion to adopt the Agenda.

Motion: Roxanne Williams, Callahan Representative
Second: Johanna Nieves, Taft Representative
Status: The motion was carried with no objections

Secretary Report by Shakita Preacely

Chairperson Vasquez requested a motion to accept the Secretary Report.

Motion: Isis Curry, Three Points Representative
Second: Roxanne Williams, Callahan Representative
Status: The motion was carried with no objections

Commissioner's Liaison Report by Vanessa Lewis-

Commissioner Siplin will be hosting her annual Earn Keep Grow Management Workshop 11/18 at Holden Heights Community Center. A financial manager will be on hand to present information on money management. Contact information will be provided for any who want to schedule a one on one meeting.

Division Manager's Report by Sonya Hill

- Ms. Hill gave highlights on her invitation to Walt Disney World where Head Start along with the Orlando Science Center received a grant for \$100k. They were presented with a check and a "Mouscar" (Mickey Mouse statuette). Head Start was also the Grand Marshalls in a parade. These funds will be used to bring awareness and expose our children to science related activities and careers.
- OCHS will receive six awards at the upcoming Florida Head Start Association Conference in Daytona. Two Head Start parents, one Head Start teacher, and our own Division Manager are among the winners.

Budget Report by Lara Urdaneta

September 30th will close out the budget year. Money will be returned to the county due to staff vacancies/salaries in the amount of approximately \$400k.

Board of County Commissioners Agenda Items Report by Khadija Pirzadeh – Four items were submitted for approval; FL Department of Children & Families (DCF) Application to Operate at South Orlando YMCA site, OCPS Fourth Amendment to Facility and Land Use Agreement, HS Policy Council Information and Updates from July 2019 and FL DCF Application to Operate at the Taft site.

HR Report by Avis McWhite

Ms. McWhite reviewed separations and job openings. Changes were made to the vacancies. The changes were: Center Supervisor – 0, LPN – 0, Sr. Family Service Worker – 0, Teacher Assistant – 4, Teacher – 3. Sonya added Antoinette Miller and R Carvenas to the report for consideration for hire.

Chairperson Vasquez requested a motion to accept the HR Report.

Motion: AnnMarie Alvarado, Community Rep
Second: Lara Urdaneta, Treasurer
Status: The motion was carried with no objections

Service Area Reports:

Nutrition report by Rene Gomez, Nutrition Coordinator

378 children screened for height and weight and 138 received further care due to unhealthy weight.

Public Comment

Shakita Preacely, Lara Urdaneta, Maritza Vazquez, Vanessa Lewis, and Jeneka Lloyd all expressed gratitude and appreciation for their journey with the Policy Council program and encouraged the incoming representatives to take advantage of the great opportunity they have been given.

Chairperson Vasquez requested a motion to adjourn the meeting

Motion: Shakita Preacely, Secretary

Second: Shirohn Scott, Hal Marston Representative

Status: The motion was carried with no objections

Meeting Adjourned at 7:27 p.m.

Next Policy Council Meeting is October 24, 2019