



# Orange County Government

Orange County  
Administration Center  
201 S Rosalind Ave.  
Orlando, FL 32802-1393

## Legislation Text

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**File #:** 25-1449, **Version:** 1

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### Interoffice Memorandum

**DATE:** October 28, 2025

**TO:** Mayor Jerry L. Demings and County Commissioners

**THROUGH:** Luciana Mino, Assistant Manager

**FROM:** Sara Solomon, Senior Title Examiner

**CONTACT:** Faye Lee, Administrative Assistant

**PHONE:** 407-836-7097

**DIVISION:** Real Estate Management Division

**ACTION REQUESTED:**

Approval and execution of Notice of Reservation and authorization to disburse funds to pay recording fees and record instrument for Orange County Fire Station #71 Restroom Renovation (B23900512) #100588. District 3. **(Real Estate Management Division)**

**PROJECT:**

Orange County Fire Station #71  
Restroom Renovation (B23900512) #100588

**PURPOSE:** To provide for access, construction, operation, and maintenance of utility facilities as a requirement of development.

**ITEM:**

Notice of Reservation  
Size: 225 square feet

**BUDGET:** 1023-034-0772-3810

**REVENUE:** N/A

**FUNDS:** \$27.00 - payable to Orange County Comptroller (for recording fees)

**APPROVALS:**

Real Estate Management Division  
Capital Projects Division  
Utilities Department

**REMARKS:** This action reserves a utility easement over a portion of Parcel ID 14-23-30-5240-24-070 in connection with Permit B23900512 for the renovation of the restroom at Fire Station 71.

County to pay recording fees.

APPROVED  
BY ORANGE COUNTY BOARD  
OF COUNTY COMMISSIONERS  
NOV 18 2025

**THIS INSTRUMENT PREPARED BY AND AFTER RECORDING**

**RETURN TO:**

Sara Solomon, a staff employee  
in the course of duty with the  
Real Estate Management Division  
of Orange County, Florida  
P.O. Box 1393  
Orlando, Florida 32802-1393

**Property Appraiser's Parcel Identification Number:**  
a portion of 14-23-30-5240-24-070

**Project:** Orange County Fire Station #71 Restroom Renovation  
(B23900512) #100588

**NOTICE OF RESERVATION**

ORANGE COUNTY, A CHARTER COUNTY AND POLITICAL SUBDIVISION OF THE STATE OF FLORIDA, HEREBY reserves an easement for utility purposes in perpetuity on the following property:

See Attached Exhibit "A"

ORANGE COUNTY shall retain its utility easement interest despite any transfer of fee title.

Dated at Orlando, Florida this 18 November 2025

IN WITNESS WHEREOF, the said COUNTY has caused these presents to be executed in its name by its Board, acting by the County Mayor, the day and year aforesaid.

(Official Seal)

ORANGE COUNTY, FLORIDA  
By Board of County Commissioners

BY: Burnell Brink  
Jerry L. Demings  
Orange County Mayor

ATTEST: Phil Diamond, CPA, Orange County Comptroller  
as Clerk of the Board of County Commissioners

BY: Jennifer Lava-Klinert  
Deputy Clerk

Jennifer Lava-Klinert  
Printed Name



**EXHIBIT "A"**  
**SKETCH OF DESCRIPTION**

**PARCEL: 100**

**ESTATE: PERPETUAL EASEMENT**

**PURPOSE: UTILITY**

**PROJECT NAME: FIRE STATION NO. 71 RESTROOM RENOVATIONS**

**BUILDING PERMIT NO.: 23900512**

**Legal Description**

*A parcel of land lying in the Southwest 1/4 of the Southeast 1/4 of Section 14, Township 23 South, Range 30 East, and being a portion of Lot 8, Block 24, Los Terranos, as recorded in Plat Book "P," Page 87, and being a portion of the lands described in Official Records Book 2604 at Page 1154 of the Public Records of Orange County, Florida, described as follows;*

**Commence** at a point lying on the existing east right of way line of Goldenrod Road (State Road 551), known locally as St Florian Way, said point being the Southwest corner of the South 150 feet of the North 1/4 of the East 500 feet of the West 520 feet of Lots 7 & 8, Block 24 LOS TERRANOS, according to the plat thereof as recorded in Plat Book "P", Page 87 of said Public Records; thence N00°02'35"W, along said existing east right of way line, a distance of 10.49 feet to the **POINT OF BEGINNING**; thence continue N00°02'35"W, along said existing east right of way line, distance of 15.00 feet; thence departing said existing east right of way line, run N89°57'25"E, a distance of 15.00 feet; thence S00°02'35"E, a distance of 15.00 feet; thence S89°57'25"W, a distance of 15.00 feet to the **POINT OF BEGINNING**.

Containing 225.00 square feet, more or less.

**SURVEYORS NOTES:**

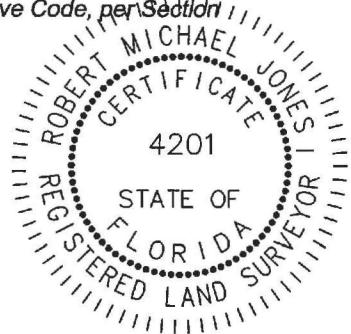
1. This Sketch of Description is not valid without the original signature and seal of the signing Florida registered surveyor and mapper. The seal appearing on this document was authorized by Robert M Jones on September 24, 2025. The electronic signature is in conformance with Florida Administrative Code Chapter 5J-17.062(3). This Sketch of Description was originally prepared by predecessor firm WSP USA Environment & Infrastructure Inc. in April 2023.
2. The lands depicted and described hereon were not abstracted by this firm for ownership, rights-of-way, easements, or other instruments of record. A Title Commitment or property information report was not provided by the client.
3. Project horizontal datum is relative to the North American Datum of 1983, 2011 realization (NAD83 / 2011) with bearings and distances shown hereon expressed in the Florida State Plane Coordinate System, East Zone (0901), US Survey Feet, based on the bearing of N00°02'35"W, of the East Right of Way line of St Florian Way.
4. This legal description and sketch may have been reduced in size by reproduction.
5. The undersigned hereby certifies that this Sketch of Description meets the "Standards of Practice" as set forth by the Florida Board of Professional Surveyors and Mappers in Chapter 5J-17, Florida Administrative Code, per Section 472.027, Florida Statutes.

For the Company,  
**WSP USA Inc.**

**Robert  
M.  
Jones**

Digitally signed by Robert M. Jones  
DN: cn=Robert M. Jones,  
o=WSP USA E&I, ou=WSP  
USA E&I,  
email=mike.jones@wsp.com  
Reason: required by client  
Location: Orlando, FL  
Date: 2025.09.24 10:41:40 -  
04'00'

**ROBERT M. JONES**  
FLORIDA PROFESSIONAL SURVEYOR AND MAPPER



**THIS IS NOT A SURVEY**

| PROJECT TITLE:                 | 15'X15' UTILITY EASEMENT<br>ORANGE COUNTY FIRE STATION 71<br>SECTION 14, TOWNSHIP 23 SOUTH, RANGE 30 EAST, ORANGE COUNTY, FL | 09/24/2025  | BJG        | REVISED PER CLIENT COMMENTS |
|--------------------------------|------------------------------------------------------------------------------------------------------------------------------|-------------|------------|-----------------------------|
| DATE                           | BY                                                                                                                           | DESCRIPTION |            |                             |
|                                |                                                                                                                              |             | REVISION   |                             |
| DRAWN BY:                      | BJG                                                                                                                          | CHKD. BY:   | RMJ        |                             |
| DATE:                          | 09/24/2025                                                                                                                   | DATE:       | 09/24/2025 |                             |
| JOB No.                        | 6374.22.1370                                                                                                                 | SCALE:      | 1<br>OF 2  |                             |
| DRAWING NAME: 15X15 UE SOD.dwg |                                                                                                                              |             |            |                             |



**WSP USA Inc.**  
550 Northlake Boulevard, Suite 1000  
Altamonte Springs, FL 32701 USA  
Phone: (407) 522-7570  
[www.wsp.com](http://www.wsp.com)  
Certificate of Authorization Number LB-8599

## EXHIBIT "A"

## SKETCH OF DESCRIPTION

PARCEL: 100

ESTATE: PERPETUAL EASEMENT

PURPOSE: UTILITY

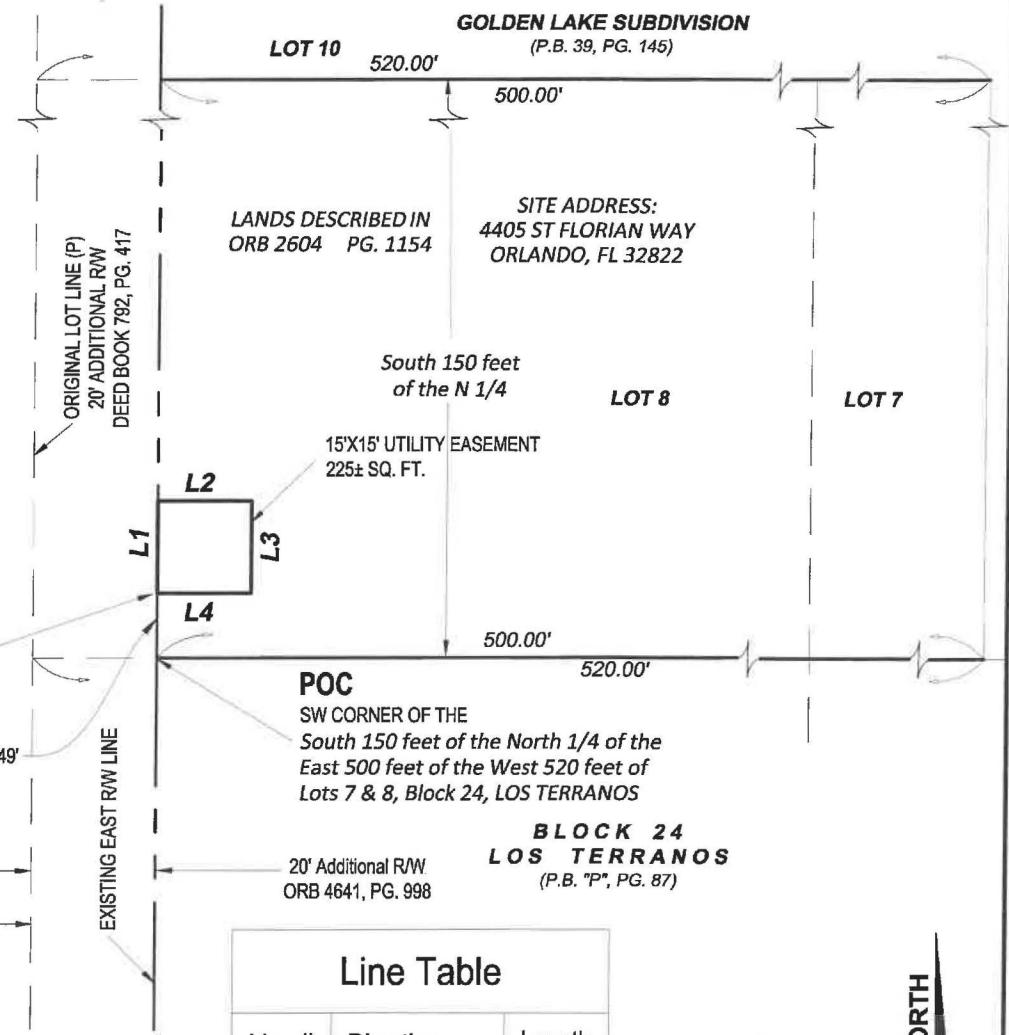
PROJECT NAME: FIRE STATION NO. 71 RESTROOM RENOVATIONS

BUILDING PERMIT NO.: 23900512

**GOLDENROD ROAD, STATE ROAD 551**  
A.K.A.  
**ST FLORIAN WAY**  
(100' R/W)

20' Additional R/W  
ORB 4692, PG. 353960' R/W  
per P.B. P PG. 87  
Goldenrod Blvd. (P)**LEGEND**

R/W = Right of Way  
 ORB = Official Records Book  
 PG. = Page  
 POC = Point of Commencement  
 POB = Point of Beginning  
 (P) = Plat Dimension or Described  
 P.B. = Plat Book  
 A.K.A. = Also Known As  
 SQ. Ft. = Square feet



NORTH

THIS IS NOT A SURVEY

PROJECT TITLE:

15'X15' UTILITY EASEMENT

09/24/2025 BJJ REVISED PER CLIENT COMMENTS

ORANGE COUNTY FIRE STATION 71

SECTION 14, TOWNSHIP 23 SOUTH, RANGE 30 EAST, ORANGE COUNTY, FL

DATE BY DESCRIPTION

REVISION

DRAWN BY: BJJ CHKD. BY: RMJ  
DATE: 09/24/2025 DATE: 09/24/2025JOB No. 6374.22.1370 SCALE: N/A SHT. 2  
OF 2

DRAWING NAME: 15X15 UE SOD.dwg

WSP

**WSP USA Inc.**

550 Northlake Boulevard, Suite 1000

Altamonte Springs, FL 32701 USA

Phone: (407) 522-7570

www.wsp.com

Certificate of Authorization Number LB-8599

# REAL ESTATE MANAGEMENT REQUEST FOR FUNDS (RFF)

**Project Name:** Orange County Fire Station #71 Restroom Renovation (B23900512) #100588    **Date:** October 2, 2025

**Parcel #s:** 14-23-30-5240-24-070

**District #:** 3

**Approval:** BCC

**Type of Transaction:** N/A

Donation

**Total Amount:** \$ 27.00

## PAYABLE TO:

**Charge to Account:** 1023-034-0772-3810

Orange County Comptroller  
P.O. Box 38, Orlando, Florida 32802

Other

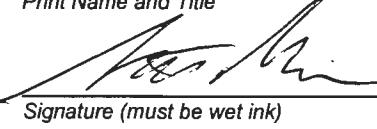
Notice of Reservation \$27.00

Capital Projects

Recording Fees

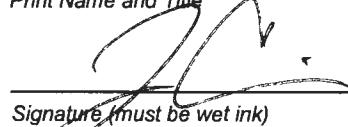
### Controlling Agency's Approval Signature:

Scott Reekie, Project Manager  
Print Name and Title

 10/3/25  
Signature (must be wet ink)      Date

### Controlling Agency's Fiscal Approval Signature:

Jose Casas, Financial Administrator  
Print Name and Title

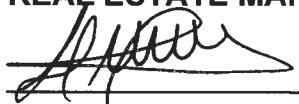
 10/3/25  
Signature (must be wet ink)      Date

### Form Prepared by:

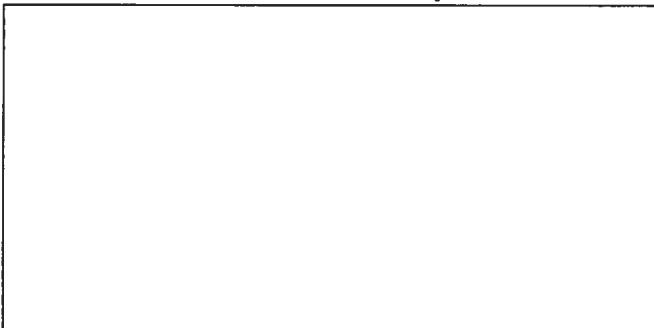
Sara Solomon

407-836- 8105      sara.solomon@ocfl.net

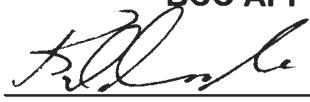
## REAL ESTATE MANAGEMENT APPROVAL

 10/27/25  
Luciana Mino, Assistant Manager      Date

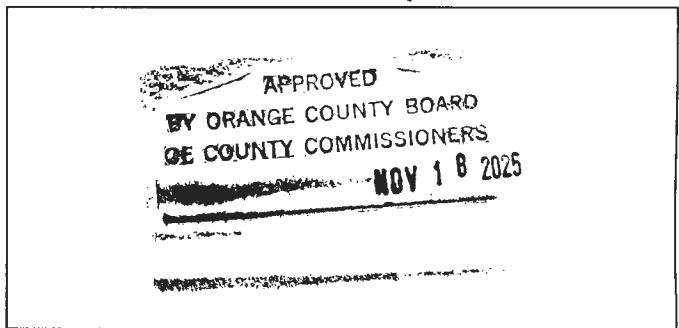
### ORDINANCE Stamp



## BCC APPROVAL

 NOV 18 2025  
Deputy Clerk of the Board Signature      Date

### BCC Stamp



**Real Estate Management Division Use Only**  
Routing Checklist Approval Dates

Agency \_\_\_\_\_ REM Mgmt. \_\_\_\_\_ BCC  Finance \_\_\_\_\_