



Orange County Government

Orange County
Administration Center
201 S Rosalind Ave.
Orlando, FL 32802-1393

Legislation Text

File #: 25-1449, **Version:** 1

Interoffice Memorandum

DATE: October 28, 2025

TO: Mayor Jerry L. Demings and County Commissioners

THROUGH: Luciana Mino, Assistant Manager

FROM: Sara Solomon, Senior Title Examiner

CONTACT: Faye Lee, Administrative Assistant

PHONE: 407-836-7097

DIVISION: Real Estate Management Division

ACTION REQUESTED:

Approval and execution of Notice of Reservation and authorization to disburse funds to pay recording fees and record instrument for Orange County Fire Station #71 Restroom Renovation (B23900512) #100588. District 3. **(Real Estate Management Division)**

PROJECT:

Orange County Fire Station #71
Restroom Renovation (B23900512) #100588

PURPOSE: To provide for access, construction, operation, and maintenance of utility facilities as a requirement of development.

ITEM:

Notice of Reservation
Size: 225 square feet

BUDGET: 1023-034-0772-3810

REVENUE: N/A

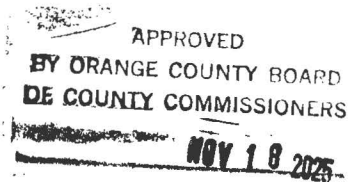
FUNDS: \$27.00 - payable to Orange County Comptroller (for recording fees)

APPROVALS:

Real Estate Management Division
Capital Projects Division
Utilities Department

REMARKS: This action reserves a utility easement over a portion of Parcel ID 14-23-30-5240-24-070 in connection with Permit B23900512 for the renovation of the restroom at Fire Station 71.

County to pay recording fees.



**THIS INSTRUMENT PREPARED BY AND AFTER RECORDING
RETURN TO:**

Sara Solomon, a staff employee
in the course of duty with the
Real Estate Management Division
of Orange County, Florida
P.O. Box 1393
Orlando, Florida 32802-1393

Property Appraiser's Parcel Identification Number:
a portion of 14-23-30-5240-24-070

Project: Orange County Fire Station #71 Restroom Renovation
(B23900512) #100588

NOTICE OF RESERVATION

ORANGE COUNTY, A CHARTER COUNTY AND POLITICAL SUBDIVISION OF THE
STATE OF FLORIDA, HEREBY reserves an easement for utility purposes in perpetuity on the
following property:

See Attached Exhibit "A"

ORANGE COUNTY shall retain its utility easement interest despite any transfer of fee title.

Dated at Orlando, Florida this 18 November 2025

IN WITNESS WHEREOF, the said COUNTY has caused these presents to be executed in its
name by its Board, acting by the County Mayor, the day and year aforesaid.

(Official Seal)

ORANGE COUNTY, FLORIDA
By Board of County Commissioners

BY: Bryan W. Burks
for Jerry L. Demings
Orange County Mayor

ATTEST: Phil Diamond, CPA, Orange County Comptroller
as Clerk of the Board of County Commissioners

BY: Jennifer Lara-Klimetz
Deputy Clerk

Jennifer Lara-Klimetz
Printed Name



EXHIBIT "A"
SKETCH OF DESCRIPTION
PARCEL: 100
ESTATE: PERPETUAL EASEMENT
PURPOSE: UTILITY
PROJECT NAME: FIRE STATION NO. 71 RESTROOM RENOVATIONS
BUILDING PERMIT NO.: 23900512

Legal Description

A parcel of land lying in the Southwest $\frac{1}{4}$ of the Southeast $\frac{1}{4}$ of Section 14, Township 23 South, Range 30 East, and being a portion of Lot 8, Block 24, Los Terranos, as recorded in Plat Book "P," Page 87, and being a portion of the lands described in Official Records Book 2604 at Page 1154 of the Public Records of Orange County, Florida, described as follows;

Commence at a point lying on the existing east right of way line of Goldenrod Road (State Road 551), known locally as St Florian Way, said point being the Southwest corner of the South 150 feet of the North $\frac{1}{4}$ of the East 500 feet of the West 520 feet of Lots 7 & 8, Block 24 LOS TERRANOS, according to the plat thereof as recorded in Plat Book "P", Page 87 of said Public Records; thence N00°02'35"W, along said existing east right of way line, a distance of 10.49 feet to the **POINT OF BEGINNING**; thence continue N00°02'35"W, along said existing east right of way line, distance of 15.00 feet; thence departing said existing east right of way line, run N89°57'25"E, a distance of 15.00 feet; thence S00°02'35"E, a distance of 15.00 feet; thence S89°57'25"W, a distance of 15.00 feet to the **POINT OF BEGINNING**.

Containing 225.00 square feet, more or less.

SURVEYORS NOTES:

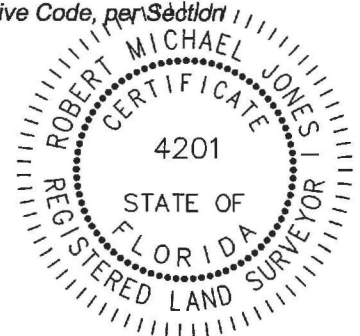
1. This Sketch of Description is not valid without the original signature and seal of the signing Florida registered surveyor and mapper. The seal appearing on this document was authorized by Robert M Jones on September 24, 2025. The electronic signature is in conformance with Florida Administrative Code Chapter 5J-17.062(3). This Sketch of Description was originally prepared by predecessor firm WSP USA Environment & Infrastructure Inc. in April 2023.
2. The lands depicted and described hereon were not abstracted by this firm for ownership, rights-of-way, easements, or other instruments of record. A Title Commitment or property information report was not provided by the client.
3. Project horizontal datum is relative to the North American Datum of 1983, 2011 realization (NAD83 / 2011) with bearings and distances shown hereon expressed in the Florida State Plane Coordinate System, East Zone (0901), US Survey Feet, based on the bearing of N00°02'35"W, of the East Right of Way line of St Florian Way.
4. This legal description and sketch may have been reduced in size by reproduction.
5. The undersigned hereby certifies that this Sketch of Description meets the "Standards of Practice" as set forth by the Florida Board of Professional Surveyors and Mappers in Chapter 5J-17, Florida Administrative Code, per Section 472.027, Florida Statutes.

For the Company,
WSP USA Inc.

**Robert
M.
Jones**

Digitally signed by Robert M. Jones
DN: cn=Robert M. Jones, o=WSP USA E&I, ou=WSP USA E&I, email=mike.jones@wsp.com
Reason: required by client
Location: Orlando, FL
Date: 2025.09.24 10:41:40 - 04'00'

ROBERT M. JONES
FLORIDA PROFESSIONAL SURVEYOR AND MAPPER



THIS IS NOT A SURVEY

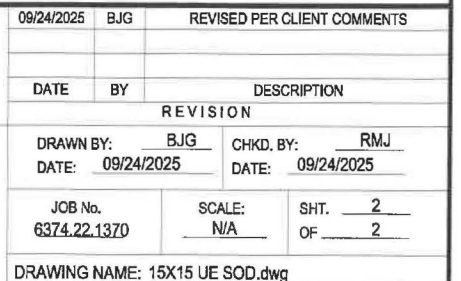
PROJECT TITLE: 15'X15' UTILITY EASEMENT
ORANGE COUNTY FIRE STATION 71
SECTION 14, TOWNSHIP 23 SOUTH, RANGE 30 EAST, ORANGE COUNTY, FL



WSP USA Inc.
550 Northlake Boulevard, Suite 1000
Altamonte Springs, FL 32701 USA
Phone: (407) 522-7570
www.wsp.com
Certificate of Authorization Number LB-8599

09/24/2025	BJG	REVISED PER CLIENT COMMENTS
DATE	BY	DESCRIPTION
REVISION		
DRAWN BY: BJG	CHKD. BY: RMJ	
DATE: 09/24/2025	DATE: 09/24/2025	
JOB No. 6374.22.1370	SCALE: N/A	SHT. 1 OF 2
DRAWING NAME: 15X15 UE SOD.dwg		

BUILDING PERMIT NO.: 23900512



REAL ESTATE MANAGEMENT REQUEST FOR FUNDS(RFF)

Project Name: Orange County Fire Station #71 Restroom Renovation (B23900512) #100588 **Date:** October 2, 2025

Parcel #s: 14-23-30-5240-24-070

District #: 3

Approval: BCC



Type of Transaction: N/A

Donation

Total Amount: \$ 27.00

PAYABLE TO:

Charge to Account: 1023-034-0772-3810

Orange County Comptroller
P.O. Box 38, Orlando, Florida 32802

Other

Notice of Reservation \$27.00

Capital Projects

Recording Fees

Controlling Agency's Approval Signature:

Scott Reekie, Project Manager

Print Name and Title

[Signature] 10/3/25

Signature (must be wet ink)

Date

Controlling Agency's Fiscal Approval Signature:

Jose Casas, Financial Administrator

Print Name and Title

[Signature] 10/3/25

Signature (must be wet ink)

Date

Form Prepared by:

Sara Solomon

407-836- 8105

sara.solomon@ocfl.net

SPECIAL INSTRUCTIONS

Hold check for REM to pick-up. DO NOT MAIL.

Please email Geoffrey.Lee@ocfl.net and Faye.Lee@ocfl.net when the check is ready for pick-up.

REAL ESTATE MANAGEMENT APPROVAL

[Signature] 10/27/25

Luciana Mino, Assistant Manager

Date

BCC APPROVAL

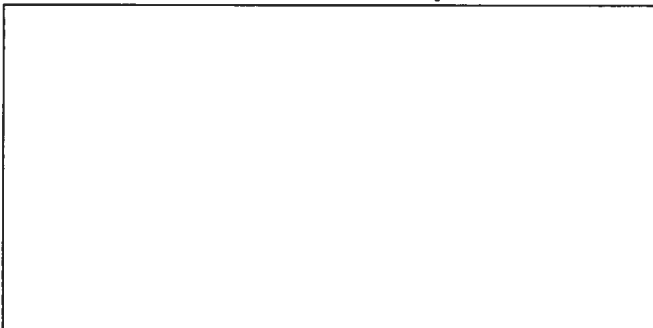
[Signature] NOV 18 2025

for

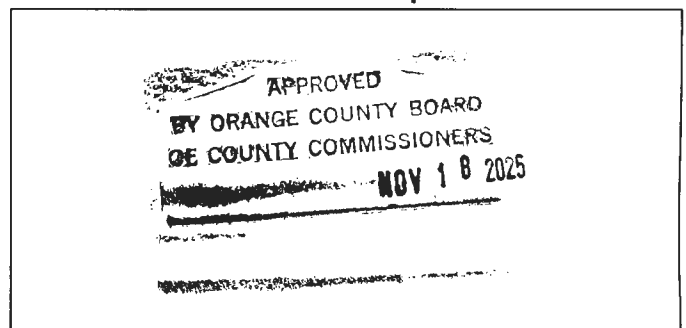
Deputy Clerk of the Board Signature

Date

ORDINANCE Stamp



BCC Stamp



Real Estate Management Division Use Only Routing Checklist Approval Dates

Agency _____ REM Mgmt. _____ BCC ☒ _____ Finance _____