



Interoffice Memorandum

May 4, 2023

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

FROM: Roseann Harrington, Mayor's Chief of Staff on behalf of
the Office of Economic, Trade & Tourism Development *RCH*

SUBJECT: **May 23, 2023- BCC Consent Agenda Item**
I-Drive CRA English Language Courses for Speakers of Other
Languages (ESOL) Pilot Program Extension Addendum

On January 10, 2023, the Board approved funding a grant agreement for the period of October 1, 2022, through September 30, 2023 with Aeras Foundation Inc. to support devices for online and hybrid delivery of English Language Courses for Speakers of Other Languages living and working in the I-Drive CRA.

The I-Drive CRA English Language Courses for Speakers of Other Languages (ESOL) Pilot Program is being extended. Therefore, this addendum would allow for additional funding up to \$27,899 for the purchase of additional tablets and protective covers.

The addendum to the agreement has been reviewed by the Orange County Attorney's Office.

ACTION REQUESTED: **Approval and execution of Orange County, Florida and Aeras Foundation, Inc. Addendum to FY 2022-2023 Grant Agreement for additional funding up to \$27,899 for the purchase of additional tablets and protective covers.**

BCC Mtg. Date: May 23, 2023

**ORANGE COUNTY, FLORIDA
AND
AERAS FOUNDATION INC.**

ADDENDUM TO FY 2022-2023 GRANT AGREEMENT

THIS ADDENDUM TO GRANT AGREEMENT (“Addendum”), is made and entered into this 23rd day of May 2023, by and between ORANGE COUNTY, a charter county and political subdivision of the State of Florida, hereinafter referred to as the “County,” and AERAS FOUNDATION INC., a Florida not for profit corporation, hereinafter referred to as “Aeras.”

WITNESSETH:

WHEREAS, the County and Aeras entered into that FY 2022-2023 Grant Agreement on January 10, 2023 (“Agreement”) pursuant to which Aeras agreed to procure, asset tag, and deploy 100 tablets to be used as an instructional tool for the I-Drive CRA ESOL Pilot Program; and

WHEREAS, because the ESOL Pilot Program is being extended, the parties desire to amend the Agreement as set forth herein to provide additional grant funds from the County to Aeras for the purchase of additional tablets and protective covers; and

WHEREAS, this Addendum shall set forth the mutual terms and conditions of the amended agreement between the parties.

NOW THEREFORE, in consideration of the premises and mutual covenants herein contained, the parties agree as follows:

Section 1. Additional County Obligation. In addition to the County Contribution set forth in the Agreement, the County hereby grants to Aeras up to Twenty-Seven Thousand Eight Hundred Ninety-Nine and no/100 Dollars (\$27,899.00) (“Additional County Contribution”) to be administered and disbursed by Aeras solely for the purposes set forth in Exhibit “A”. Any portion of the Additional County Contribution not spent or encumbered by September 30, 2023 for the designated purpose set forth in Exhibit “A” shall be returned to the County. The Additional County Contribution shall be made in one (1) installment following full execution of this Addendum within 30 days of County’s receipt of an invoice. Any performance report required by the Agreement and due following the execution of this Addendum shall also address the services that were funded by the Additional County Contribution.

Section 2. Other Terms and Conditions. Any terms and conditions of the Agreement not expressly modified by this Addendum shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have executed this Addendum on the dates set forth below.



ORANGE COUNTY, FLORIDA
By: **Board of County Commissioners**

By: *Jerry L. Demings*
for Jerry L. Demings
Orange County Mayor

Date: May 23, 2023

ATTEST: Phil Diamond, CPA, County Comptroller
As Clerk of the Board of County Commissioners

By: *Jennifer Ann Kinney*
Deputy Clerk

Date: May 23, 2023

AERAS FOUNDATION INC.

David Collins

David Collins,
Chief Executive Officer

Date: 05-16-2023

EXHIBIT A
SCOPE OF SERVICES

**I-DRIVE CRA PILOT PROGRAM: ENGLISH LANGUAGE COURSES FOR
SPEAKERS OF OTHER LANGUAGES – LEARNER DEVICES**

ACTIVITY FOR WHICH FUNDING IS REQUESTED

Funding for the amount of \$27,899 for FY2022 and FY2023 will be used to support the procurement, set up, and distribution of tablets to participants in the Adult English Speakers of Other Languages program pilot extension in the I-Drive CRA. This extension of a pilot program underway with Rosen Hotels and Resorts will add two new employers in the I-Drive CRA as approved by the I-Drive CRA Advisory Group. Foundational, Beginner, and Intermediate/High learners will have access to digital content and trainers from UCF Global through a related agreement on the consent agenda for the Board of County Commissioners in May 2023.

Tablet devices will be offered to participants to

- 1) Augment in-person training for Foundational and Beginner learners
- 2) Deliver online training for Intermediate/High level learners

The County is granting the funds to Aeras to purchase the tablets and provide to the students participating in the I-Drive CRA ESOL Pilot program.

Aeras Foundation will:

- Procure tablets for distribution to participants in the program,
- Tag (digital tracking is not required) and provide log for inventory management purposes,
- Implement mobile device management tools for ease of access to web browser and UCF Education Platform,
- Remove all personal information from the devices before they are reissued to any future users.

The participating employers will manage the internal distribution of devices to their employees.

Aeras may determine disposition upon completion of the program.

DEVICE REQUIREMENTS

Quantity:

Up to 100 new tablets, 100 protective covers. Count to be determined based on participation in week 4 of classes.

Specifications:

- Internet access WIFI. Will not be funding Cellular Plans.
- Ability to run video (sample at: [OEP Demo Course \(ucf.edu\)](https://oepdemo.ucf.edu))
- Ability to type responses (so a keyboard function)
- Ability to record and share videos through the learning platform (for language practice)

COST DETAIL

Item	Price Each	Max Qty	Cost at Max Qty
(New) Samsung Galaxy Tab A7 - tablet - Android - 32 GB - 10.4" OR COMPARABLE	\$200	100	\$20,000
(New) UAG Rugged Case for Galaxy Tab A7 10.4 w Kickstand & Hand strap - Scout OR COMPARABLE	\$30	100	\$3,000
Aeras Foundation Admin Fee: design, deployment, and implementation of the process, program, hardware purchase, asset tracking and distribution	NA	NA	\$3,639
Mobile Device Management (MDM): Hexnode will provide application restrictions, load UCF education applications, Pearson applications. MDM will be removed and device wiped upon completion of the pilot, prior to disposition.	\$1.80/month	100	\$1,260 (assumes 7 months for remainder of pilot program)
Max Total			\$27,899

Actual quantity to be determined based on participation in week 4 of classes.

Payment due upon receipt of invoice from Aeras Foundation.