



BUSINESS DEVELOPMENT DIVISION

August 26, 2024

TO: Casandra Reyes, Contracting Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: Y24-1084-CR, Guardrail and Handrail Installation and Repairs

The Business Development Division evaluated the one bid submitted for this project. The Business Development Division completed an M/WBE Availability Analysis. The scope of services for this project had M/WBE availability. As a result, the M/WBE goal is 24%. At the time of bid opening, at least eight firms were certified to provide the scope of services at the subcontract level.

The apparent low bid, submitted by Southeast Highway Guardrail & Attenuators reported 0% in M/WBE participation. The apparent low bidder did not meet the Orange County M/WBE participation goal of 24% **per Ordinance**.

Business Development issued a Submittal of Clarification email request on August 21, 2024, for the apparent low bidder to submit:

- The Contract and Sub-Contract Goal Participation Schedule was omitted.

On August 22, 2024, the apparent low bidder submitted the clarification request for:

- The Contract and Sub-Contract Goal Participation Schedule.

Sheena Ferguson 8.27.2024

The apparent low bidder indicates in their bid that they have historically and consistently performed 100% of Guardrail and Handrail scopes of services listed in the bid form on pages 13 to 16. Per the Ordinance, Sec. 17-321, the prime contractor is not required to subcontract out work that it has historically and consistently performed with its own workforce. Good Faith Effort documentation was achieved.

Our evaluation of this bid was based on the participation listed on the subcontractor/supplier page. Attached is a spreadsheet reconciling the bidders' compliance with the Invitation for Bid's M/WBE requirements, including the percentage breakdown for the bidder and a comparison of the relative bid versus participation percentage.

Also, I confirm my recommendation is free of conflicts of interest.

c: contract file

BID COMPARISON										
IFB-Y24-1084-CR, Guardrail and Handrail Installation and Repairs										
Rank	Bidder	Bid Amount	M/WBE \$'s in Bid	% M/WBE (Goal 25%)	GFE	\$ Over Low Bid	% Difference From Low Bid (5%)	\$ Over 2nd Low Bid	% Difference From 2nd Low Bid	EEO M / W
Low Bid	Southeast Highway Guardrail & Attenuators	\$1,482,970.20	\$0.00	0.00%	N/A					91%/7%