



Interoffice Memorandum

September 15, 2023

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

~~FROM:~~ Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II,
Procurement Division

CONTACT: Lindy A. Wolfe, P.E., LEED AP, Manager II, Utilities Engineering Division
407-254-9918

SUBJECT: Approval for Amendment No. 1, Contract Y23-801, Design Services for Western
Water Supply Facility Ozone Treatment

ACTION REQUESTED:

Approval of Amendment No. 1, Contract Y23-801, Design Services for Western Water Supply Facility Ozone Treatment, with Tetra Tech, Inc., to change the structure of award to be negotiated in phases.

PROCUREMENT:

This amendment will allow for a restructure of contract award that will provide for the negotiation of individual phases due to the complexity of the project. The contract will be negotiated in four phases as follows: preliminary design, final design and permitting, bidding and construction services, and operations manual and plant start-up. The total of all phases to be negotiated will not-to-exceed the award amount of \$5,000,000. This project is located in District 2.

FUNDING:

Funding is available in account number 4420-038-1532-0020-6310.

APPROVALS:

The Utilities Engineering Division concurs with this recommendation.

DISCUSSION:

On February 7, 2023, the Board authorized the selection of Tetra Tech, Inc. and authorized negotiation and execution of a contract by the Procurement Division provided that the contract does not exceed the budget amount of \$5,000,000. The award structure did not include negotiation of multiple phases.

Because the project is intricate and involves uncertainties regarding the specific equipment designs, coupled with the current business environment characterized by rapidly increasing costs, the Utilities Engineering Division anticipates that additional information will become

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available at each project phase. This will enable the County to define these elements and our consultant's time requirements more precisely. Adopting a phased negotiation approach will allow the County to secure the best value during each stage of the project.