



**Interoffice Memorandum**

March 2, 2022

**AGENDA ITEM**

TO: Mayor Jerry L. Demings  
-AND-  
County Commissioners

THRU: Lonnie C. Bell, Jr., Director  
Community and Family Services Department

A handwritten signature in black ink, appearing to read "Lonnie C. Bell", written over the typed name in the "THRU" field.

FROM: Sonya L. Hill, Manager  
Head Start Division  
**Contact: Sandra Moore, (407) 836-8913**  
**Sonya L. Hill, (407) 836-7409**

SUBJECT: **Consent Agenda Item – March 22, 2022**  
Filing of Head Start Policy Council Program Information and Updates  
for the Official County Record

The Head Start Division requests filing of the program information and updates and meeting minutes for the official county record:

Head Start Policy Council Meeting Minutes	January 20, 2022
Head Start Policy Council Program Information and Updates	February 2022

**ACTION REQUESTED: Receipt and filing of Head Start Policy Council Meeting Minutes January 20, 2022, and Head Start Policy Council Program Information and Updates February 2022 for the official county record.**

SLH/sm:jamh

Attachment



Avis McWhite	Main Office
Yvette Meade	Main Office
Jean Bellamour	Warehouse
Zhor Elmekali	Pine Hills
Polly Bouler	Hal Marston
Yolanda Soto	Millenia Elementary
Sandra Moore	Main Office
Dwayne Horne	Main Office
Valentine Palmer	Main Office
Juan Anaya	Main Office

**Chairperson called for a motion to adopt the agenda**

Motion: Catherine Franco, Aloma Representative

Second: Aisha Petersen, Callahan Alternate

Motion carried with no objections

**Secretary's Report by Brittney Perra, reviewed minutes from December 16, 2021**

**Chairperson called for a motion to accept Secretary's Report**

Motion: Aisha Peterson, Callahan Alternate

Second: Brittney Perra, Vice Chairperson

Motion carried with no objections

**HR Report by Avis McWhite, Sr. Program Manager**

Ms. McWhite listed terminations and current openings. There were no pending hires.

**Budget Report by Cesar Fuenmayor, Treasurer**

**Manager's Report by Sonya Hill**

Ms. Hill reported that the Sole Source submitted to the BCC for the playground renovations at four sites was approved. Policy Council minutes and packet was also submitted.

**Commissioner's Liaison Report by Vanessa Lewis**

Commissioner Siplin is in Tallahassee at a conference. Rental assistance portal for Orange County is still open the City of Orlando will open their portal on February 1<sup>st</sup>. If you know anyone who applied for rental assistance but has not received a response may give Commissioner Siplin's office a call at 407-836-5860.

**Manager's Report by Sonya Hill**

- Ms. Hill called on parents who attended the NHSA conference in Orlando to comment on their experience at the conference.
- Mask and vaccination mandate was included in the packet detailing who is required to wear a mask. There are several lawsuits from some who feel it is unfair. OCHS is not enforcing those requirements until the conclusion of the lawsuits.
- OCHS will help out with masks for parents and children if needed. Let the Center Supervisor know if there is a need.

- Staff wellness has been in the forefront. Staff is being provided with resources for support.
- Ms. Hill stressed that the parents take information back to the parent meetings to keep sick children home.
- Treasurer, Cesar Fuenmayor will be attending the FHSA Conference in Tallahassee.
- Chairperson, Chevelle Teague and Vice-Chairperson, Brittney Perra will be traveling to Atlanta to attend the Region IVHSA Conference in February.
- Ms. Hill is seeking volunteers for the Food Security task force to meet once a month.
- Ms. Hill had Ms. Meade read off the names of parents who still need PC training. Give availability to Ms. Meade.
- There are now several COVID testing sites with no waiting line. Ms. McWhite gave a short list of some of these sites.
- OCHS is hiring for LPN and Registered Nurse.
- Teacher Appreciation week is coming up May 2 -5, 2022.

**Unit Reports:**

Medical & Dental by Valentine Palmer

Homeless Report by Sonya Hill

ERSEA Report by Natalie Colon, Family Service Worker

**New Business:**

Free at home COVID Test available at [www.special.usps.com](http://www.special.usps.com)

**Chairperson called for a motion to adjourn the meeting**

Motion: LaToya Pollack, Hal Marston Representative

Second: Robbreshia Hampton-Bell, Hungerford Representative

Motion carried with no objections

Meeting Adjourned at 8:31 p.m.

**Next Policy Council Meeting**  
**February 24, 2022**



Lonnie C. Bell, Jr.  
Director, Community & Family  
Services

Orange County Government

# HEAD START POLICY COUNCIL



Sonya L. Hill  
Head Start Division Manager

## PROGRAM INFORMATION & UPDATES



FEBRUARY 2022



Orange County  
Community & Family Services Department  
Head Start Division



# POLICY COUNCIL MONTHLY MEETING

Who: **POLICY COUNCIL MEMBERS**

Date: **THURSDAY – FEBRUARY 24, 2022**

Time: **6:30 PM**

Location: **HOLDEN HEIGHTS  
COMMUNITY CENTER  
1201 20<sup>TH</sup> Street  
Orlando, FL 32805**

Child Care Provided

*Sandra Moore:*  
407-836-8913 or Email [Sandra.Moore2@ocfl.net](mailto:Sandra.Moore2@ocfl.net)

*Yvette Meade:*  
407-836-8921 or Email [Yvette.Meade@ocfl.net](mailto:Yvette.Meade@ocfl.net)

**PLEASE STAY SAFE!!!!**



# AGENDA



Orange County Government ● Head Start Policy Council ● Holden Heights Community Center ● 1201 20<sup>th</sup> St, Orlando, FL 32805  
February 24, 2022 ● 6:30 p.m.

1. *Call to Order – Chairperson*
2. *Roll Call – Secretary*
3. *Adoption of Agenda*
4. *Secretary's Report*
5. *Officer's Report: Chairperson / Vice-Chairperson*
6. *HR Report*
7. *Budget Report*
8. *Commissioner/Commissioner's Liaison Report*
9. *Head Start Division Manager's Report*
10. *Unit Updates:*
  - Homeless, ERSEA, Medical & Dental, Mental Health & Disabilities*
11. *New Business*
  - a. ACF-PI-HS-22-01 Final Rule on Flexibility for Head Start Designation Renewals in Certain Emergencies*
  - b. Self-Assessment Plan / Shauna Kirby*
  - c. Community Representative Vote*
12. *Adjourn*



ORANGE COUNTY GOVERNMENT  
 HEAD START  
**POLICY COUNCIL**  
**MEETING MINUTES**



Holden Heights Community Center  
 1201 20<sup>th</sup> Street  
 Orlando, FL 32805  
 January 20, 2022

Call to Order by: Chevelle Teague, Chairperson at 6:44 p.m.  
 Roll Call by: Brittney Perra, Vice Chairperson

**Attended By:**

Catherine Franco	Aloma	Representative
Aisha Peterson	Callahan	Alternate
Brittney Perra	Dover Shores	Vice-Chairperson
Saterrica Kingcade	Dillard	Representative
Marilyn Mejia	Dover Shores	Alternate
Ailenis Garcia Ruiz	Engelwood	Representative
Christine Marrero	Engelwood	Alternate
LaToya Pollock	Hal Marston	Representative
Robbreshia Hampton-Bell	Hungerford	Representative
Alyssa St.Hilaire	John Bridges	Representative
Alay Amin	Millennia Elementary	Representative
Niketa Amin	Millennia Elementary	Alternate
Jana'shia Oliver	Pine Hills	Representative
Dayanara Cruz Diaz	South Orlando YMCA	Representative
Chantal Modeste Henry	Southwood	Representative
Simone Fernandes	Taft	Representative
Helen Dearborn-Munoz	Taft	Alternate
Cesar Fuenmayor	Ventura	Treasurer
Chevelle Teague	W/S ELC	Chairperson
Vanessa Lewis	OCBCC	Alternate
Mitchel Etienne	Past Parent	Community Rep
Ann Marie Alvarado	CHS	Community Rep

Quorum Established

**Guest**

Barbara M. James                      Callahan

**Staff:**

Sonya Hill                                      Main Office



Avis McWhite	Main Office
Yvette Meade	Main Office
Jean Bellamour	Warehouse
Zhor Elmekali	Pine Hills
Polly Bouler	Hal Marston
Yolanda Soto	Millenia Elementary
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**Next Policy Council Meeting**  
**February 24, 2022**

**Head Start Policy Council  
Human Resources Committee  
January 2022 Actions**

**I. Pending Approval for hire**

Job Title	Candidate's Name

**II. Termination from employment (Involuntarily)**

Job Title	Reason	Employee's Name

**III. Separation from employment (Voluntarily)**

Job Title	Reason	Employee's Name
Teacher	Another Job	Porsha Nelson
Quality Assurance Coordinator	Another Job	Rene Gomez

**III. Current Head Start Openings – As of 2/3/2022**

Job Title	Number of Positions	Potential Candidates in process for hire
Licensed Practical Nurse	2	
Center Supervisor	1	
Sr. Family Services Worker	1	
Family Services Worker	2	
Teacher Assistant	38	
Teacher	10	
Assistant Nutrition Coordinator	1	
Food Service Assistant	1	
Head Start Field Ops Supervisor	1	
Registered Nurse	1	
Education Coordinator	1	
Quality Assurance Coordinator	1	



## ORANGE COUNTY FAMILY SERVICES HEAD START EDUCATION

### Recommended Staff Qualifications for hire

**1. Name: Kimietta Robinson**

**Position: Center Supervisor**

- Bachelors of Arts in General Studies
- Associate of Arts in General Studies
- Over 18 Early Childhood Credits
- Over 7 years experience as Lead Early Childhood Teacher
- Staff Credential Verification expires 07/03/2022
- Director Credential expires 08/10/2025
- Child Development Associate expires 07/03/2022
- First Aid/CPR expires 04/2023

**2. Name: Nhaomie Blaise**

**Position: Teacher**

- Bachelors of Arts in Sociology
- Over 18 Early Childhood Credits
- Over 7 years experience as Early Childhood Teacher
- Staff Credential Verification no expiration date

**Name: Stacy Bermudez**

**Position: Teacher**

- Associate of Arts in Teaching
- Over 18 Early Childhood Credits
- Previous Head Start Teacher Assistant/Teacher
- Staff Credential Verification no expiration date
- State Mandated 45 hours
- State of Florida VPK certified
- First aid/CPR Expires 5/26/2023

**Name: Jasmine Hall**

**Position: Teacher**

- Masters of Arts Education
- Bachelor of Science Interdisciplinary Studies
- Over 18 Early Childhood Credits
- Staff Credential Verification no expiration date
- State Mandated 45 hours
- State of Florida VPK certified
- First aid/CPR Expires 3/3/2023

## Head Start Budget Summary February 2022

**Head Start Budget Summary**

Below is a statement of financial activity (or an expense sheet.) This summarizes all the financial spending over a period of time. In the example below, we are looking at spending on a monthly basis. This report gives the council an understanding of Orange County Head Start's financial health. The accompanying reports are the details in which the summary is created.

<b>Administration</b>	7521	1,348,720	49,868	91,951	154,525	94,268	0	0	0	0	0	0	0	0	0	6,393	390,612	951,715	29
<b>Education</b>	7522	11,291,773	439,408	810,229	1,314,536	807,300	0	0	0	0	0	0	0	0	0	128,575	3,371,472	7,791,725	31
<b>USDA Administration</b>	7523	216,843	7,462	10,337	15,058	9,699	0	0	0	0	0	0	0	0	0	0	42,555	174,288	20
<b>USDA Services</b>	7524	1,600,403	10,260	18,734	91,529	72,035	0	0	0	0	0	0	0	0	0	504,230	192,559	903,615	44
<b>Training</b>	7525	156,870	833	(87)	28,591	43,137	0	0	0	0	0	0	0	0	0	0	72,474	84,396	46
<b>Disabilities</b>	7526	402,729	14,850	27,930	47,912	26,841	0	0	0	0	0	0	0	0	0	50,616	117,533	234,579	42
<b>Health and Dental</b>	7527	459,650	13,051	22,272	31,903	16,183	0	0	0	0	0	0	0	0	0	0	83,410	376,240	18
<b>PFCE</b>	7528	1,922,774	75,420	140,643	230,728	149,921	0	0	0	0	0	0	0	0	0	0	596,712	1,326,062	31
<b>Facilities</b>	7534	719,477	9,769	22,116	44,731	24,923	0	0	0	0	0	0	0	0	0	3,032	101,538	614,907	15

## Head Start YTD Summary February 2022

### Head Start Budget Summary

Below is a different statement of financial activity. This summarizes all the financial spending over a period of time. In the example below we are looking at fiscal year to date spending. This spending has been separated into salary and non-salary expense. This report is also gives the council an understanding of Orange County Head Start's financial health.

	FY 2022 Current Budget	Encumbered Amount	FY 2022 Total YTD	Balance	% Percent Budget Used YTD
7521- Admin Salary	1,180,526	0	369,356	811,170	31
7522 - Education Salary	10,541,112	0	3,159,518	7,381,594	30
7523 - USDA Admin Salary	203,721	0	42,011	161,710	21
7524 - USDA Services Salary	272,609	0	78,375	194,234	29
7526 - Disability Salary	336,236	0	109,433	226,803	33
7527 - Health Salary	435,920	0	74,804	361,116	17
7528 - PFCE Salary	1,868,600	0	574,275	1,294,325	31
7534 - Facilities Salary	263,330	0	75,023	188,307	28
<b>Total Salary</b>	<b>15,102,054</b>	<b>0</b>	<b>4,482,795</b>	<b>10,619,259</b>	<b>30%</b>
7521 - Admin	168,194	6,393	21,256	140,545	16
7522 - Education	750,661	128,575	211,954	410,131	45
7523 - USDA Admin	13,122	0	544	12,578	4
7524 - USDA Services	1,327,794	504,230	114,184	709,380	47
7525 - Training	156,870	0	72,474	84,396	46
7526 - Disability	402,729	50,616	117,533	234,579	42
7527 - Health	23,730	0	8,606	15,124	36
7528 - PFC	54,174	0	22,438	31,736	41
7534 - Facilities	456,147	3,032	26,515	426,600	6
<b>Total Non-Salary</b>	<b>3,353,421</b>	<b>692,846</b>	<b>595,504</b>	<b>2,065,071</b>	<b>38%</b>
	<b>18,455,475</b>	<b>692,846</b>	<b>5,078,300</b>	<b>12,684,329</b>	<b>31%</b>

COMMUNITY AND FAMILY SERVICES THROUGH JANUARY 31, 2022: FUND: 7002 DEPT: 062 UNIT: 7521 : H.S. ADMIN: 33% OF FY ELAPSED

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ENCUMBERED AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
1120	4FA	REGULAR SALARIES and WAGES	790,753	33,251	60,926	91,474	60,855	0	0	0	0	0	0	0	0	0	246,505	544,248	31
1130	4FA	OTHER SALARIES and WAGES	5,000	1,939	4,598	6,237	4,516	0	0	0	0	0	0	0	0	0	17,288	(12,288)	346
1140	4FA	OVERTIME	2,764	94	600	539	414	0	0	0	0	0	0	0	0	0	1,547	1,117	60
2110	4FA	FICA TAXES	60,493	2,547	4,782	7,102	4,798	0	0	0	0	0	0	0	0	0	19,230	41,263	32
2120	4FA	RETIREMENT CONTRIBUTION	84,294	3,606	6,657	9,955	6,618	0	0	0	0	0	0	0	0	0	26,836	57,458	32
2130	4FA	LIFE and HEALTH INSURANCE	231,000	7,749	14,089	21,293	14,719	0	0	0	0	0	0	0	0	0	57,850	173,150	25
2131	4FA	HSA/FSA CONTRIBUTION	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2200	4FA	PAYMENTS TO OPEB TRUST	6,222	0	0	0	0	0	0	0	0	0	0	0	0	0	6,222	0	0
		<b>TOTAL SALARY</b>	<b>1,180,526</b>	<b>49,185</b>	<b>91,652</b>	<b>136,599</b>	<b>91,920</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>369,356</b>	<b>811,170</b>	<b>31</b>
3125	4FB	INDIRECT COSTS	106,329	0	0	0	0	0	0	0	0	0	0	0	0	0	0	106,329	0
3179	4FC	CONTRACT SVC EMPLOY AGENT	10,000	683	0	0	342	0	0	0	0	0	0	0	0	1,110	1,025	7,865	21
3410	4FC	LOCAL TRAVEL	2,000	0	299	0	183	0	0	0	0	0	0	0	0	0	482	1,518	24
3510	4FC	POSTAGE and MESSENGER SVCS	250	0	0	0	0	0	0	0	0	0	0	0	0	0	0	250	0
3530	4FC	TOLL CHARGES	150	0	0	0	0	0	0	0	0	0	0	0	0	0	0	150	0
3610	4FC	RENTAL OF EQUIPMENT	4,000	0	0	110	471	0	0	0	0	0	0	0	0	2,243	581	1,176	71
3720	4FC	COMMUNICATIONS	2,700	0	0	604	325	0	0	0	0	0	0	0	0	0	929	1,771	34
3820	4FC	MAINTENANCE OF EQUIPMENT	3,500	0	0	0	743	0	0	0	0	0	0	0	0	3,040	743	(283)	108
3910	4FC	GRAPHIC REPROD SVCS	500	0	0	0	0	0	0	0	0	0	0	0	0	0	0	500	0
4010	4FC	DUES and MEMBERSHIPS	18,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	16,000	0
4020	4FC	BOOKS, COMPACT DISKS, VIDEOS, AND SUBSCRIPTIONS	50	0	0	0	0	0	0	0	0	0	0	0	0	0	0	50	0
4110	4FC	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	4,000	0	0	2,520	185	0	0	0	0	0	0	0	0	0	2,706	1,294	68
4115	4FC	MISCELLANEOUS OPERATING SUPPLIES	2,000	0	0	85	74	0	0	0	0	0	0	0	0	0	159	1,841	8
4121	4FC	COMPUTER EQUIPMENT LESS THAN \$500	50	0	0	0	0	0	0	0	0	0	0	0	0	0	0	50	0
4123	4FC	EQUIPMENT LESS THAN \$1000	50	0	0	42	0	0	0	0	0	0	0	0	0	0	42	8	84
4412	4FC	PROMOTIONAL EXPENSES	50	0	0	0	0	0	0	0	0	0	0	0	0	0	0	50	0
4418	4FC	EDUCATIONAL ASSISTANCE PROGRAM	500	0	0	0	0	0	0	0	0	0	0	0	0	0	0	500	0
4422	4FC	SCHOLARSHIPS, AWARDS, BENEF	1,500	0	0	0	25	0	0	0	0	0	0	0	0	0	25	1,475	2
4482	4FG	SELF INS-PROP CASUALTY	14,565	0	0	14,565	0	0	0	0	0	0	0	0	0	0	14,565	0	100
		<b>TOTAL OPERATIONS</b>	<b>188,194</b>	<b>683</b>	<b>299</b>	<b>17,926</b>	<b>2,348</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>6,393</b>	<b>21,256</b>	<b>140,545</b>	<b>16</b>
		<b>TOTAL UNIT 7521</b>	<b>1,348,720</b>	<b>49,868</b>	<b>91,951</b>	<b>154,525</b>	<b>94,268</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>6,393</b>	<b>390,612</b>	<b>951,715</b>	<b>29</b>

COMMUNITY AND FAMILY SERVICES THROUGH JANUARY 31, 2022: FUND: 7002 DEPT: 062 UNIT: 7522 : H.S. SERVICES: 33% OF FY ELAPSED

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ENCUMBERED AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
1120	4FE	REGULAR SALARIES and WAGES	6,710,006	302,284	543,816	759,711	513,490	0	0	0	0	0	0	0	0	0	2,119,301	4,590,705	32
1130	4FE	OTHER SALARIES and WAGES	10,000	1,650	3,227	4,240	2,910	0	0	0	0	0	0	0	0	0	12,028	(2,028)	120
1140	4FE	OVERTIME	5,000	987	11,957	20,166	4,574	0	0	0	0	0	0	0	0	0	37,684	(32,684)	754
2110	4FE	FICA TAXES	513,315	22,171	40,790	57,284	39,036	0	0	0	0	0	0	0	0	0	159,281	354,034	31
2120	4FE	RETIREMENT CONTRIBUTION	715,287	32,099	60,349	85,673	57,229	0	0	0	0	0	0	0	0	0	235,349	479,938	33
2130	4FE	LIFE and HEALTH INSURANCE	2,502,038	80,217	146,384	203,176	166,100	0	0	0	0	0	0	0	0	0	595,876	1,906,162	24
2131	4FE	HS&FSA CONTRIBUTION	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2200	4FE	PAYMENTS TO OPEB TRUST	85,466	0	0	0	0	0	0	0	0	0	0	0	0	0	0	85,466	0
		<b>TOTAL SALARIES</b>	<b>10,541,112</b>	<b>439,408</b>	<b>806,523</b>	<b>1,130,249</b>	<b>783,338</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,159,518</b>	<b>7,381,594</b>	<b>30</b>
3192	4FF	SOFTWARE LICENSING SUPPORT FEE	53,000	0	0	0	0	0	0	0	0	0	0	0	0	27,640	0	25,360	52
		CONTRACTUAL SERVICES NOT OTHERWISE SPECIFIED	1,000	0	0	150	0	0	0	0	0	0	0	0	0	0	150	850	15
3350	4FF	OTHER INSURANCE and BONDS	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	100	0
3410	4FF	LOCAL TRAVEL	9,000	0	1,553	94	1,413	0	0	0	0	0	0	0	0	0	3,060	5,940	34
3530	4FF	TOLL CHARGES	2,000	0	76	135	174	0	0	0	0	0	0	0	0	0	385	1,615	19
3610	4FF	RENTAL OF EQUIPMENT	63,000	0	1,343	3,704	3,680	0	0	0	0	0	0	0	0	29,490	8,727	24,783	61
3720	4FF	COMMUNICATIONS	30,000	0	657	2,440	2,464	0	0	0	0	0	0	0	0	0	5,561	24,439	19
3820	4FF	MAINTENANCE OF EQUIPMENT	32,000	0	77	316	2,066	0	0	0	0	0	0	0	0	17,844	2,459	11,696	63
3910	4FF	GRAPHIC REPROD SVCS	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	100	0
		BOOKS, COMPACT DISKS, VIDEOS, AND SUBSCRIPTIONS	3,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,000	0
4020	4FF	LICENSE AND CERTIFICATION FEES	6,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	6,000	0
		OFFICE SUPPLIES (NOT INCLUDING PRINTING)	17,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	17,000	0
4110	4FF	MISCELLANEOUS OPERATING SUPPLIES	60,000	0	0	1,078	107	0	0	0	0	0	0	0	0	0	1,185	58,815	2
4115	4FF	EVENT/MEAL REIMBURSEMENTS	5,500	0	0	1,500	178	0	0	0	0	0	0	0	0	0	1,678	3,822	31
		COMPUTER EQUIPMENT LESS THAN \$500	1,000	0	0	27	662	0	0	0	0	0	0	0	0	0	689	311	69
4121	4FF	EQUIPMENT LESS THAN \$1000	11,150	0	0	87	277	0	0	0	0	0	0	0	0	0	364	10,786	3
4123	4FF	FOOD and DIETARY	272,847	0	0	12,452	12,457	0	0	0	0	0	0	0	0	53,601	24,908	194,338	29
4195	4FF	MISC SUPPLIES OR EXPENSES	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	100	0
4412	4FF	PROMOTIONAL EXPENSES	1,500	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,500	0
4418	4FF	EDUCATIONAL ASSISTANCE PROGRAM	4,000	0	0	0	333	0	0	0	0	0	0	0	0	0	333	3,667	8
4450	4FF	PARENT ACTIVITY FUND	500	0	0	0	0	0	0	0	0	0	0	0	0	0	0	500	0
4452	4FN	FIELD TRIPS-HEAD START	15,360	0	0	0	0	0	0	0	0	0	0	0	0	0	0	15,360	0
4482	4FG	SELF INS-PROP CASUALTY	162,454	0	0	162,454	0	0	0	0	0	0	0	0	0	0	162,454	0	100
8120	4FF	AID TO OTHER GOVT AGENCIES	50	0	0	0	0	0	0	0	0	0	0	0	0	0	0	50	0
		<b>TOTAL OPERATIONS</b>	<b>750,661</b>	<b>0</b>	<b>3,706</b>	<b>184,287</b>	<b>23,962</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>128,575</b>	<b>211,954</b>	<b>410,131</b>	<b>45</b>
		<b>TOTAL UNIT 7522</b>	<b>11,291,773</b>	<b>439,408</b>	<b>810,229</b>	<b>1,314,538</b>	<b>807,300</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>128,575</b>	<b>3,371,472</b>	<b>7,781,725</b>	<b>31</b>



**COMMUNITY AND FAMILY SERVICES THROUGH JANUARY 31, 2022: FUND: 7402 DEPT: 062 UNIT: 7523 : USDA ADMIN: 33% OF FY ELAPSED**

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	D AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
1120	4FQ	REGULAR SALARIES and WAGES	130,482	5,281	7,171	10,337	6,891	0	0	0	0	0	0	0	0	0	29,680	100,802	23
1140	4FQ	OVERTIME	1,500	0	16	0	0	0	0	0	0	0	0	0	0	0	16	1,484	1
2110	4FQ	FICA TAXES	9,981	394	532	768	513	0	0	0	0	0	0	0	0	0	2,207	7,774	22
2120	4FQ	RETIREMENT CONTRIBUTION	13,909	571	763	1,118	746	0	0	0	0	0	0	0	0	0	3,199	10,710	23
2130	4FQ	LIFE and HEALTH INSURANCE	46,200	1,215	1,855	2,291	1,550	0	0	0	0	0	0	0	0	0	6,910	39,290	15
2200	4FQ	PAYMENTS TO OPEB TRUST	1,649	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,649	0
		<b>TOTAL SALARIES</b>	<b>203,721</b>	<b>7,462</b>	<b>10,337</b>	<b>14,514</b>	<b>9,699</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>42,011</b>	<b>161,710</b>	<b>21</b>
3125	4FP	INDIRECT COSTS	6,543	0	0	0	0	0	0	0	0	0	0	0	0	0	0	6,543	0
3410	4FR	LOCAL TRAVEL	1,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,000	0
3530	4FR	TOLL CHARGES	50	0	0	0	0	0	0	0	0	0	0	0	0	0	0	50	0
3820	4FR	MAINTENANCE OF EQUIPMENT	50	0	0	0	0	0	0	0	0	0	0	0	0	0	0	50	0
4110	4FR	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	4,100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4,100	0
4418	4FR	EDUCATIONAL ASSISTANCE PROGRAM	835	0	0	0	0	0	0	0	0	0	0	0	0	0	0	835	0
4482	4FS	SELF INS-PROP CASUALTY	544	0	0	544	0	0	0	0	0	0	0	0	0	0	544	0	100
		<b>TOTAL OPERATIONS</b>	<b>13,122</b>	<b>0</b>	<b>0</b>	<b>544</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>544</b>	<b>12,578</b>	<b>4</b>
		<b>TOTAL UNIT 7523</b>	<b>216,843</b>	<b>7,462</b>	<b>10,337</b>	<b>15,058</b>	<b>9,699</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>42,555</b>	<b>174,288</b>	<b>20</b>

COMMUNITY AND FAMILY SERVICES THROUGH JANUARY 31, 2022: FUND: 7402 DEPT: 062 UNIT: 7524 : USDA SERVICES: 33% OF FY ELAPSED

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ENCUMBERED AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD	
1120	4FT	REGULAR SALARIES and WAGES	149,110	6,583	12,036	18,054	12,281	0	0	0	0	0	0	0	0	0	48,954	100,156	33	
1130	4FT	OTHER SALARIES and WAGES	0	0	0	1,067	743	0	0	0	0	0	0	0	0	0	1,809	(1,809)	0	
1140	4FT	OVERTIME	500	0	0	0	54	0	0	0	0	0	0	0	0	0	54	446	11	
2110	4FT	FICA TAXES	11,407	468	857	1,367	933	0	0	0	0	0	0	0	0	0	3,625	7,782	32	
2120	4FT	RETIREMENT CONTRIBUTION	15,895	712	1,302	1,953	1,312	0	0	0	0	0	0	0	0	0	5,280	10,615	33	
2130	4FT	LIFE and HEALTH INSURANCE	92,400	2,496	4,539	6,928	4,689	0	0	0	0	0	0	0	0	0	18,653	73,747	20	
2131	4FT	HSA/FSA CONTRIBUTION	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
2200	4FT	PAYMENTS TO OPEB TRUST	3,297	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,297	0	
		<b>TOTAL SALARIES</b>	<b>272,609</b>	<b>10,260</b>	<b>18,734</b>	<b>29,389</b>	<b>20,011</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>78,375</b>	<b>194,234</b>	<b>29</b>	
3170	4FU	JANITORIAL SVC and SUPPLY	1,500	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,500	0	
4110	4FU	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	500	0	0	0	0	0	0	0	0	0	0	0	0	0	0	500	0	
4115	4FU	MISCELLANEOUS OPERATING SUPPLIES	1,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,000	0	
4123	4FU	EQUIPMENT LESS THAN \$1000	50	0	0	0	0	0	0	0	0	0	0	0	0	0	0	50	0	
4130	4FU	HOUSEHOLD AND KITCHEN SUPPLIES	3,300	0	0	0	427	0	0	0	0	0	0	0	0	0	427	2,873	13	
4135	4FU	FOOD and DIETARY	1,317,857	0	0	58,573	51,597	0	0	0	0	0	0	0	0	0	504,230	110,170	703,457	47
4482	4FS	SELF INS-PROP CASUALTY	3,587	0	0	3,587	0	0	0	0	0	0	0	0	0	0	0	3,587	0	100
		<b>TOTAL OPERATIONS</b>	<b>1,327,794</b>	<b>0</b>	<b>0</b>	<b>62,160</b>	<b>52,024</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>504,230</b>	<b>114,184</b>	<b>709,380</b>	<b>47</b>
		<b>TOTAL UNIT 7524</b>	<b>1,600,403</b>	<b>10,260</b>	<b>18,734</b>	<b>91,529</b>	<b>72,035</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>504,230</b>	<b>192,559</b>	<b>903,815</b>	<b>44</b>

**COMMUNITY AND FAMILY SERVICES THROUGH JANUARY 31, 2022: FUND: 7002 DEPT: 062 UNIT: 7526 : H.S. DISABILITY: 33% OF FY ELAPSED**

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ENCUMBERED AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
1120	4FI	REGULAR SALARIES and WAGES	230,307	10,309	19,157	28,202	18,802	0	0	0	0	0	0	0	0	0	76,470	153,837	33
1140	4FI	OVERTIME	500	0	89	0	0	0	0	0	0	0	0	0	0	0	89	411	18
2110	4FI	FICA TAXES	17,618	704	1,319	1,927	1,323	0	0	0	0	0	0	0	0	0	5,273	12,345	30
2120	4FI	RETIREMENT CONTRIBUTION	24,551	1,115	2,044	3,051	2,034	0	0	0	0	0	0	0	0	0	8,245	16,306	34
2130	4FI	LIFE and HEALTH INSURANCE	61,600	2,721	4,948	7,522	4,165	0	0	0	0	0	0	0	0	0	19,356	42,244	31
2131	4FI	HSA/FSA CONTRIBUTION	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2200	4FI	PAYMENTS TO OPEB TRUST	1,660	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,660	0
		<b>TOTAL SALARIES</b>	<b>336,236</b>	<b>14,850</b>	<b>27,557</b>	<b>40,703</b>	<b>26,324</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>109,433</b>	<b>226,803</b>	<b>33</b>
3195	4FK	CONTRACT SERVICES MEDICAL	40,000	0	125	400	225	0	0	0	0	0	0	0	0	50,616	750	(11,366)	128
3410	4FK	LOCAL TRAVEL	1,700	0	249	0	170	0	0	0	0	0	0	0	0	0	419	1,281	25
3530	4FK	TOLL CHARGES	150	0	0	0	7	0	0	0	0	0	0	0	0	0	7	143	5
3720	4FK	COMMUNICATIONS	2,400	0	0	115	115	0	0	0	0	0	0	0	0	0	231	2,169	10
4020	4FK	BOOKS, COMPACT DISKS, VIDEOS, AND SUBSCRIPTIONS	1,500	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,500	0
4040	4FK	LICENSE AND CERTIFICATION FEES	500	0	0	0	0	0	0	0	0	0	0	0	0	0	0	500	0
4110	4FK	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	3,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,000	0
4115	4FK	MISCELLANEOUS OPERATING SUPPLIES	10,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	10,000	0
4121	4FK	COMPUTER EQUIPMENT LESS THAN \$500	50	0	0	0	0	0	0	0	0	0	0	0	0	0	0	50	0
4418	4FK	EDUCATIONAL ASSISTANCE PROGRAM	500	0	0	0	0	0	0	0	0	0	0	0	0	0	0	500	0
4482	4FG	SELF INS-PROP CASUALTY	6,693	0	0	6,693	0	0	0	0	0	0	0	0	0	0	6,693	0	100
		<b>TOTAL OPERATIONS</b>	<b>66,493</b>	<b>0</b>	<b>374</b>	<b>7,208</b>	<b>518</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>50,616</b>	<b>8,100</b>	<b>7,777</b>	<b>88</b>
		<b>TOTAL UNIT 7526</b>	<b>402,729</b>	<b>14,850</b>	<b>27,930</b>	<b>47,912</b>	<b>26,841</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>50,616</b>	<b>117,533</b>	<b>234,579</b>	<b>42</b>

COMMUNITY AND FAMILY SERVICES THROUGH JANUARY 31, 2022: FUND: 7002 DEPT: 062 UNIT: 7525 : H.S. TRAINING: 33% OF FY ELAPSED

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ENCUMBERED AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD	
3185	4FH	CONTRACT SVC-TRAINING	50,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	50,000	0	
		CONTRACTUAL SERVICES NOT OTHERWISE SPECIFIED	2,000	0	0	1,125	1,125	0	0	0	0	0	0	0	0	0	0	2,250	(250)	113
3410	4FH	LOCAL TRAVEL	2,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,000	0
3420	4FH	OUT OF COUNTY TRAVEL	36,000	833	(87)	3,403	4,117	0	0	0	0	0	0	0	0	0	0	8,266	27,734	23
3610	4FH	RENTAL OF EQUIPMENT	2,000	0	0	478	478	0	0	0	0	0	0	0	0	0	0	956	1,044	48
3620	4FH	LEASES-BUILDINGS/STRUCTURES	3,370	0	0	1,340	670	0	0	0	0	0	0	0	0	0	0	2,010	1,360	60
3910	4FH	GRAPHIC REPROD SVCS	500	0	0	0	0	0	0	0	0	0	0	0	0	0	0	500	0	0
		BOOKS, COMPACT DISKS, VIDEOS, AND SUBSCRIPTIONS	1,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,000	0
4030	4FH	TRAINING AND EDUCATIONAL COST	38,000	0	0	22,245	36,747	0	0	0	0	0	0	0	0	0	0	58,992	(20,992)	155
4040	4FH	LICENSE AND CERTIFICATION FEES	3,500	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,500	0	0
		OFFICE SUPPLIES (NOT INCLUDING PRINTING)	1,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,000	0
4115	4FH	MISCELLANEOUS OPERATING SUPPLIES	4,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4,000	0	0
4116	4FH	EVENT/MEAL REIMBURSEMENTS	3,500	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,500	0	0
4418	4FH	EDUCATIONAL ASSISTANCE PROGRAM	10,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	10,000	0	0
		<b>TOTAL OPERATIONS</b>	<b>156,870</b>	<b>833</b>	<b>(87)</b>	<b>28,591</b>	<b>43,137</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>72,474</b>	<b>84,396</b>	<b>46</b>	
		<b>TOTAL UNIT 7525</b>	<b>156,870</b>	<b>833</b>	<b>(87)</b>	<b>28,591</b>	<b>43,137</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>72,474</b>	<b>84,396</b>	<b>46</b>	

COMMUNITY AND FAMILY SERVICES THROUGH JNAUARY 31, 2022: FUND: 7002 DEPT: 062 UNIT: 7534 : H.S. FACILITIES: 33% OF FY ELAPSED

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ENCUMBERED AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
1120	4FL	REGULAR SALARIES and WAGES	156,428	6,268	11,898	17,896	12,013	0	0	0	0	0	0	0	0	0	48,074	108,354	31
1130	4FL	OTHER SALARIES and WAGES	10,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	10,000	0
1140	4FL	OVERTIME	5,000	48	72	178	69	0	0	0	0	0	0	0	0	0	366	4,634	7
2110	4FL	FICA TAXES	11,967	438	834	1,260	823	0	0	0	0	0	0	0	0	0	3,357	8,610	28
2120	4FL	RETIREMENT CONTRIBUTION	16,675	683	1,295	1,956	1,307	0	0	0	0	0	0	0	0	0	5,241	11,434	31
2130	4FL	LIFE and HEALTH INSURANCE	61,600	2,331	4,240	6,420	4,993	0	0	0	0	0	0	0	0	0	17,985	43,615	29
2200	4FL	PAYMENTS TO OPEB TRUST	1,660	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,660	0
		<b>TOTAL SALARIES</b>	<b>263,330</b>	<b>9,769</b>	<b>18,339</b>	<b>27,710</b>	<b>19,205</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>75,023</b>	<b>188,307</b>	<b>28</b>
3167	4FM	PAYMENTS TO OTHER GOVERNMENTAL AGENCIES	11,000	0	0	1,359	1,578	0	0	0	0	0	0	0	0	3,032	2,937	5,031	54
3170	4FM	JANITORIAL SVC and SUPPLY	10,000	0	1,295	1,295	648	0	0	0	0	0	0	0	0	0	3,239	6,761	32
3179	4FM	CONTRACT SVC EMPLOY AGENT	7,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	7,000	0
3197	4FM	CONTRACTUAL SERVICES NOT OTHERWISE SPECIFIED	5,000	0	0	2,100	0	0	0	0	0	0	0	0	0	0	2,100	2,900	42
3350	4FM	OTHER INSURANCE and BONDS	10,000	0	0	5,458	0	0	0	0	0	0	0	0	0	0	5,458	4,542	55
3410	4FM	LOCAL TRAVEL	800	0	0	0	36	0	0	0	0	0	0	0	0	0	36	764	5
3520	4FM	MOVING EXPENSE-CO ASSETS	7,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	7,000	0
3530	4FM	TOLL CHARGES	50	0	0	0	0	0	0	0	0	0	0	0	0	0	0	50	0
3610	4FM	RENTAL OF EQUIPMENT	1,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,000	0
3620	4FM	LEASES-BUILDINGS/STRUCTURES	300,000	0	125	125	63	0	0	0	0	0	0	0	0	0	313	299,687	0
3710	4FM	UTILITIES	25,000	0	1,679	3,282	2,661	0	0	0	0	0	0	0	0	0	7,623	17,377	30
3720	4FM	COMMUNICATIONS	4,800	0	0	191	151	0	0	0	0	0	0	0	0	0	341	4,459	7
3810	4FM	MAINTENANCE OF BUILDINGS, IMPROVEMENTS, AND GROUNDS	30,000	0	678	785	360	0	0	0	0	0	0	0	0	0	1,823	28,177	6
3820	4FM	MAINTENANCE OF EQUIPMENT	3,000	0	0	196	0	0	0	0	0	0	0	0	0	0	196	2,804	7
3825	4FD	INTERNAL FLEET MANAGEMENT CHARGES	21,797	0	0	2,104	0	0	0	0	0	0	0	0	0	0	2,104	19,693	10
3910	4FM	GRAPHIC REPROD SVCS	500	0	0	0	0	0	0	0	0	0	0	0	0	0	0	500	0
4110	4FM	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	1,500	0	0	0	88	0	0	0	0	0	0	0	0	0	88	1,412	6
4115	4FM	MISCELLANEOUS OPERATING SUPPLIES	7,000	0	0	36	41	0	0	0	0	0	0	0	0	0	76	6,924	1
4123	4FM	EQUIPMENT LESS THAN \$1000	5,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5,000	0
4126	4FM	TOOLS and SMALL IMPLEMENTS	5,000	0	0	15	70	0	0	0	0	0	0	0	0	0	85	4,915	2
4175	4FM	CLOTHING AND WEARING APPAREL	200	0	0	75	22	0	0	0	0	0	0	0	0	0	97	103	48
4195	4FM	MISC SUPPLIES OR EXPENSES	500	0	0	0	0	0	0	0	0	0	0	0	0	0	0	500	0
		<b>TOTAL OPERATIONS</b>	<b>456,147</b>	<b>0</b>	<b>3,777</b>	<b>17,021</b>	<b>5,717</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,032</b>	<b>26,515</b>	<b>426,600</b>	<b>6</b>
		<b>TOTAL UNIT 7534</b>	<b>719,477</b>	<b>9,769</b>	<b>22,116</b>	<b>44,731</b>	<b>24,923</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,032</b>	<b>101,538</b>	<b>614,907</b>	<b>15</b>

COMMUNITY AND FAMILY SERVICES THROUGH JANUARY 31, 2022: FUND: 7002 DEPT: 062 UNIT: 7528 : H.S. PARENT FAMILY COMMUNITY ENGAGEMENT: 33% OF FY ELAPSED

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ENCUMBERED AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
1120	4FX	REGULAR SALARIES and WAGES	1,231,146	50,329	94,257	142,050	101,909	0	0	0	0	0	0	0	0	0	386,545	842,601	32
1130	4FX	OTHER SALARIES and WAGES	10,000	2,784	2,740	3,748	1,489	0	0	0	0	0	0	0	0	0	10,760	(780)	108
1140	4FX	OVERTIME	5,000	44	501	148	113	0	0	0	0	0	0	0	0	0	806	4,194	16
2110	4FX	FICA TAXES	94,183	3,847	7,131	10,637	7,639	0	0	0	0	0	0	0	0	0	29,254	64,929	31
2120	4FX	RETIREMENT CONTRIBUTION	131,240	5,679	11,069	16,595	9,719	0	0	0	0	0	0	0	0	0	43,061	88,179	33
2130	4FX	LIFE and HEALTH INSURANCE	385,000	12,737	24,661	37,436	27,014	0	0	0	0	0	0	0	0	0	101,849	283,151	26
2131	4FX	HSA/FSA CONTRIBUTION	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2200	4FX	PAYMENTS TO OPEB TRUST	12,031	0	0	0	0	0	0	0	0	0	0	0	0	0	0	12,031	0
		<b>TOTAL SALARIES</b>	<b>1,868,600</b>	<b>75,420</b>	<b>140,359</b>	<b>210,613</b>	<b>147,883</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>574,275</b>	<b>1,294,325</b>	<b>31</b>
3410	4FY	LOCAL TRAVEL	3,000	0	280	8	337	0	0	0	0	0	0	0	0	0	625	2,375	21
3530	4FY	TOLL CHARGES	100	0	5	0	4	0	0	0	0	0	0	0	0	0	8	92	8
3720	4FY	COMMUNICATIONS	3,600	0	0	857	1,135	0	0	0	0	0	0	0	0	0	1,992	1,608	55
4020	4FY	BOOKS, COMPACT DISKS, VIDEOS, AND SUBSCRIPTIONS	50	0	0	0	0	0	0	0	0	0	0	0	0	0	0	50	0
4110	4FY	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	7,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	7,000	0
4115	4FY	MISCELLANEOUS OPERATING SUPPLIES	500	0	0	92	396	0	0	0	0	0	0	0	0	0	488	12	98
4121	4FY	COMPUTER EQUIPMENT LESS THAN \$500	50	0	0	0	35	0	0	0	0	0	0	0	0	0	35	15	70
4123	4FY	EQUIPMENT LESS THAN \$1000	500	0	0	0	132	0	0	0	0	0	0	0	0	0	132	368	26
4412	4FY	PROMOTIONAL EXPENSES	7,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	7,000	0
4418	4FY	EDUCATIONAL ASSISTANCE PROGRAM	4,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4,000	0
4450	4FY	PARENT ACTIVITY FUND	9,216	0	0	0	0	0	0	0	0	0	0	0	0	0	0	9,216	0
4482	4FG	SELF INS-PROP CASUALTY	19,158	0	0	19,158	0	0	0	0	0	0	0	0	0	0	19,158	0	100
		<b>TOTAL OPERATIONS</b>	<b>54,174</b>	<b>0</b>	<b>285</b>	<b>20,115</b>	<b>2,038</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>22,438</b>	<b>31,736</b>	<b>41</b>
		<b>TOTAL UNIT 7528</b>	<b>1,922,774</b>	<b>75,420</b>	<b>140,643</b>	<b>230,728</b>	<b>146,921</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>596,712</b>	<b>1,326,062</b>	<b>31</b>

COMMUNITY AND FAMILY SERVICES THROUGH JANUARY 31, 2022: FUND: 7002 DEPT: 062 UNIT: 7527 : H.S. CHILD HEALTH AND DEVELOPMENT: 33% OF FY ELAPSED

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ENCUMBERED AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
1120	4FV	REGULAR SALARIES and WAGES	288,530	9,542	17,017	16,951	10,483	0	0	0	0	0	0	0	0	0	0	53,993	234,537
1140	4FV	OVERTIME	500	10	74	124	0	0	0	0	0	0	0	0	0	0	0	207	293
2110	4FV	FICA TAXES	22,073	689	1,208	1,199	728	0	0	0	0	0	0	0	0	0	0	3,822	18,251
2120	4FV	RETIREMENT CONTRIBUTION	30,757	1,034	1,439	1,847	1,134	0	0	0	0	0	0	0	0	0	0	5,454	25,303
2130	4FV	LIFE and HEALTH INSURANCE	92,400	1,777	2,481	3,741	3,330	0	0	0	0	0	0	0	0	0	0	11,328	81,072
2131	4FV	HSA/FSA CONTRIBUTION	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2200	4FV	PAYMENTS TO OPEB TRUST	1,660	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,660
		<b>TOTAL SALARIES</b>	<b>435,920</b>	<b>13,051</b>	<b>22,218</b>	<b>23,862</b>	<b>15,673</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>74,804</b>	<b>361,116</b>	<b>17</b>
3179	4FW	CONTRACT SVC EMPLOY AGENT	500	0	0	0	0	0	0	0	0	0	0	0	0	0	0	500	0
3195	4FW	CONTRACT SERVICES MEDICAL	500	0	0	0	0	0	0	0	0	0	0	0	0	0	0	500	0
3410	4FW	LOCAL TRAVEL	500	0	54	0	0	0	0	0	0	0	0	0	0	0	54	446	11
3530	4FW	TOLL CHARGES	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	100	0
3720	4FW	COMMUNICATIONS	2,000	0	0	161	185	0	0	0	0	0	0	0	0	0	346	1,654	17
4020	4FW	BOOKS, COMPACT DISKS, VIDEOS, AND SUBSCRIPTIONS	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	100	0
4110	4FW	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	1,500	0	0	0	65	0	0	0	0	0	0	0	0	0	65	1,435	4
4115	4FW	MISCELLANEOUS OPERATING SUPPLIES	3,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,000	0
4121	4FW	COMPUTER EQUIPMENT LESS THAN \$500	50	0	0	0	0	0	0	0	0	0	0	0	0	0	0	50	0
4123	4FW	EQUIPMENT LESS THAN \$1000	3,000	0	0	0	260	0	0	0	0	0	0	0	0	0	260	2,740	9
4143	4FW	MEDandSURG SUPPLIES	4,100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4,100	0
4418	4FW	EDUCATIONAL ASSISTANCE PROGRAM	500	0	0	0	0	0	0	0	0	0	0	0	0	0	0	500	0
4482	4FG	SELF INS-PROP CASUALTY	7,880	0	0	7,880	0	0	0	0	0	0	0	0	0	0	7,880	0	100
		<b>TOTAL OPERATIONS</b>	<b>23,730</b>	<b>0</b>	<b>54</b>	<b>8,041</b>	<b>511</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>8,606</b>	<b>15,124</b>	<b>36</b>
		<b>TOTAL UNIT 7527</b>	<b>459,650</b>	<b>13,051</b>	<b>22,272</b>	<b>31,903</b>	<b>16,183</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>83,410</b>	<b>376,240</b>	<b>18</b>

COMMUNITY AND FAMILY SERVICES THROUGH JANUARY 31, 2022: FUND: 0001 DEPT: 062 UNIT: 7529 : H.S. GENERAL FUND: 33% OF FY ELAPSED

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ENCUMBERED AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
1120	HZE	REGULAR SALARIES and WAGES	280,597	12,490	22,779	34,169	22,779	0	0	0	0	0	0	0	0	0	92,217	188,380	33
2110	HZE	FICA TAXES	21,464	915	1,669	2,503	1,662	0	0	0	0	0	0	0	0	0	6,749	14,715	31
2120	HZE	RETIREMENT CONTRIBUTION	29,912	1,351	2,465	3,697	2,465	0	0	0	0	0	0	0	0	0	9,978	19,934	33
2130	HZE	LIFE and HEALTH INSURANCE	92,400	2,937	5,341	8,112	5,558	0	0	0	0	0	0	0	0	0	21,948	70,452	24
2131	HZE	HSA/FSA CONTRIBUTION	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2150	HZE	UNEMPLOYMENT COMPENSATION	500	0	0	0	0	0	0	0	0	0	0	0	0	0	0	500	0
		<b>TOTAL SALARIES</b>	<b>424,873</b>	<b>17,694</b>	<b>32,254</b>	<b>48,481</b>	<b>32,464</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>130,893</b>	<b>293,980</b>	<b>31</b>
3197	HZE	CONTRACTUAL SERVICES NOT OTHERWISE SPECIFIED	22,800	0	0	0	0	0	0	0	0	0	0	0	0	22,280	0	520	98
3810	HZE	MAINTENANCE OF BUILDINGS, IMPROVEMENTS, AND GROUNDS	1	0	(15,668)	15,668	0	0	0	0	0	0	0	0	0	0	0	1	0
4110	HZE	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	500	0	0	0	0	0	0	0	0	0	0	0	0	0	0	500	0
4115	HZE	MISCELLANEOUS OPERATING SUPPLIES	500	0	0	300	0	0	0	0	0	0	0	0	0	0	300	200	60
4123	HZE	EQUIPMENT LESS THAN \$1000	50	0	0	0	0	0	0	0	0	0	0	0	0	0	0	50	0
4135	HZE	FOOD and DIETARY	2,193	0	0	0	0	0	0	0	0	0	0	0	0	932	0	1,261	43
4482	HZE	SELF INS-PROP CASUALTY	283	0	0	283	0	0	0	0	0	0	0	0	0	0	283	0	100
6438	HZE	COMPUTER EQUIPMENT > \$500	500	0	0	0	0	0	0	0	0	0	0	0	0	0	0	500	0
		<b>TOTAL OPERATIONS</b>	<b>26,827</b>	<b>0</b>	<b>(15,668)</b>	<b>16,251</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>23,212</b>	<b>583</b>	<b>3,032</b>	<b>89</b>
		<b>TOTAL UNIT 7529</b>	<b>451,700</b>	<b>17,694</b>	<b>16,586</b>	<b>64,732</b>	<b>32,464</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>23,212</b>	<b>131,476</b>	<b>297,012</b>	<b>34</b>



COMMUNITY AND FAMILY SERVICES MONTHLY EXPENSE REPORT JANUARY 31, 2022: FUND: 7046 DEPT: 062 UNIT: 7535 : H.S. DISASTER & RECOVERY

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	PRE-ENCUMBERED AMOUNT	ENCUMBERED AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD	% BUDGET USED TD
3125	2GA	INDIRECT COSTS	333,100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	333,100	0	0
3170	2GB	JANITORIAL SVC and SUPPLY	10,500	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	10,500	0	0
3197	2GB	CONTRACTUAL SERVICES NOT OTHERWISE SPECIFIED	15,770	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	15,770	0	0
3420	2GB	OUT OF COUNTY TRAVEL	34,266	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	34,266	0	3
3810	2GB	MAINTENANCE OF BUILDINGS, IMPROVEMENTS, AND GROUNDS	990,176	0	0	0	0	0	0	0	0	0	0	0	0	140,000	0	0	850,176	14	0
4020	2GB	BOOKS, COMPACT DISKS, VIDEOS, AND SUBSCRIPTIONS	6,437	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	6,437	0	0
4030	2GB	TRAINING AND EDUCATIONAL COST	120,034	0	0	0	19,467	0	0	0	0	0	0	0	0	0	66,133	19,467	32,434	73	100
4040	2GB	LICENSE AND CERTIFICATION FEES	2,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,000	0	0
4110	2GB	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	24,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	24,000	0	0
4115	2GB	MISCELLANEOUS OPERATING SUPPLIES	53,762	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	53,762	0	0
4120	2GB	SOFTWARE < \$1000	16,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	16,000	0	0
4123	2GB	EQUIPMENT LESS THAN \$1000	52,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	52,000	0	0
4143	2GB	MED and SURG SUPPLIES	12,500	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	12,500	0	0
6310	2GC	STRUCT and FAC OTH TH BLDGS	400,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	400,000	0	0
6410	2GC	EQUIPMENT	46,000	0	0	0	9,997	0	0	0	0	0	0	0	0	0	0	9,997	36,003	22	0
6420	2GC	ROLLING STOCK	7,358	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	7,358	0	91
		<b>TOTAL OPERATIONS</b>	<b>2,123,903</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>29,464</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>140,000</b>	<b>66,133</b>	<b>29,464</b>	<b>1,886,306</b>	<b>11</b>	<b>9</b>
		<b>TOTAL UNIT 7535</b>	<b>2,123,903</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>29,464</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>140,000</b>	<b>66,133</b>	<b>29,464</b>	<b>1,886,306</b>	<b>11</b>	<b>9</b>

**HEAD START MONTHLY PURCHASE CARD REPORT FOR JANUARY, 2022:**

CH Full Name	Comp Supp Name	Purchase Date	Amount	GL: FUND	GL: DEPT	GL: UNIT
CLAYTON, AMANDA	OFFICE DEPOT	1/12/2022	133.44	7002	062	7528
CLAYTON, AMANDA	OFFICEMAX/OFFICEDEPT#6876	1/12/2022	25.04	7002	062	7528
DEONARINE, VIDYA D	WM SUPERCENTER	1/7/2022	8.77	7002	062	7522
DEONARINE, VIDYA D	WAL-MART #0890	1/10/2022	(8.77)	7001	062	7522
DEONARINE, VIDYA D	WAL-MART #0890	1/10/2022	8.77	7001	062	7522
DEONARINE, VIDYA D	TEACHSTONE TRAINING	1/26/2022	250.00	7001	062	7522
DEONARINE, VIDYA D	TEACHSTONE TRAINING	1/27/2022	275.00	7002	062	7522
DEONARINE, VIDYA D	LOWES #01598	1/27/2022	160.44	7001	062	7522
DEONARINE, VIDYA D	WAL-MART #0890	1/12/2022	26.31	7002	062	7522
DUCK, CORTINA	AGENCY FOR HEALTHCARE AD	1/4/2022	43.25	7002	062	7534
DUCK, CORTINA	AHCA SERVICE FEE	1/4/2022	1.41	7002	062	7534
DUCK, CORTINA	AHCA SERVICE FEE	1/4/2022	1.41	7002	062	7534
DUCK, CORTINA	AGENCY FOR HEALTHCARE AD	1/4/2022	43.25	7002	062	7534
DUCK, CORTINA	AHCA SERVICE FEE	1/4/2022	1.41	7002	062	7534
DUCK, CORTINA	AGENCY FOR HEALTHCARE AD	1/4/2022	43.25	7002	062	7534
DUCK, CORTINA	AHCA SERVICE FEE	1/4/2022	0.43	7002	062	7534
DUCK, CORTINA	AHCA SERVICE FEE	1/4/2022	1.41	7002	062	7534
DUCK, CORTINA	AGENCY FOR HEALTHCARE AD	1/4/2022	13.25	7002	062	7534
DUCK, CORTINA	AGENCY FOR HEALTHCARE AD	1/4/2022	43.25	7002	062	7534
DUCK, CORTINA	AGENCY FOR HEALTHCARE AD	1/4/2022	43.25	7002	062	7534
DUCK, CORTINA	AHCA SERVICE FEE	1/4/2022	1.41	7002	062	7534
DUCK, CORTINA	AHCA SERVICE FEE	1/4/2022	1.41	7002	062	7534
DUCK, CORTINA	AGENCY FOR HEALTHCARE AD	1/4/2022	43.25	7002	062	7534
DUCK, CORTINA	AGENCY FOR HEALTHCARE AD	1/4/2022	43.25	7002	062	7534
DUCK, CORTINA	AHCA SERVICE FEE	1/4/2022	1.41	7002	062	7534
DUCK, CORTINA	AHCA SERVICE FEE	1/6/2022	1.41	7002	062	7534
DUCK, CORTINA	AGENCY FOR HEALTHCARE AD	1/6/2022	43.25	7002	062	7534
DUCK, CORTINA	OFD ADMINISTRATION	1/7/2022	100.00	7002	062	7534
DUCK, CORTINA	AGENCY FOR HEALTHCARE AD	1/10/2022	13.25	7002	062	7534
DUCK, CORTINA	AHCA SERVICE FEE	1/10/2022	0.43	7002	062	7534
DUCK, CORTINA	AGENCY FOR HEALTHCARE AD	1/10/2022	13.25	7002	062	7534
DUCK, CORTINA	AGENCY FOR HEALTHCARE AD	1/10/2022	13.25	7002	062	7534
DUCK, CORTINA	OC FIRE RESCUE FEES	1/10/2022	219.00	7002	062	7534
DUCK, CORTINA	AHCA SERVICE FEE	1/10/2022	0.43	7002	062	7534
DUCK, CORTINA	OC FIRE RESCUE FEES	1/10/2022	67.32	7002	062	7534
DUCK, CORTINA	AHCA SERVICE FEE	1/10/2022	0.43	7002	062	7534
DUCK, CORTINA	AHCA SERVICE FEE	2/1/2022	1.41	7002	062	7534
DUCK, CORTINA	AHCA SERVICE FEE	2/1/2022	1.41	7002	062	7534
DUCK, CORTINA	AHCA SERVICE FEE	2/1/2022	1.41	7002	062	7534
DUCK, CORTINA	AGENCY FOR HEALTHCARE AD	2/1/2022	43.25	7002	062	7534
DUCK, CORTINA	AGENCY FOR HEALTHCARE AD	2/1/2022	43.25	7002	062	7534
DUCK, CORTINA	AHCA SERVICE FEE	2/1/2022	1.41	7002	062	7534
DUCK, CORTINA	AGENCY FOR HEALTHCARE AD	2/1/2022	43.25	7002	062	7534
DUCK, CORTINA	AHCA SERVICE FEE	2/1/2022	1.41	7002	062	7534
DUCK, CORTINA	AGENCY FOR HEALTHCARE AD	2/1/2022	43.25	7002	062	7534
DUCK, CORTINA	AHCA SERVICE FEE	2/1/2022	1.41	7002	062	7534
DUCK, CORTINA	AHCA SERVICE FEE	2/1/2022	1.41	7002	062	7534
DUCK, CORTINA	AHCA SERVICE FEE	2/1/2022	1.41	7002	062	7534
DUCK, CORTINA	AGENCY FOR HEALTHCARE AD	2/1/2022	43.25	7002	062	7534

**HEAD START MONTHLY PURCHASE CARD REPORT FOR JANUARY, 2022:**

CH Full Name	Comp Supp Name	Purchase Date	Amount	GL: FUND	GL: DEPT	GL: UNIT
DUCK, CORTINA	AGENCY FOR HEALTHCARE AD	2/1/2022	43.25	7002	062	7534
DUCK, CORTINA	AHCA SERVICE FEE	2/1/2022	1.41	7002	062	7534
DUCK, CORTINA	AGENCY FOR HEALTHCARE AD	2/1/2022	43.25	7002	062	7534
DUCK, CORTINA	AGENCY FOR HEALTHCARE AD	2/1/2022	43.25	7002	062	7534
DUCK, CORTINA	AGENCY FOR HEALTHCARE AD	2/1/2022	43.25	7002	062	7534
DUCK, CORTINA	WATER - COFFEE DELIVERY	1/25/2022	1,030.21	7002	062	7522
DUCK, CORTINA	OFFICEMAX/OFFICEDEPT#6876	1/6/2022	31.99	7002	062	7522
DUCK, CORTINA	OFFICEMAX/OFFICEDEPT#6876	1/6/2022	297.13	7002	062	7522
DUCK, CORTINA	OFFICE DEPOT	1/6/2022	128.44	7002	062	7522
DUCK, CORTINA	OFFICEMAX/OFFICEDEPT#6876	1/7/2022	57.38	7002	062	7522
DUCK, CORTINA	OFFICEMAX/OFFICEDEPT#6876	1/7/2022	708.82	7002	062	7522
DUCK, CORTINA	OFFICEMAX/OFFICEDEPT#6876	1/7/2022	91.38	7002	062	7522
ELIBERT, MIGUERLINE	YOUNG SPECIALTIES	1/13/2022	9,964.40	7001	062	
ELIBERT, MIGUERLINE	YOUNG SPECIALTIES	1/17/2022	971.55	7001	062	
ELIBERT, MIGUERLINE	YOUNG SPECIALTIES	1/18/2022	9,028.05	7001	062	
ELIBERT, MIGUERLINE	TURENNE PHARMEDCO	1/25/2022	9,859.80	7001	062	
FLORES, DAISY	The Webstaurant Store Inc	1/25/2022	1,601.50	7402	062	7524
MOORE, SANDRA	AMZN Mktp US	1/24/2022	15.99	7001	062	
MOORE, SANDRA	OFFICEMAX/OFFICEDEPT#6876	1/24/2022	461.60	7001	062	
MOORE, SANDRA	OFFICEMAX/OFFICEDEPT#6876	1/24/2022	461.60	7001	062	
MOORE, SANDRA	OFFICEMAX/OFFICEDEPT#6876	1/26/2022	1,619.99	7001	062	
MOORE, SANDRA	OFFICE DEPOT	1/26/2022	6.69	7001	062	
MOORE, SANDRA	OFFICEMAX/OFFICEDEPT#6876	1/26/2022	399.99	7001	062	
MOORE, SANDRA	OFFICEMAX/OFFICEDEPT#6876	1/27/2022	7.99	7001	062	
MOORE, SANDRA	YOUNG SPECIALTIES	1/28/2022	4,996.57	7001	062	
MOORE, SANDRA	SIGNIA BY HILTON BONNET C	1/28/2022	(63.05)	7001	062	
MOORE, SANDRA	OFFICEMAX/OFFICEDEPT#6876	1/31/2022	11.99	7001	062	
MOORE, SANDRA	OFFICEMAX/OFFICEDEPT#6876	1/31/2022	3.61	7001	062	
MOORE, SANDRA	OFFICEMAX/OFFICEDEPT#6876	1/31/2022	112.02	7001	062	
MOORE, SANDRA	OFFICEMAX/OFFICEDEPT#6876	1/31/2022	87.76	7001	062	
RUFF, SANDRA D	2022 ANNUAL CONFERENCE	1/12/2022	2,375.00	7007	062	7521
RUFF, SANDRA D	OMNI HOTELS	1/13/2022	208.41	7007	062	7521
RUFF, SANDRA D	OMNI HOTELS	1/13/2022	208.41	7007	062	7521
RUFF, SANDRA D	SOUTHWES 5261469986110	1/13/2022	380.96	7007	062	7521
RUFF, SANDRA D	SOUTHWES 5261469986108	1/13/2022	380.96	7007	062	7521
RUFF, SANDRA D	OMNI HOTELS	1/13/2022	208.41	7007	062	7521
RUFF, SANDRA D	OMNI HOTELS	1/13/2022	208.41	7007	062	7521
RUFF, SANDRA D	OMNI HOTELS	1/13/2022	208.41	7007	062	7521
RUFF, SANDRA D	SOUTHWES 5261470034117	1/13/2022	434.96	7007	062	7521
RUFF, SANDRA D	SOUTHWES 5261469986111	1/13/2022	380.96	7007	062	7521
RUFF, SANDRA D	SOUTHWES 5261469986109	1/13/2022	380.96	7007	062	7521
RUFF, SANDRA D	FRANCIS MARION HTL	1/24/2022	34.84	7007	062	7521
RUFF, SANDRA D	FRANCIS MARION HTL	1/24/2022	619.57	7007	062	7521
RUFF, SANDRA D	FRANCIS MARION HTL	1/24/2022	6.48	7007	062	7521
RUFF, SANDRA D	FRANCIS MARION HTL	1/24/2022	60.00	7007	062	7521
RUFF, SANDRA D	FRANCIS MARION HTL	1/24/2022	61.04	7007	062	7521
RUFF, SANDRA D	FRANCIS MARION HTL	1/24/2022	6.48	7007	062	7521
RUFF, SANDRA D	FLACHILDREN	1/25/2022	100.00	7007	062	7521
RUFF, SANDRA D	UOFL SPI	1/25/2022	650.00	7007	062	7521

**HEAD START MONTHLY PURCHASE CARD REPORT FOR JANUARY, 2022:**

<b>CH Full Name</b>	<b>Comp Supp Name</b>	<b>Purchase Date</b>	<b>Amount</b>	<b>GL: FUND</b>	<b>GL: DEPT</b>	<b>GL: UNIT</b>
RUFF, SANDRA D	UOFL SPI	1/25/2022	650 00	7007	062	7521
RUFF, SANDRA D	SOUTHWES 5261474468711	1/26/2022	491 96	7007	062	7521
RUFF, SANDRA D	SOUTHWES 5261474468712	1/26/2022	491 96	7007	062	7521
RUFF, SANDRA D	CRISIS PREVENTION INSTITU	2/1/2022	(3,899.00)	7007	062	7521
RUFF, SANDRA D	NATIONAL CACFP SPONSORS	2/1/2022	175 00	7007	062	7521
SANDERS, NICK A	ULINE SHIP SUPPLIES	1/17/2022	1,052.44	7001	062	
SANDERS, NICK A	OFFICE DEPOT	1/21/2022	29 99	7001	062	
SMITH, KERRY-ANN	PUBLIX #1754	1/4/2022	83 47	7002	062	7522
SMITH, KERRY-ANN	PUBLIX #436	1/4/2022	20 00	7002	062	7522
SMITH, KERRY-ANN	WM SUPERCENTER	1/10/2022	65.64	7002	062	7522
SMITH, KERRY-ANN	PUBLIX #1754	1/20/2022	34 47	7002	062	7522
SMITH, KERRY-ANN	WAL-MART #4588	1/21/2022	16 68	7002	062	7522
SMITH, KERRY-ANN	WAL-MART #1220	1/21/2022	87 52	7002	062	7522
SMITH, KERRY-ANN	WM SUPERCENTER	1/25/2022	98 94	7002	062	7522
SMITH, KERRY-ANN	PUBLIX #1754	1/25/2022	124 48	7002	062	7522
SMITH, KERRY-ANN	CARIBBEAN SUPERCENT	1/26/2022	79 92	7002	062	7522
SMITH, KERRY-ANN	PUBLIX #436	1/28/2022	22 90	7002	062	7522
<b>TOTAL</b>			<b>50,513.29</b>			



Orange County Head Start  
Directors Report  
Policy Council



February 2022

**National Updates**

1. Vaccine & Masking Requirement – 1/31/2022
2. Congressional Update- Build Back Better Act
  - a. Conversations w/members of Congress
  - b. President State of the Union – March 1, 2022
3. Full Enrollment Initiative
  - a. Expected to start in January 2022 will not move forward due to COVID-19
  - b. Enrollment Forward- focus on moving to full enrollment
4. Federal Poverty guidelines updated- released February 2022
5. National Head Start Association – 2022 Fact sheet released
6. National Head Start Association Conference May 2<sup>nd</sup>- May 5<sup>th</sup>
7. Child Nutrition Program Income Eligibility updated
8. Vaccination for Children ages 5-11
9. Dual Language Learner's Week
  - a. February 21, 2022- February 24, 2022
  - b. Celebrating the diversity of every dual language learner and the staff who support them.
10. Program Instruction (ACF-PI-HS-22-01) Final Rule on Flexibility for Head Start Designation Renewals in Certain Emergencies

**Regional Updates**

1. Grantee Training & Technical Assistance Plan
2. Region IV Training Technical Network Professional Development Trainings
3. Region IV Head Start Conference
  - a. February 14, 2022-February 17, 2022

**State/Local Updates**

1. Florida Head Start Association Board of Directors Meeting
2. Early Learning Coalition of Orange County Board of Directors Meeting
3. Budget planning
4. Compensation
  - a. Pay stretching
5. COVID classroom closures
6. Onboarding
  - a. Registered Nurse, LPN, Teacher/Assistant Teachers, Family Service Workers

7. Practice Based Coaching- Mentee graduation
8. Attendance support & strategies
9. Florida Head Start Association Conference
10. Focus Area 1 (FA1) monitoring review
  - a. Monitoring of Orange County (04CH011834) during the week of 04/11/2022
  - b. Policy Council & Governing Board members notified of review

## Child Plus Dashboard Homeless Reporting January 2021-2022



	Centers	Making Gains	Goal Completed	Homeless
1	Aloma			3
2	Bithlo	4	5	3
3	Callahan			3
4	Dillard			0
5	Dover Shores	8	2	2
6	East Orange		4	13
7	Engelwood	2		4
8	Hal Marston	8	9	3
9	Hungerford Elm			5
10	John Bridges		6	21
11	Lila Mitchell			1
12	McCoy	4		1
13	Millenia			6
15	Pine Hills		9	1
16	S.O. YMCA			4
17	Southwood		1	17
18	Taft	2		6
19	Three Points	1		3
20	Ventura		1	1
21	W.S. ELC			3
22	W.S. ELM			3
23	W. Oaks ELM			0
	<b>Total:</b>	<b>29</b>	<b>37</b>	<b>103</b>

Total # of homeless families' 103

Total # of families acquired housing: 1

Homeless ADA 75.47%



**ORANGE COUNTY HEAD START  
Parent Family and Community Engagement**



**Monthly Homeless Report**

**January 30, 2022**

	<b>Taft</b>	<b>Three Points</b>	<b>Ventura</b>	
<b>Chld plus ID#:</b>	<b>91501</b>	<b>88412</b>	<b>87857</b>	<b>TOTAL</b>
Follow Ups	1	2	0	3
Referrals visible and documented in system	2	0	0	2
<b>TOTAL</b>	<b>3</b>	<b>2</b>	<b>0</b>	<b>5</b>

<b>Progress Gains</b>			
<b>Site</b>	<b>Taft</b>	<b>Three Points</b>	<b>Ventura</b>
Assessment Completion	1st assessment completed, Next due is 3/1.	Both assessment have been completed.	1st assessment completed, Next due is 3/1
Family Services Information	Staff needs more follow up with the family for housing support.	Needs assessment area needs follow up to reflect completion.	Staff has not updated this area.
Resources family received from FSV	yes	yes	





ORANGE COUNTY HEAD START 2021-2022  
ERSEA REPORT

MONTH: January

YEAR: 2021-2022

Sites	Funded Enrollment	Monthly Actual Enrollment	10% IEP Actual Enrollment	Drops YTD	Monthly Waiting List	Monthly New Applications 2021-2022	Monthly New Applications 2022-2023
Aloma	37	29	5%	12	1	0	0
Bithlo	34	27	3%	4	0	1	0
Callahan	49	37	5%	7	3	0	0
Dillard	36	32	0	10	3	1	0
Dover Shores	54	47	4%	10	0	1	0
East Orange	111	94	5%	22	0	6	0
Engelwood	57	53	9%	6	0	2	0
Hal P Marston	90	65	3%	17	2	1	0
Hungerford	36	31	0	6	2	1	0
John Bridges	134	114	0	23	11	3	0
Lila Mitchell	70	65	2%	15	3	2	0
McCoy	37	32	3%	7	3	1	0
Millennia	35	30	7%	3	3	2	0
Pine Hills	195	131	2%	39	7	3	0
SO YMCA	57	45	0	12	0	0	0
Southwood	113	110	0	19	8	4	0
Taft	114	71	3%	16	13	2	0
Three Points	57	46	4%	9	9	6	0
Ventura	37	35	11%	7	4	3	0
WS ELC	91	69	1%	16	0	0	0
WS Elementary	57	48	8%	7	2	0	0
West Oaks Elm	35	20	0	2	3	0	0
<b>Total</b>	<b>1536</b>	<b>1231</b>	<b>3% (40)</b>	<b>269</b>	<b>76</b>	<b>39</b>	<b>0</b>
<b>Goal</b>	<b>1536</b>	<b>1536</b>	<b>+ 154 (10%)</b>	<b>-191</b>	<b>+ 154 (10%)</b>	<b>48</b>	
<b>Previous Month</b>		<b>1258</b>		<b>233</b>	<b>73</b>	<b>22</b>	<b>0</b>

Monthly Chronic Absenteeism	Current Month	Monthly Goal	Previous Month	Reasons w/ Highest Percentages
Severe Chronic Absences (20% Over)	53%	10%(154)	3%	No contact 10%
Moderate Chronic Absences (10-20% Over)	19%	20%(307)	19%	Sick or Dr's Appointment 28%
Not Chronically Absent (Less than 10%)	28%	70% (1075)	78%	Parent sick 8%

# ORANGE COUNTY HEAD START 2021-2022

## ERSEA REPORT

Site (Subject to Change)	Funded Enrollment (Subject to Change)	Returning Children (Subject to Change)	New Applications Needed by Site for Selections (Subject to Change)	Total Applications  Selecti ons	Recruitment Efforts
Aloma	37	17	0		OCPL, Walmart, La Lechonera, La Granja, Dollar Tree
Bithio	34	13	11		MJM Store, Food Mart USA, Christmas Post office
Callahan	49	28	1		Café Home Style, Jack & Jackie Wings and things, Sun Lite Grocery, Sunshine Coin Laundry, Jesse's Rib Shack
Dillard	36	19	4		Dillard Elementary, Winter Garden Rec Center, gave flyers to current parent.
Dover Shores	54	15	1		Dover Shores Community Center, The Park at Venosa, Family Dollar, Presidente Supermarket, Subway, Bravo Supermarket, Pet Supply, Venus nail & Spa, 4418 Barber Shop, Publix, My access
<del>East Orange</del>	111	52	30		HS parents and community, CODA aptms, EOS Aptms, Advenir at Polos East, Waterford Pointe, Tortuga Bay Aptms, Waterford East Aptms, Brooke Common Aptms, Avalon Park Dentist
Engelwood	57	28	1		True Health, Sun Center,
Hal Marston	90	40	18		Popeyes, Aldi, KFC,
Hungerford	36				Andy's Mini Market, Lake Weston Elem, Magnolia Court, Orange Tech College, Healthy
John Bridges	134	61	25		Ingris (Migrant population), Community Health Center/health and dental, Zellwood Community Center, Charlot North Mobile Home Park
<del>Ma Mitchell</del>	70	37	5		Willow Kep Aptm, 1801 Metrowest Aptm, First Haitian Baptist Church
McCoy	37	17	4		Commander Place Apt, Mill Creek Apt, Southeast Branch Library
Millennia	35	0			7/11 Store, Oak Grove Apt, Riva Apt
<del>Pine Hills</del>	195	86	20		Southern Oaks, Hibiscus Place, UCP, Rolling Hills Apt, Clarcona Grovas, Fusion Aptms, Beacon Hill, Residence at West Place
<del>SOYMCA</del>	57	27	8		Camden Aptm, Grande Woods Aptm, Bodegas, Family Dollar, Moble, Walmart Parking
Southwood	113	58	6		Coamo, Rent A Center, WIC, Family Dollar, Bravo Supermarket, The Laundry Room, Hair Salon, Oakridge Nails, Medical Village Orlando, Night Light Pediatric, Immigration
<del>Taft</del>	114	47	23		Meadow Woods Elem, Orange Magic Recreation Center, Meadow Wood Middle School, Landstar Park Aptms, Pinnacle Cove Aptms, Pinnacle Pointe Aptms, Community Health Center, Cleaner Laundry, Palacio Chino, Oakshire ELEM, Cypress Creek High School, Sally Ride Elem.
<del>Three Points</del>	57	26	6		Engelwood NCF, ThreePoints Elem, Vista Pointe Elem,
Ventura	37	18	5		OCPL, Walmart, La Lechonera, La Granja, Dollar Tree
WS ELC	91	34	0		Caribbean sunshine, Smith Center, Harbor House, Walmart, WS shopping center
Washington Shores Elementary	57	14	4		Walmart – passed out flyers to families with small children, Washington Shores
West Oaks	35	0			
Total	1536	655	185		

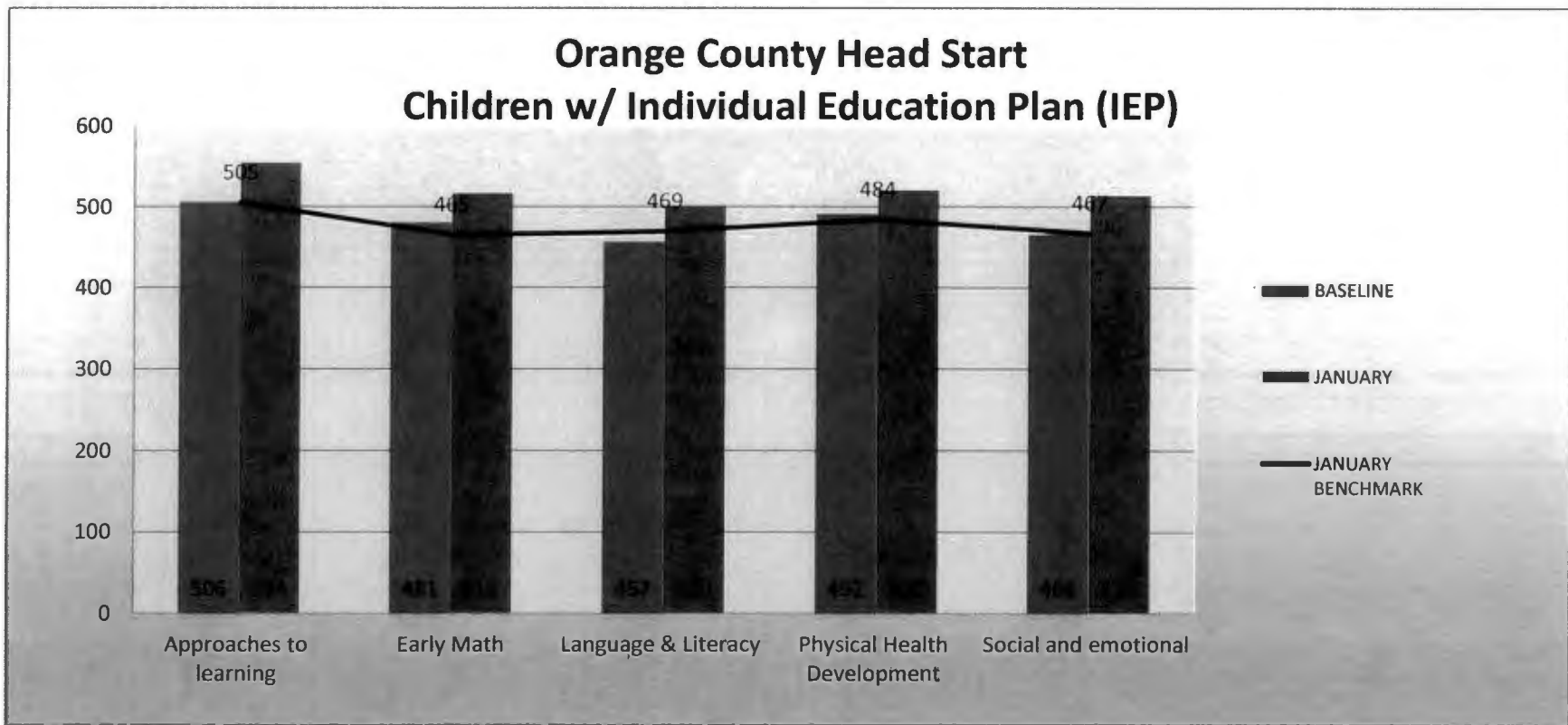
## Orange County Head Start Medical and Dental Unit Monthly Report

Program Description	2021 - 2022 Program Year					
	August 21	September 21	October 21	November 21	December 2021	January 2022
Total Number of HS children served (report source: CP2001)	1115	1149	1232	1265	1256	1238
Number of children meeting requirement of health physicals CP3035	1048	1140	1226	1249	1231	1224
Number of HS families referred to the FQHC for medical and/or dental services. (report source: CP4120)	36	29	23	19	23	15
Number of HS children meeting medical home requirement (report source: CP3021D)	1084	1145	1164	1242	1247	1236
Number of HS children meeting immunization requirement (CP3320)	1112	1148	1229	1264	1254	1237
Number of HS children meeting Dental home requirement (report source: CP3021D)	779	855	873	1045	1055	1030
Number of HS children with an dental exam (report source: CP3035)	454	613	721	788	804	855
Number of children needing dental treatment (CP 2110)	110	142	207	272	273	317
Number of Health Action Plan (report source CP2110)	121	128	142	148	151	157
Number of Site Visit for LPN monthly	22	19	22	22	18	20

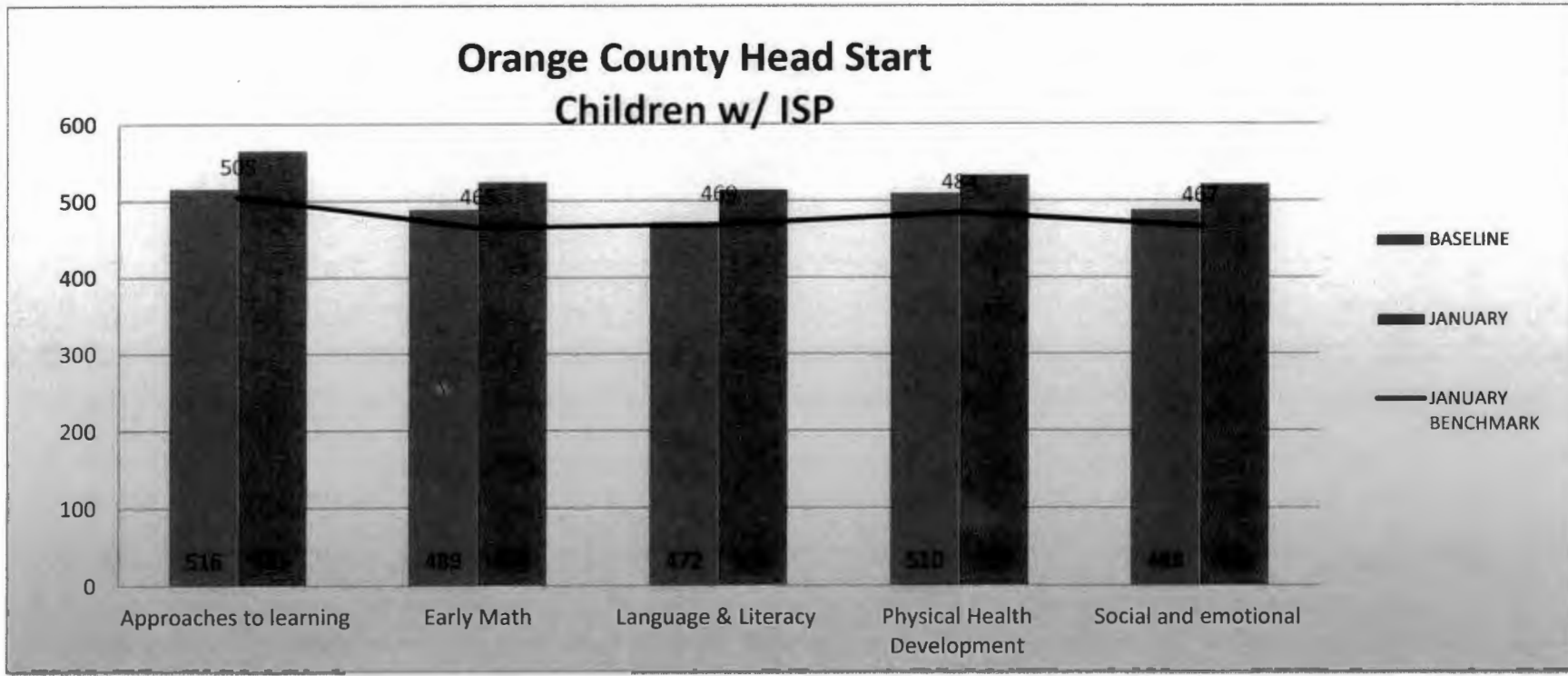
1536 Funded

Head Start 2021-2022

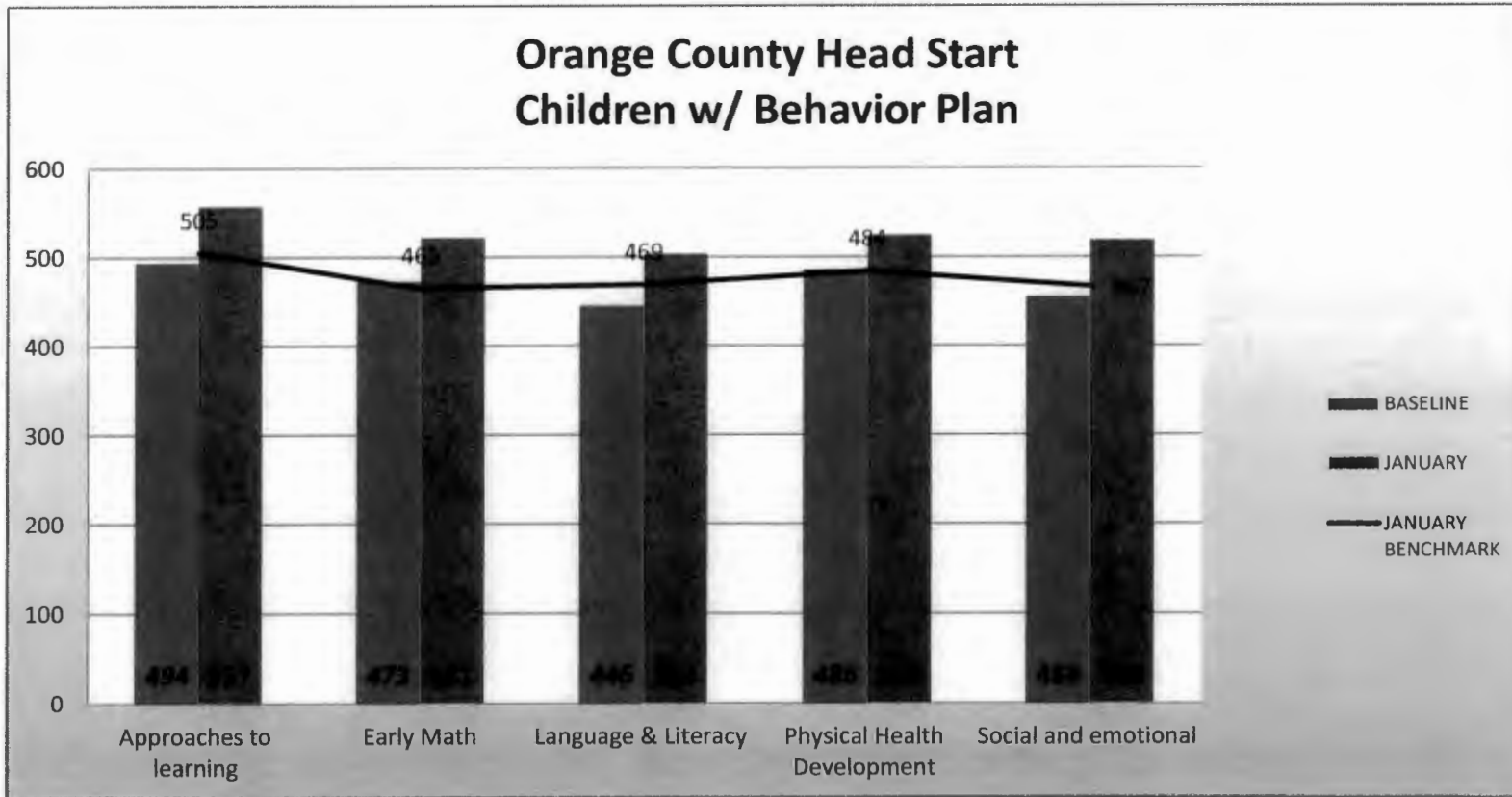
	BASELINE	JANUARY	JANUARY BENCHMARK
Approaches to learning	506	554	505
Early Math	481	516	465
Language & Literacy	457	500	469
Physical Health Development	492	520	484
Social and emotional	466	513	467



	BASELINE	JANUARY	JANUARY BENCHMARK
Approaches to learning	516	565	505
Early Math	489	524	465
Language & Literacy	472	514	469
Physical Health Development	510	533	484
Social and emotional	488	521	467



	BASELINE	JANUARY	JANUARY BENCHMARK
Approaches to learning	494	557	505
Early Math	473	521	465
Language & Literacy	446	503	469
Physical Health Development	486	524	484
Social and emotional	456	518	467



ACF Administration for Children and Families	U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES	
	1. Log No. ACF-PI-HS-22-01	2. Issuance Date: 01/21/2022
	3. Originating Office: Office of Head Start	
	4. Key Words: Designation Renewal System; DRS; Head Start Program Performance Standards; HSPPS; Revision; Final Rule; Regulation; Head Start; Competition; Classroom Assessment Scoring System (CLASS®); Monitoring	

**PROGRAM INSTRUCTION**

**TO:** Head Start and Early Head Start Grant Recipients and Delegate Agencies

**SUBJECT:** Final Rule on Flexibility for Head Start Designation Renewals in Certain Emergencies

**INSTRUCTION:**

The Office of Head Start (OHS) announced in the **Federal Register** a Final Rule that adds a new section to the Head Start Program Performance Standards under **1304 Subpart B – Designation Renewal**. This new section, **45 CFR §1304.17**, establishes parameters by which OHS may make designation renewal determinations when certain federally declared disasters or emergencies prevent collection of all data normally required for making such determinations.

The Head Start Act (the Act) requires OHS to implement a Designation Renewal System (DRS) to determine which grants may be renewed noncompetitively and which grants will be subject to an open competition for the next five-year period. The Act stipulates the types of data OHS must consider as part of these designation renewal determinations, including the use of a valid and reliable research-based observational tool that examines the quality of teacher-child interactions. OHS uses the Classroom Assessment Scoring System (CLASS®), which was determined with input from experts to be the only tool that meets this statutory requirement. OHS typically uses CLASS® to conduct on-site reviews of the quality of teacher-child interactions in Head Start programs.

Due to the ongoing **federally declared public health emergency (PHE)**, section 319 of the Public Health Service Act, initially issued on January 31, 2020, and renewed on October 18, 2021, associated with the novel coronavirus disease 2019 (COVID-19), OHS has not been able to send observers on-site to conduct CLASS® reviews of Head Start grants since March 2020. OHS has also determined it cannot conduct CLASS® reviews during the 2021–2022 program year due to multiple factors that would prevent OHS from obtaining valid and reliable scores. New variables associated with the PHE may create barriers to successfully obtaining CLASS® scores that reflect the classroom environments and the quality of teaching practices. These factors include mask wearing by teachers and children, short-term closing of centers and classrooms, teacher illnesses and absenteeism, staffing issues, reviewer illness, and other health

and safety issues. For these reasons, CLASS® may not capture a representative picture of the program's teacher-child interactions across the five-year project period during this PHE.

In advance of grants ending, OHS must make determinations regarding whether a grant is subject to an open competition or can be renewed noncompetitively under the DRS. Except in very limited circumstances with special authority from Congress, OHS is unable to extend grants beyond five years to allow more time to collect data. To ensure the continuity of services for Head Start children and families, OHS established a process for making DRS determinations in the absence of all normally required data when the absence of such data is due to a federally declared disaster, emergency, or PHE.

### **Effective Date**

The new standard described at [\*\*45 CFR §1304.17\*\*](#) was effective on December 7, 2020, through publication of an Interim Final Rule (IFR). At that time, OHS found good cause to waive the traditional notice and comment process because it would have delayed providing OHS the flexibility to make DRS determinations for certain grants. However, OHS still accepted public comments on the IFR. No changes were made to the regulatory text in this Final Rule based on the public comments that were received.

Ensuring the health and safety of Head Start staff, children, and families is of utmost importance. This Final Rule directly supports that goal while establishing a process for OHS to meet the requirements of the Act to make designation renewal determinations during the COVID-19 pandemic and certain other federally declared disasters or emergencies, including PHEs.

### **Next Steps**

Programs are urged to read the [\*\*Final Rule\*\*](#) in its entirety. OHS will continue to provide direction, guidance, and resources that support our mission to prepare Head Start children and families for school and beyond.

Thank you for the work you do on behalf of children and families.

· Dr. Bernadine Futrell /

Dr. Bernadine Futrell  
Director  
Office of Head Start



# Orange County Head Start Self-Assessment Plan

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**Objective:**

In compliance with Head Start Program Performance Standards 1302.102(b)(2), Orange County Head Start will evaluate the program's progress toward meeting goals, compliance with regulatory requirements, and the effectiveness of professional development and family engagement systems in promoting school readiness.

**Plan:**

A mix of stakeholders, including Head Start management and staff, governing body, Policy Council and community partners will come together to complete the self-assessment. Using a strength-based approach, the Self-Assessment team will analyze program data from ongoing monitoring and monthly reports to determine the overall achievements of the program. The results of the Self-Assessment will be used to develop a plan for continuous improvement that will strengthen program quality and ensure sustained progress toward goals and objectives.

This year the Self-Assessment will return to in person for the first time since the onset of COVID-19 pandemic. The Self-Assessment team will be divided into small groups and assigned a topic to review. A team leader will guide the group through the analysis and discussion about the data provided. The group will document their discoveries and present them to the Self-Assessment team.

**Topics:**

- Topics for this year's Self-Assessment will include a focus on progress toward program goals, health and safety, family engagement, school readiness, staff retention, staff wellness and COVID-19 relief funds awarded to the program.

**Data:**

- Monthly Service Area reports
- Ongoing Monitoring results
- ChildPlus Reports on children and family outcomes
- Professional development data
- CLASS scores
- Galileo Reports on child assessment outcomes

**Subgroups:**

The Self-Assessment team will be divided into subgroups and given a focus area in order to:

- Explore systemic issues
- Review and analyze data
- Engage in dialogue about the data
- Examine progress on goals and objectives
- Describe what was discovered through analysis and dialogue

Once the subgroups have completed their review, the Self-Assessment team will come back together as a whole to:

- Consolidate discoveries across teams
- Prepare final recommendations to inform program planning
- Provide feedback on the process to improve next year's self-assessment

**Self-Assessment Results:**

Recommendations from the Self-Assessment team will be used to create the final report. The final report will be approved by the Policy Council and governing body. The final report will also be used by the program planning team for future planning and goal-setting and to develop a Program Improvement Plan. Once completed, both the Self-Assessment report and the Program Improvement Plan will be submitted to the Regional Office.

**Timeline:**

January 2022

- Self-Assessment Kick-Off meeting – January 27, 2022

February 2022

- Self-Assessment Planning meeting – February 22, 2022
- Present Self-Assessment Plan to Policy Council for Approval – February 24, 2022

March 2022

- Submit Self-Assessment Plan for Approval to Governing Body – March 1, 2022
- Send out invitations to join the team – March 7, 2022
- SA Orientation for team leaders – TBD
- Share updates with the Policy Council – March 17, 2022

April 2022

- Self-Assessment Orientation and Evaluation – April 5, 2022
- Complete Self-Assessment Report – April 30, 2022

May 2022

- Submit SA Report & Program Improvement Plan for Approval to Policy Council – May 19, 2022

June 2022

- Submit SA Report & Program Improvement Plan for Approval to Governing Body – June 1, 2022
- Submit SA Report and Program Improvement Plan to Regional Office – June 30, 2022