



Interoffice Memorandum

August 6, 2020

To: Mayor Jerry L. Demings
and the Board of County Commissioners

~~From:~~ Carrie Mathes, CFCM, CPPO, C.P.M., Manager, Procurement
Division

Contact: Lynette Strong, Manager, Fiscal and Operational Support Division
407-254-9656

Subject: Award of Invitation for Bids Y20-1066-WA, Utilities Overhead
Doors and Gate Preventative Maintenance and Repairs

ACTION REQUESTED:

Approval to award Invitation for Bids Y20-1066-WA, Utilities Overhead Doors and Gate Preventative Maintenance and Repairs, to the low responsive and responsible bidder, Miner LTD, in the estimated contract award amount of \$158,168 for a one-year term. Further, request authorization for the Procurement Division to renew the contract for four additional one-year terms.

PROCUREMENT:

This contract will provide preventative maintenance and inspection services for specified crucial doors and gates located throughout Orange County. The Utilities Department is responsible for ensuring the proper maintenance and operation of roll-up doors and gates, both mechanical and electrical powered.

FUNDING:

Funding is available in account numbers 4420-038-1301-3820, 4420-038-0359-3820, 4420-038-1310-3820 and 4410-038-1031-3820.

APPROVALS:

The Utilities Department and Business Development Division concur with this recommendation.

REMARKS:

Three bids were received in response to the Invitation for Bids and were evaluated for responsiveness, responsibility, and price reasonableness. Miner LTD has the necessary qualifications, resources and references, therefore award is recommended to Miner LTD.

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Award of Invitation for Bids Y20-1066-WA, Utilities Overhead Doors and Gate Preventative Maintenance and Repairs

The bid tabulation is as follows:

<u>BIDDER:</u>	<u>BID TOTAL:</u>
Miner LTD	\$158,168
DH Pace Door Services Group	\$191,400
Florida Door Solutions	\$191,970



Interoffice Memorandum

BUSINESS DEVELOPMENT DIVISION

August 5, 2020

TO: William Arce, Contracting Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator 
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: **IFB #Y20-1066-WA, Utilities Overhead Doors and Gate Preventative Maintenance and Repairs**

The Business Development Division evaluated the **three bids** submitted for this project. **None of the bidders** are Orange County Certified Minority/Women Business Enterprise (M/WBE) firms. At the time of bid opening, there was no M/WBE availability. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 cannot be applied.

c: Sheena Ferguson, Manager, Business Development Division

