



Interoffice Memorandum

January 21, 2020

To: Mayor Jerry L. Demings
and the Board of County Commissioners

CM
From: Carrie Mathes, CFCM, CPPO, C.P.M., Manager, Procurement Division

Contact: Elizabeth Frias, Facility Operations Administrative Supervisor
Orange County Convention Center
407-685- 5854

Subject: Award of Invitation for Bids Y20-125-TJ, Refrigeration Equipment
Preventative Maintenance and Repairs for Orange County Convention
Center

ACTION REQUESTED:

Approval to award Invitation for Bids Y20-125-TJ, Refrigeration Equipment Preventative Maintenance and Repairs for Orange County Convention Center, to the low responsive and responsible bidder, TWC Services, Inc., in the estimated contract award amount of \$1,284,626.55 for a 3-year term. Further request authorization for the Procurement Division to renew the contract for two additional 1-year terms.

PROCUREMENT:

This contract will provide all labor and equipment necessary to perform preventative maintenance inspections and as-needed repairs on approximately 630 pieces of refrigeration equipment at the Orange County Convention Center.

FUNDING:

Funding is available in account number 4430-035-0931-3810.

APPROVALS:

The Orange County Convention Center and the Business Development Division concur with this recommendation.

REMARKS:

Two bids were received in response to the Invitation for Bids (IFB) and were evaluated for responsiveness, responsibility, and price reasonableness. McCloskey Mechanical Contractors, Inc. was deemed non-responsible for failure to submit required documents and references that were not similar in scope and material of the IFB. The bid submitted by TWC Services, Inc. is considered reasonable based on a technical analysis by staff. The bid compares favorably with the current contract for the same type services resulting in a cost savings of less than 3%. References provided were satisfactory for this type of work and TWC Services, Inc. has been determined to be responsible. Therefore, award is recommended to TWC Services, Inc.

Award of Invitation for Bid Y20-125-TJ, Refrigeration Equipment Preventative Maintenance and Repairs for Orange County Convention Center

The bid tabulation is provided below:

<u>Bidder:</u>	<u>Est. Annual Bid</u>	<u>3-Year Est. Bid</u>
TWC Services, Inc.	\$428,208.85	\$1,284,626.55
McCloskey Mechanical Contractors, Inc.	Non-Responsible	




Interoffice Memorandum

BUSINESS DEVELOPMENT DIVISION

January 13, 2020

TO: Todd Jackson, Senior Purchasing Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator 
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: **IFB #Y20-125-TJ, Refrigeration Equipment Preventative Maintenance and Repairs for the Orange County Convention Center (OCCC)**

The Business Development Division evaluated the **two bids** submitted for this project. **None of the bidders** are Orange County Certified Minority/Women Business Enterprise (M/WBE) firms. At the time of bid opening, there was no M/WBE availability. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 cannot be applied.

c: Sheena Ferguson, Manager, Business Development Division

