

Interoffice Memorandum

DATE: June 24, 2026

TO: Mayor Jerry L. Demings and County Commissioners

THROUGH: N/A

FROM: Tanya Wilson, AICP, Director Planning, Environmental, and Development Services Department

CONTACT: Misty Mills, Senior Planner

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DIVISION: Planning

ACTION REQUESTED:

To approve or deny the annexation request. If the Board votes to approve the annexation request, staff requests approval and execution of the Interlocal Agreement for Annexation of 2901 Corrine Drive between City of Orlando, Florida and Orange County, Florida. District 5.

PROJECT: N/A

PURPOSE: Section 504. – Exclusive Method for Voluntary Annexations, Orange County Charter, requires the Board to hold a public hearing for any voluntary annexation outside of a joint planning area boundary. The annexation must be approved by an affirmative vote of not less than a majority plus one vote of the entire membership of the Board, following the first public hearing by the municipality.

The property proposed for annexation is located at 2901 Corrine Drive generally bounded by Corrine Drive to the south, Janice Avenue to the west, Marble Avenue to the north, and East Winter Park Road to the east. The 0.22-acre site is vacant. The proposed use is a restaurant. The City of Orlando City Council held the first public hearing on June 8, 2026.

Section 504 requires the annexing municipality enter into an interlocal agreement with the County detailing the provision of essential public services, infrastructure maintenance, and future land use. The Interlocal Agreement is included as part of the annexation request. Should the Board vote to approve the annexation request, the Board would take action to approve and execute the Interlocal Agreement.

The second public hearing is pending the outcome of the Board's decision. Should the Board vote to approve the request, a second public hearing would be scheduled by the City. As part of the second public hearing, the Orlando City Council would consider the annexation request along with the Interlocal Agreement. Should the Board vote to deny the request, the applicant has 30-days to appeal the decision.

The following items are included:

1. Staff analysis of the annexation request
2. Interlocal Agreement for Annexation of 2901 Corrine Drive between City of Orlando, Florida and Orange County, Florida
3. City of Orlando staff report for 2901 Corrine Drive

BUDGET: N/A