



Interoffice Memorandum

BUSINESS DEVELOPMENT DIVISION

February 3, 2025

TO: Alina Hernandez Fernandez, Contracting Agent
Procurement Division

FROM: Dexter Watts, Senior Contract Administrator
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: IFB #Y25-107-AH, Operable Partition Maintenance

The Business Development Division evaluated the two bids submitted for this project. None of the bidders are an Orange County Certified Minority/Women Business Enterprise (M/WBE) firm. At the time of bid opening, there was no M/WBE availability. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 cannot be applied.

Also, I confirm my recommendation is free of conflicts of interest.

Sheena Ferguson 2.10.2025