



Interoffice Memorandum

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DATE: March 9, 2020

TO: Katie A. Smith, Deputy Clerk of the Board of County Commissioners, County Comptroller's Office

THROUGH: Cheryl Gillespie, Supervisor, Agenda Development Office

FROM: Lisette M. Egipciaco, Development Coordinator Planning Division

CONTACT PERSON(S): **Lisette M. Egipciaco, Development Coordinator Planning Division 407-836-5684 Lisette.Egipciaco@ocfl.net**

SUBJECT: Request for Board of County Commissioners Public Hearing

RCUD

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Project Name: Grassmere Reserve Planned Development / Grassmere Reserve Preliminary Subdivision Plan Case # PSP-19-07-244

Type of Hearing: Preliminary Subdivision Plan

Applicant(s): Brian H. Warren
NV5, Inc.
201 South Bumby Avenue
Orlando, Florida 32803

Commission District: 2

General Location: South of West Ponkan Road / East of Junction Road

LEGISLATIVE FILE # 20-426

April 21, 2020 @ Lpm

Parcel ID #(s) 26-20-27-0000-00-020

of Posters: 5

Use: 98 Single-Family Residential Dwelling Units

Size / Acreage: 124.08

BCC Public Hearing
Required by: Orange County Code, Chapter 34, Article III,
Section 34-69 and Chapter 30, Article III, Section
30-89

Clerk's Advertising
Requirements: (1) At least 7 days before the BCC public hearing
date, publish an advertisement in the Legal
Notices section of *The Orlando Sentinel*
describing the particular request, the general
location of the subject property, and the date,
time, and place when the BCC public hearing will
be held;

and

(2) At least 7 days before the BCC public
hearing date, send notices of BCC public hearing
by U.S. mail to owners of property within 300 feet
of the subject property and beyond.

Spanish Contact Person: Para más información referente a esta vista
pública, favor de comunicarse con la División de
Planificación (Planning Division) al número 407-
836-8181.

Advertising Language:

This Preliminary Subdivision Plan (PSP) is a request to subdivide 124.08 acres in order to construct 98 single-family residential dwelling units; District 2; South of West Ponkan Road / East of Junction Road.

Material Provided:

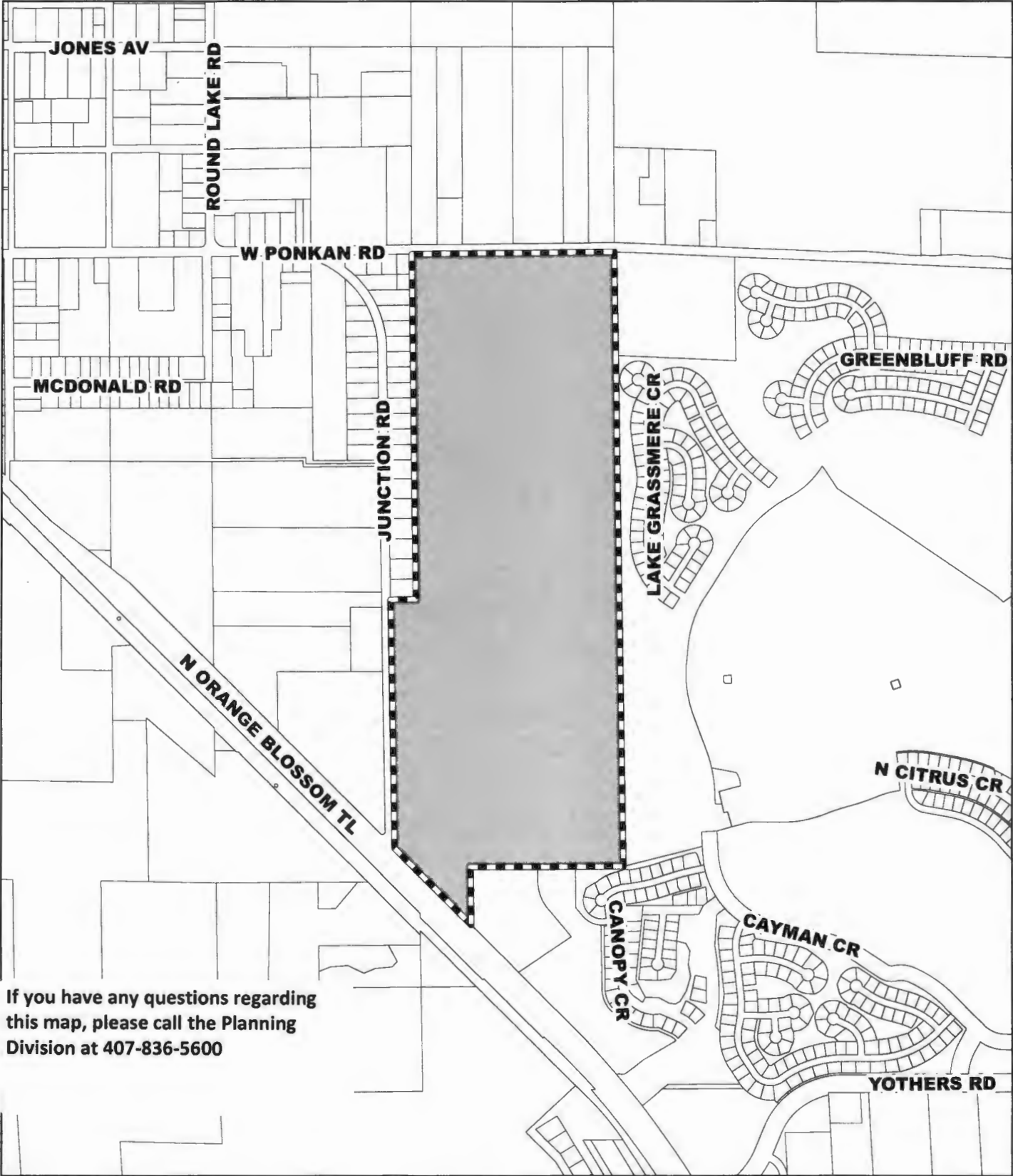
- (1) Names and last known addresses of property owners (*via email from Fiscal and Operational Support Division*);
- (2) Location map (*to be mailed to property owners*);
- (3) Site plan sheet (*to be mailed to property owners*).

Special Instructions to Clerk (if any):

Unless stated otherwise, the public hearing should be advertised to begin at 2:00 p.m., or as soon thereafter as the matter may be heard.

Please notify Lisette Egipciano of the scheduled date and time. The Planning Division will notify the applicant.

Attachments (location map and site plan sheet)



If you have any questions regarding this map, please call the Planning Division at 407-836-5600

 Subject Property



1 inch = 850 feet

