



Interoffice Memorandum

February 8, 2022

To: Mayor Jerry L. Demings
-AND-
County Commissioners

From: Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II,
Procurement Division

Contact: Donna Wyche, Manager I, Mental Health and Homelessness Issues
Division
407-836-7608

Subject: Approval of Amendment No. 2, Contract Y22-2000, Homeless Shelter
Prevention/Diversion Services

ACTION REQUESTED:

Approval of Amendment No. 2, Contract Y22-2000, Homeless Shelter Prevention/Diversion Services, with Coalition for the Homeless of Central Florida, Inc., in the amount of \$222,000, for a revised total contract amount of \$922,000.

PROCUREMENT:

The amendment provides additional funding to provide shelter prevention and diversion services to serve the current homeless population and residents who may become homeless. The intent is to create a front-end system to attempt to prevent homelessness and the need for shelter by prioritizing the most vulnerable and assisting individuals and families with the most appropriate resources; thus, creating a system that reduces shelter stays and promotes housing stability.

Additionally, the Coalition for the Homeless currently provides the Case Management staff for Orange County's State Housing Initiative Partnerships funding from Orange County Housing and Community Development Division. The funds for case management currently flows from Mental Health and Homelessness Issues Division to Homeless Services Network to the Coalition for the Homeless. By including these funds in the current Coalition for the Homeless contract, these funds will provide additional resources to the community.

FUNDING:

Funding is available in account number 0001-060-2504-8610.

APPROVALS:

The Mental Health and Homelessness Issues Division concurs with this recommendation.

REMARKS:

In accordance with the Code of Ordinances, Part 1, Chapter 17, Article III, Section 17-286 – Application and Exclusions, agreements between the Board and nonprofit organizations are excluded from competitive procurement requirements.

On August 24, 2021, the Board authorized award of Contract Y22-2000 to the Coalition for the Homeless of Central Florida, Inc. in the amount of \$650,000 for a one-year term with authorization to renew the contract for four additional one-year terms.

The Coalition for the Homeless of Central Florida, Inc., a not-for-profit corporation, is the largest provider of homeless sheltering services in Central Florida. Additionally, they are currently the only shelter within Orange County providing services through the Housing and Urban Development Continuum of Care Coordinated Entry System of which Orange County is a participant. This community wide system is designed to prioritize families and individuals for limited housing resources and shelter beds using a vulnerability assessment. Prioritization ensures that the most vulnerable are provided with scarce resources first.

Orange County currently contracts with the Coalition for the Homeless of Central Florida, Inc. under Contract Y18-2000 for Homeless Shelter Prevention/Diversion Services, resulting in a satisfactory record of service. The budget established for this project is based on similar contracts within the Continuum of Care system. This contract will be a cost reimbursement and invoiced monthly.

Previous amendment for the contract is as follows:

Amendment No. 1: Added \$50,000 in funding for a revised total contract amount of \$700,000. Exhibit B was deleted and replaced in its entirety by Exhibit B (Revision One).