



## Interoffice Memorandum

September 1, 2023

TO: Mayor Jerry L. Demings  
-AND-  
County Commissioners

~~FROM:~~ Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II,  
Procurement Division

CONTACT: Sheri Blanton, Forensic Program Administrator, Medical Examiner's Office  
407-836-9432

SUBJECT: Authorization to Renew Contract Y23-1083, Medical Examiner's Transport  
Services

### ACTION REQUESTED:

Authorization to Renew Contract Y23-1083, Medical Examiner's Transport Services, with Joseph Soluski, Incorporated dba Central Florida First Call Service, for four additional one-year terms.

### PROCUREMENT:

This contract provides for the transport of decedent bodies from area hospitals, accidents, or crime scenes to the Medical Examiner's Office.

### FUNDING:

Funding is available in the account number 0001-060-2530-3197.

### APPROVALS:

The Health Services Department, Medical Examiner's Office concurs with this recommendation.

### REMARKS:

On August 22, 2023, the Board authorized award of Contract Y23-1083 to Joseph Soluski, Incorporated dba Central Florida First Call Service, in the total contract award amount of \$473,465.50 for a one-year term. The agenda item inadvertently omitted the request for the Board to authorize the Procurement Division to renew the contract for four additional one-year terms.