



Interoffice Memorandum

December 14, 2023

To: Mayor Jerry L. Demings
-AND-
County Commissioners

From:  Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II,
Procurement Division

Contact: Angela Chestang, Manager, Citizens' Commission for Children Division
407-836-6541

SUBJECT: Approval of Contract Y24-2040, Provision of Community Services and
Facility Use

ACTION REQUESTED:

Approval of Contract Y24-2040, Provision of Community Services and Facility Use, with Community Coordinated Care for Children, Inc., in the total contract award amount of \$2,100,000 for a three-year term.

PURPOSE:

This contract will provide funds for early head start programming to provide safe and developmentally enriching care which promotes the physical, cognitive, social, and emotional development of infants and toddlers. The performance period is January 1, 2024 through December 31, 2026.

FUNDING:

Funding is available in account number 0001-062-2556-8610.

APPROVALS:

The Citizens' Commission for Children Division concurs with the funding recommendation. Community Coordinated Care for Children, Inc. has previously received funding from the Citizens' Commission for Children Division.

REMARKS:

In accordance with the Code of Ordinances, Part 1, Chapter 17, Article III, Section 17-286 – Application and Exclusions, agreements between the Board and nonprofit organizations are excluded from competitive procurement requirements.

The program will utilize evidence-based programming focused on boosting children's language, literacy, and social-emotional development. The agency anticipates serving an estimated 4,800 unduplicated participants per year. Services will be provided at the following locations:

2876 S. Alafaya Trail, Orlando FL 32828, Commission District 4
4862 Indialantic Drive, Orlando FL 32808, Commission District 6
626 Lake Dot Circle, Orlando FL 32801, Commission District 6
1865 N. Econlockhatchee Trl., Orlando FL 32817, Commission District 5
644 Ferguson Drive, Orlando FL 32805, Commission District 6
170 E. Magnolia Street, Apopka FL 32703, Commission District 2
3850 Winter Rose Drive, Orlando FL 32808, Commission District 2
6549 Old Winter Garden Rd., Orlando FL 32835, Commission District 6
627 N. Pine Hills Rd., Orlando FL 32808, Commission District 6
5554 Clarcona Ocoee Rd., Orlando FL 32810, Commission District 2
1616 Conway Gardens Road, Orlando FL 32806, Commission District 3
421 S. Goldenrod Road, Orlando FL 32822, Commission District 3

The locations listed above are not inclusive of all early head start programming funded by Orange County. The agency is currently in the process of securing a location in Commission District 1. All Orange County residents may have access to funded programs/services.