



OFFICE OF THE COMPTROLLER

**ORANGE
COUNTY
FLORIDA**

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COUNTY COMMISSION AGENDA **Tuesday, October 13, 2020**

COUNTY COMPTROLLER

Items Requiring Consent Approval

1. Approval of the minutes of the September 1, 2020 meeting of the Board of County Commissioners. Official Meeting Minutes are available in the Clerk's Office and on the Comptroller's Insite page located at occompt.legistar.com.
2. Approval of the check register authorizing the most recently disbursed County funds, having been certified that same have not been drawn on overexpended accounts. Signature authorization and accompanying detail of most recently disbursed County funds are available in the Clerk's Office and on the Comptroller's web site under Financial Reports at www.occompt.com
3. Approval to dispose of records held by the Comptroller in accordance with record retention schedules (GS1-SL and GS 11) as approved by the State of Florida, Bureau of Archives and Records Management. Section 28.31, Florida Statutes, requires Board approval to dispose of records maintained for the BCC. Records of importance are archived prior to destruction of the paper version.
4. Disposition of Tangible Personal Property

Approval is requested of the following:

- a. Sell assets through online auction.
- b. Offer assets to nonprofits.
- c. Scrap remaining assets.
- d. Remove lost assets from inventory.
- e. Scrap assets.
- f. Remove stolen asset from inventory.