



November 27, 2018

To: Mayor Jerry L. Demings  
and the Board of County Commissioners

From: Carrie Mathes, Manager, Procurement Division

Contact: Terry Devitt, Acting Deputy Director, Convention Center  
407-865-9867

Subject: Award of Invitation for Bids Y19-146-PD, Maintenance and Operation of  
Motorized Roll Up Doors

ACTION REQUESTED:

Approval to award Invitation for Bids Y19-146-PD, Maintenance and Operation of Motorized Roll Up Doors, to the low responsive and responsible bidder, Miner Florida, in the estimated contract award amount of \$175,145 for a 1-year term. Further request authorization for the Procurement Division to renew the contract for four additional 1-year terms.

PROCUREMENT:

This contract will provide labor, equipment, and materials to perform scheduled and non-scheduled maintenance on approximately 174 motorized roll up doors located throughout the Convention Center.

FUNDING:

Funding is available in account number 4430 035 0922 3810.

APPROVALS:

The Convention Center and Business Development Division concur with this recommendation.

REMARKS:

Two bids were received in response to this Invitation for Bids and were evaluated for responsiveness and responsibility. Miner Florida is the low responsive and responsible bidder.

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Bid Tabulation is as follows:

Bidder	Bid Amount
Miner Florida	\$175,145
Allied Door & Hardware Company dba Overhead Door Company of Central Florida	\$207,064




Interoffice Memorandum

**BUSINESS DEVELOPMENT DIVISION**

November 5, 2018

TO: Perry Davis, Senior Purchasing Agent  
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator   
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: **IFB #Y19-146-PD, Maintenance and Operation of Motorized Roll Up Doors**

The Business Development Division evaluated the **2 bids** submitted for this project and found that the **bidders are not** an Orange County Certified Minority Women Business Enterprises. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 can not be applied.

c: Sheena Ferguson, Manager, Business Development Division