




## Interoffice Memorandum

July 12, 2022

TO: Mayor Jerry L. Demings  
-AND-  
County Commissioners

FROM:  Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II, Procurement Division

CONTACT: Patrick Peters, Benefits & Wellness Administrator, Human Resources Division  
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SUBJECT: Approval of Amendment No. 3, Contract Y17-1068, Group Term Life, Accidental Death, Long and Short-Term Disability and Dismemberment

### ACTION REQUESTED:

Approval of Amendment No. 3, Contract Y17-1068, Group Term Life, Accidental Death, Long and Short-Term Disability and Dismemberment, with The Standard Insurance Company, to extend the contract for one-year term.

### PROCUREMENT:

This amendment extends the current contract for the period of January 1, 2023, through December 31, 2023, to allow sufficient time for the re-solicitation process to be completed.

### FUNDING:

Funding is available in account number 5540-025-0280-3350.

### APPROVALS:

The Human Resources Division concurs with this request.

### REMARKS:

On September 19, 2017, the Board authorized award of Y17-1068-LC for a three-year term with further authorization for the Procurement Division to renew the contract for two additional one-year terms. Request for Proposals Y22-1005-KK was issued to replace this contract but was cancelled due to all proposers being found non-responsive.

This contract provides Group Term Life, Long and Short-Term Disability, and Accidental Death and Dismemberment insurance for the employee benefits plan.

Previous contract amendments are as follows:

- Amendment No. 1: Renewed the contract for the period of January 1, 2021, through December 31, 2021.
- Amendment No. 2: Renewed the contract for the period of January 1, 2022, through December 31, 2022.