




Interoffice Memorandum

DATE: May 3, 2021
TO: Board of County Commissioners
FROM: Mayor Jerry L. Demings 
SUBJECT: **CONSENT AGENDA ITEM – May 11, 2021**
Managerial Appointment - Public Works Department

I am pleased to announce the appointment of Kenneth J. Leeming, M.S., P.E. as the manager of the Highway Construction Division. This Division is responsible for construction, inspection and contract administration for new roadways, intersections, sidewalks and drainage projects, which includes our American with Disabilities Act (ADA) program and our Partnership Projects. Mr. Leeming has served as interim manager since January. He began his career with Orange County as a Senior Engineer in 2016, and was promoted to Chief Engineer in 2017.

Mr. Leeming has over 30 years of experience in the civil engineering including project management, road and intersection design and permitting, construction of streetscape, pedestrian facilities, trails and bridges, and contract management. Mr. Leeming has worked for a broad range of both public and private sector entities.

Mr. Leeming holds a bachelor's degree in Civil Engineering from the University of New Orleans and holds a Professional Engineer License in Florida. He also has a Master of Science in Civil Engineering from the University of Central Florida. Mr. Leeming has professional affiliations with the American Society of Highway Engineers and American Public Works Association.

Mr. Lemming's appointment will be effective the first full pay period after Board approval at an annual salary of \$128,960. His resume is attached for your reference.

ACTION REQUESTED: Confirmation of the Mayor's managerial appointment of Kenneth J. Leeming, M.S., P.E., Manager, Highway Construction Division, Public Works Department.

Attachment

cc: Byron W. Brooks, AICP, County Administrator
Chris Testerman, AICP, Deputy County Administrator
J. Ricardo Daye, Director, Human Resources Division

Kenneth J. Leeming, M.S., P.E.
4718 Lake Sharp Dr. – Orlando, FL. 32817
Work: 407-836-7713 | Cell: 321-436-3498
E-Mail: kenneth.leeming@ocfl.net

PROFESSIONAL SUMMARY

Engaging Engineering Manager with thirty-three years of progressive engineering design and management experience, including leadership positions in both the private as well as the public sectors. Especially adept at developing and implementing program strategies to improve team efficiency through the establishment of clear goals and objectives, accountability measures, and the proper allocation of resources to accomplish the organization's objectives. Committed to developing and motivating staff to achieve departmental goals, by encouraging clear and efficient communication.

CORE QUALIFICATIONS

- Extensive technical knowledge with over 33 years of engineering design and management duties
- Strong management and leadership qualities
- Substantial project development and resource allocation experience
- Comprehensive written and verbal communications abilities
- Robust analytical abilities and critical thinking
- Exceptional collaborative abilities with experience in leadership roles

EDUCATION

- B.S. Civil Engineering, University of New Orleans (May 1987)
- M.B.A. Studies, Louisiana State University (1988-1989)
- M.S. Civil / Transportation Engineering, University of Central Florida (August 1999)
- Graduate of the 2018 Orange County Visionary Series Program

PROFESSIONAL REGISTRATION / ORGANIZATIONS

- Registered Professional Engineer – Florida P.E. # 45294
- American Society of Highway Engineers (ASHE), American Public Works Association (APWA)

WORK EXPERIENCE

Orange County Government, Florida

Chief Engineer – Orange County Public Works, Highway Construction Division (April 2017-Present)

- Supervisory responsibilities in day-to-day operations of the division. Handle manager duties upon absence of manager.
- Assist Division Manager, as needed, in Procurement Committee, Road Agreement Committee, Development Review Committee, and monthly interdivisional coordination meetings.
- Provide written/oral responses to commissioner's offices, citizens, contractor or other departments as requested.
- Perform claim analysis on construction projects, to include site visits and recommendations.
- Responsible for administering Highway Construction audit requirements, to include site visits and recommendations.
- Liaison for CEI Program – work with Purchasing and Public Works Engineering to oversee/coordinate the work of the CEI continuing contract that inspects the Legacy and CIP Projects, including Roadway Projects, Streetscape, Sidewalks/Pedestrian Improvements, Trails, Bridges and intersections.

Senior Engineer – Orange County Public Works, Engineering Division (August 2016-April 2017)

- Responsible for contract administration for major roadway design projects, including negotiation of fee proposals, review and approval of contract invoices, plan reviews, coordination of permit acquisition and right-of-way acquisition, development of and adherence to production schedules.
- Supervised staff engineers and/or technicians, including review and preparation of employee reviews, delegation and oversight of work and training of staff engineers/technicians.
- Participated in Public Meetings and Hearings, including making presentations to the public and decision making groups, responding to inquiries from citizens.

International Engineering Consultants, Inc. (IEC) – Orlando, Florida 1996-2016

Chief Engineer - Owner

- Responsible for the Design, Permitting, and Quality Control efforts for the company over a span of 20 years, including Roadway, Land Development, and Utility Projects for private and public clients.
- Review and Coordination of Sub-Consultant's Plans and Engineering Documents throughout the duration of Project from Proposals to Closeout. Contract negotiations with clients as well as sub-consultants.
- Performed main technical Marketing Efforts including the preparation of Proposals and Presentations as well as meeting with potential clients.

Lochrane Engineering, Inc. (LEI) – Orlando, Florida 1993-1996

Senior Project Manager

- Responsible for the Management of Design and Permitting efforts for numerous roadway projects as well as bike trails in Florida, including implementation of Quality Control and Assurance Measures, Schedules and Budgets.
- Review and Coordination of Sub-Consultant's Plans and other Engineering Documents throughout the duration of Project
- Assisted Division Manager in Marketing Efforts including the preparation of Proposals and Presentations as well as meeting with potential clients.

Beiswenger, Hoch & Associates, Inc. (BHA) - Orlando, Florida (1989-1993)

Project Manager

- Responsible for the Management of Design and Permitting efforts for numerous roadway projects in Florida, including implementation of Quality Control and Assurance Measures, Schedules and Budgets.
- Review and Coordination of Sub-Consultant's Plans and other Engineering Documents throughout the duration of Project from Proposals to Closeout.

Road Design Engineer

- Responsible for the design and permitting of numerous roadway projects in Florida including Minor, Major and Complex Roadway Projects.
- Review of Sub-Consultant's Plans including Coordination with in-house members of the design team.

Louisiana Department of Transportation (DOTD) - Baton Rouge, Louisiana (1987-1989)

Road Design Engineer

- Responsible for the design of numerous in-house roadway projects in Louisiana.
- Review and implementation of new design procedures and software to improve production.

Kenneth J. Leeming, M.S., P.E.

Page 2 of 2