



Interoffice Memorandum

August 25, 2023

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

~~FROM:~~ Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II,
Procurement Division

CONTACT: Elizabeth Johnson, CEP, PWS, MPA, Interim Manager,
Environmental Protection Division
407-836-1400

SUBJECT: Award of Invitation for Bids Y23-1019-TF, Fencing for Green Place
Properties

ACTION REQUESTED:

Approval to award Invitation for Bids Y23-1019-TF, Fencing for Green Place Properties, to the sole responsive and responsible bidder, Sterling Enterprises, LLC, in the estimated amount of \$128,230 for a one-year term. Further request Board authorization for the Procurement Division to renew the contracts for four additional one-year terms.

PURPOSE:

This contract will provide installation, removal, and repair of wildlife-friendly fencing on Green Place Properties.

FUNDING:

Funding is available in account number 1026-068-1978-3197.

APPROVALS:

The Environmental Protection Division and Business Development Division concur with this recommendation.

REMARKS:

One bid was received in response to this Invitation for Bids (IFB) and was evaluated for price reasonableness, responsiveness, and responsibility. Staff evaluated the bid and determined that Sterling Enterprises, LLC. meets the requirements of the solicitation. All references were contacted, noting reliable and satisfactory performance. Price reasonableness was established by comparison of bid prices to the estimate.

To ensure an open and competitive process, the IFB was posted on the County's e-Procurement platform. A query of potential bidders that declined to participate in this procurement resulted in the following findings:

1. Arazoza Brothers Corp.: Did not respond to the query.
2. Bori Built Contracting, LLC: Did not respond to the query.
3. Dan Enterprises Team, LLC: Did not respond to the query.
4. Green Earth Building Maintenance, Inc: Did not respond to the query.
5. Heartland Handyman & Fence, LLC: Did not respond to the query.
6. Rental N Depot, LLC: Did not respond to the query.
7. SkyBuilders USA, LLC: Did not respond to the query.

Therefore, the award is recommended to Sterling Enterprises, LLC.

The bid tabulation is as follows:

Bidders	Total Estimated Annual Bid
Sterling Enterprises, LLC.	\$128,230



BUSINESS DEVELOPMENT DIVISION

August 10, 2023

TO: Tiffany Fulse, Contracting Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: IFB #Y23-1019-TF, Fencing for Green Place Properties

The Business Development Division evaluated the **one bid** submitted for this project. **The bidder** is not an Orange County Certified Minority/Women Business Enterprise (M/WBE) firm. At the time of bid openings there were at least two firms certified at the prime level for the scope of service. The bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 cannot be applied.

Also, I confirm my recommendation is free of conflicts of interest.

c: Sheena Ferguson, Manager, Business Development Division

Sheena Ferguson