



Interoffice Memorandum

October 16, 2020

To: Mayor Jerry L. Demings
and the Board of County Commissioners

From:  Carrie Mathes, CFCM, CPPO, C.P.M, Manager, Procurement
Division

Contact: Maricela Torres, Assistant Manager, Roads and Drainage Division
407-836-7875

Subject: Ratification of Purchase Order M102348, Emergency Street Sweeping
Services

ACTION REQUESTED:

Ratification of Purchase Order M102348, Emergency Street Sweeping Services, with
Aero Groundtek LLC, in the not-to-exceed amount of \$481,452.44.

PROCUREMENT:

This purchase order provides for five cycles of emergency street sweeping services for
County maintained roadways while a procurement process is completed. The services
consist of removal of sand, soil, and other manageable debris from designated areas
within the limits of the County maintained roadway. The performance period is October
20, 2020 through May 21, 2021.

FUNDING:

Funding is available in account number 1002-072-2906-3816.

APPROVALS:

The Roads and Drainage Division concurs with this recommendation.

REMARKS:

The Procurement Division issued Invitation for Bids (IFB) Y20-1043-MV for these
services. During the procurement process, a timely protest was received and addressed
in accordance with the County Ordinance. The IFB was cancelled and will be re-issued
in the next coming weeks.

It is imperative that services are provided continuously to ensure citizens are protected
from any emergency situation which threatens public health and safety, as determined
by the County. If these services are not provided, it will create roadway safety hazards
for the motoring public and impact drainage systems, detrimentally affecting both
residents and visitors during the rainy season.

Ratification of Purchase Order M102348, Emergency Street Sweeping Services

The Procurement Division initiated an emergency quote process, resulting in quotes being submitted by three vendors. Evaluation of the quotes was based on quantity per curb mile and price reasonableness.

The quote tabulation is below:

Quote	Quote Total
Aero Groundtek LLC	\$481,452.44
USA Services of Florida	\$500,078.20
U.S. Sweeping Inc.	\$1,124,275.90