



Interoffice Memorandum

October 2, 2020

TO: Mayor Jerry L. Demings
and the Board of County Commissioners

FROM: Carrie Mathes, CFCM, CPPO, C.P.M., Manager, Procurement Division

CONTACT: David Gregory, Manager, Solid Waste Division
(407) 254-9622

SUBJECT: Approval of Amendment No. 11, Contract Y17-121A, Motor Oils and Lubricants

ACTION REQUESTED:

Approval of Amendment No. 11, Contract Y17-121A, Motor Oils and Lubricants with Lynch Oil Company, Inc., in the amount of \$20,000, for a revised total contract amount of \$258,300.26.

PROCUREMENT:

This amendment will provide additional funding to meet projected needs based on the County's usage to date. This contract is used for the provision of motor oils and lubricants used in the maintenance of County owned equipment and vehicles, including lawn and landscape maintenance equipment, passenger cars, trucks, and heavy equipment. The original estimated usage did not account for the Solid Waste Division's usage resulting in the contract being under-funded. This amendment is also to correct a calculation error on Amendment No. 6. The total contract amount of Amendment No. 6 is corrected from \$238,877.03 to \$238,300.26.

FUNDING:

Funding is available in account number 1006-038-1010-4185.

APPROVALS:

The Solid Waste Division concurs with this recommendation.

REMARKS:

The Solid Waste Division has a large amount of equipment requiring the usage of this contract that is critical to the daily operations of the County. Without these funds, the County owned equipment will not be able to be in service to maintain operations.

On December 20, 2016, the Board approved award of contract Y17-121A to Lynch Oil Company, Inc., in the estimated amount of \$193,640.15 for the contract period of January 22, 2017 through January 21, 2018, with four additional one-year terms.

Approval of Amendment No. 11, Contract Y17-121A, Motor Oils and Lubricants

Previous amendments to the contract are as follows:

- Amendment No. 1: Increased the total estimated annual contract amount by \$1,000, for a revised total contract amount of \$194,640.15.
- Amendment No. 2: Increased the total estimated annual contract amount by \$26,053.45, for a revised total contract amount of \$220,693.60.
- Amendment No. 3: Added a fluid tank/dispenser at no cost to the County. The total contract amount remained unchanged.
- Amendment No. 4: Renewed the contract for one year and increased the contract by \$7,781.03 based on the Producer Price Index (PPI). The total amount of the contract increased from \$220,693.60 to \$228,474.63.
- Amendment No. 5: Corrected the total contract amount for Amendment No. 4, for a revised total contract amount of \$225,877.03.
- Amendment No. 6: Increased the estimated total contract amount by \$12,423.23 based on the PPI. The total amount of the contract increased from \$225,877.03 to \$238,877.03.
- Amendment No. 7: Renewed the contract for a one-year term from January 22, 2019 through January 21, 2020.
- Amendment No. 8: Increased pricing on all lines per PPI. The total contract amount remained unchanged.
- Amendment No. 9: Renewed the contract for a one-year term from January 22, 2020 through January 21, 2021.
- Amendment No. 10: Added lines 129 and 130, deleted lines 4 and 5. The total contract amount remained unchanged.