



June 22, 2020

TO: Mayor Jerry L. Demings  
and the Board of County Commissioners

**From:** Carrie Mathes, CFCM, CPPO, C.P.M., Manager, Procurement Division

CONTACT: Sara Flynn-Kramer, Manager, Capital Projects Division  
407-836-0050

SUBJECT: Consultant Selection, RFP Y20-821-RM Orange County Courthouse  
Elevator Modernization

### **RECOMMENDATION**

Selection of Lerch Bates, Inc. to provide Design Services for the Orange County Courthouse Elevator Modernization, Request for Proposals Y20-821-RM. Further request the Board authorize the Procurement Division to negotiate and award a contract provided that it does not exceed the budget of \$500,000.

This item was evaluated by the Procurement Committee on June 17, 2020. Commissioner Emily Bonilla was assigned to the Procurement Committee.

### **PURPOSE**

This contract will provide engineering design services for the Orange County Courthouse elevator modernization. This project is located in District 5.

### **DISCUSSION**

This project calls for modernization of 19 traction elevators and one hydraulic elevator throughout the four buildings in the courthouse. The modernization will improve safety, performance, reliability, and energy efficiency; reduce risk; eliminate obsolescence; and meet current code requirements. Services under this contract include design services, permitting, and construction administration.

The Consultant will perform the following services:

1. Schematic Design
2. Design Development
3. Construction Contract Documents
4. Permit Services
5. Contract Administration

Page 2 of 2

Consultant Selection, Request for Proposals

Y20-821-RM Orange County Courthouse Elevator Modernization

Two proposals were received in response to this Request for Proposals. The proposal submitted by Van Deusen & Associates, Inc. scored too low for Board consideration. The scores of the Procurement Committee are attached.



**INTEROFFICE MEMORANDUM**

June 16, 2020

TO: Rolando Melo, Contract Agent  
Procurement Division

FROM: <sup>A.P.</sup> Angela Brown, Senior Contract Administrator  
Business Development Division

SUBJECT: Business Development Division M/WBE Proposal Evaluation

PROJECT: Y20-821 RM / Orange County Courthouse Elevator Modernization

APPROVED: Sheena Ferguson

The M/WBE participation goal for this RFP is 27% and the M/WBE Employment Workforce goal is 24%. Listed below are respondents to the subject RFP with their sub-consultants and M/WBE participation score on a one (1) to five (5) scale:

**1. LERCH BATES, INC.**  
MAJORITY PRIME

M/WBE Sub-consultant(s)	M/WBE Classification	Projected %	Sub-consultants Role
Montgomery Consulting Group, Inc.	WBE- WF (6)	6%	Cost Consulting
SGM Engineering, Inc.	MBE-AM(Is) (5)	21%	MEP/FP Engineering

Total M/WBE Participation Proposed: 27%

M/WBE Sub consultant participation Weighted Score: 37.5

Total M/WBE Workforce: 12%

Total WBE Workforce: 9%

Minority Workforce and Women Workforce Weighted Score: 0

**Total M/WBE Participation Weighted Score: 37.5**

Registered Service-Disabled Veteran(s) (SDV) Sub-consultant	Projected %	SDV Sub-consultant Role
None		

Registered SDV(s) Proposed: 0  
SDV Bonus Points: 0

Displaced Worker(s) Proposed: 0  
Displaced Worker(s) Bonus Points: 0

**Total Bonus Points:** 0  
*(Includes SDV & Displaced workers)*

**2. VAN DEUSEN & ASSOCIATES, INC. (VDA)**  
MAJORITY PRIME

M/WBE Sub-consultant(s)	M/WBE Classification	Projected %	Sub-consultants Role
VoltAir Consulting Engineers, Inc.	MBE-AFAM (1)	22%	*Mechanical, electrical, plumbing; fire protection, commissioning and information technology engineering design services

\*Additional clarification required on subconsultant's role (**information technology engineering design services**)

Total M/WBE Participation Proposed: 22%  
M/WBE Sub consultant participation Weighted Score: 0

Total M/WBE Workforce: 12%  
Total WBE Workforce: 8%  
Minority Workforce and Women Workforce Weighted Score: 0

**Total M/WBE Participation Weighted Score: 0**

Registered Service-Disabled Veteran(s) (SDV) Sub-consultant	Projected %	SDV Sub-consultant Role
None		

Registered SDV(s) Proposed: 0  
SDV Bonus Points: 0

Displaced Worker(s) Proposed: 0  
Displaced Worker(s) Bonus Points: 0

**Total Bonus Points:** 0  
*(Includes SDV & Displaced workers)*

Procurement Committee Meeting - June 17, 2020  
 Y20-821, ORANGE COUNTY COURTHOUSE ELEVATOR MODERNIZATION

CRITERIA	Project Manager	Project Team	Scope	VOW	Location	M/WBE	Displaced Workers (B)	SDV (B)	Total Weighted Points
Weighted Value	25	15	30	5	10	15	5	15	120
Similar Projects Requested	5	(B) Indicates Bonus Points (Maximums Bonus Points Above)							
Lerch Bates, Inc.	125.00	75.00	150.00	20.00	10.00	37.50	0.00	0.00	417.50