



**Interoffice Memorandum**

October 31, 2024

**TO:** Zuleimy Ralat Perez, Contracting Agent  
Procurement Division

**FROM:** Dexter Watts, Senior Contract Administrator  
Business Development Division

**SUBJECT:** Business Development Division Bid Evaluation (Revised)

**PROJECT:** Y24-813-ZR, Professional Construction Engineering and Inspection (CEI) and Compliance Services for the Orange County Traffic Signal Cabinets Upgrade Phase 1 and 2

Orange County will receive federal funding through the Florida Department of Transportation (FDOT) for the services solicited in the Request for Proposal. Pursuant to the funding requirement of the FDOT’s grant, Disadvantaged Business Enterprise (DBE) utilization shall be in compliance with applicable laws and regulations. FDOT has established a DBE program in accordance with such federal laws and regulations.

Accordingly, Orange County’s M/WBE ordinance and program do not apply to this solicitation. FDOT’s DBE goal set for this project is 10.65%.

The Business Development Division evaluated the two proposals submitted for this project. Listed below is the respondent to the subject RFP with their DBE goal:

<b>Proposer</b>	<b>Firms listed</b>	<b>Type of Work</b>	<b>% Of Overall Contract Amount</b>
Civil/Site Engineering Inc.	MTN Resources, Inc.	Non-Professional Service Firm	2%
	Total DBE Participation Percentage		2%

*Sheena Ferguson 10.31.2024*

<b>Proposer</b>	<b>Firms listed</b>	<b>Type of Work</b>	<b>% Of Overall Contract Amount</b>
HBC Engineering Company	Geotechnical and Environmental Consultants, Inc.	10.3 Construction Materials Testing Engineer	5%
	The Valerin Group, Inc.	Non-Professional Service Firm	5%
	Total Percentage		10%

Also, I confirm my recommendation is free of conflicts of interest.