



October 26, 2023

To: Mayor Jerry L. Demings
-AND-
County Commissioners

From: Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II,
Procurement Division

Contact: Terry Devitt, Deputy Director, Orange County Convention Center
407-685-9867

Subject: Award of Invitation for Bids Y23-7018-GO, Orange County Convention Center
West Building Central Dock Inhibitor

ACTION REQUESTED:

Approval to award Invitation for Bids Y23-7018-GO, Orange County Convention Center West Building Central Dock Inhibitor, to the sole responsive and responsible bidder, CORE Engineering & Construction, Inc., in the total contract award amount of \$220,046.37.

PROCUREMENT:

Work under this contract consists of the installation of a height detection system to identify if a vehicle exceeds the allowable height in the dock area and to install a physical a beam/column unit at the allowable height to enter the West Building central receiving dock. The project will provide a visual and physical warning to a vehicle entering the dock area that the vehicle may cause damage to the building. This project is located in District 6.

FUNDING:

Funding is available in account number 4430-035-0966-51-6210.

APPROVALS:

The Capital Planning Division and Business Development Division concur with this recommendation.

REMARKS:

One bid was received in response to this Invitation for Bids (IFB) and was evaluated for responsiveness, responsibility, and price reasonableness. The bid submitted from CORE Engineering & Construction, Inc. is considered reasonable based on comparison to the engineer's estimate. Additionally, staff held a meeting with the bidder, to confirm the scope and price. References provided were satisfactory for this type of work and CORE Engineering & Construction,

Award of Invitation for Bids Y23-7018-GO, Orange County Convention Center West Building
Central Dock Inhibitor

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Inc., has been determined to be responsible. Therefore, award is recommended to CORE Engineering & Construction, Inc.

To ensure an open and competitive solicitation process, the IFB was posted to the County's e-procurement platform. A query of potential bidders that declined to compete on this project resulted in the following:

CCD Orlando: Did not respond to our inquiry.

Marbek Construction: Did not respond to our inquiry.

Oelrich Construction Inc: Did not have the resources to bid on project.

SA Casey Construction: Did not respond to our inquiry.

The bid tabulation is as follows:

Bidder:	Amount
CORE Engineering & Construction, Inc.	\$220,046.37



BUSINESS DEVELOPMENT DIVISION

October 10, 2023

TO: Gian Otero, Contracting Agent
Procurement Division

FROM: Princess Clarke, Senior Contract Administrator
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: **Y23-7018-GO Orange County Convention Center West Building Central Receiving Dock Inhibitor**

The Business Development Division evaluated one bid submitted for this project. The Business Development Division completed a M/WBE Availability Analysis. The scope of services for this project had limited M/WBE availability. As a result, the M/WBE goal was reduced from 25% to 17%. At the time of bid opening; at least 60 firms were certified to provide the scope of services at the subcontract level.

The apparent low bid, submitted by CORE Engineering & Construction, Inc., reported 17.07% in M/WBE participation. The apparent low bid met the Orange County M/WBE participation goal **per the Ordinance requirement**. Please note the following certified M/WBE participation:

MBE-HM	On Point Surveying	\$3,720.00
MBE-HM	Montalvo Mejia Construction	\$33,840.00
Total MWBE Participation		\$37,560.00 (17.07%)

Our evaluation of this bid was based on the participation listed on the subcontractor/supplier page. Attached is a spreadsheet reconciling the bidder's compliance with the Invitation for Bid's M/WBE requirements, including the percentage breakdown for all bidders and a comparison of the relative bids versus participation percentages.

Also, I confirm my recommendation is free of conflicts of interest.

cc: Sheena Ferguson, Manager, Business Development Division

Sheena Ferguson