



## Interoffice Memorandum

Received: September 4, 2025  
Deadline: September 16, 2025  
Publish: September 21, 2025

September 4, 2025

TO: Jennifer Lara Klimetz, Assistant Manager,  
Clerk of the Board of County Commissioners,  
County Comptroller's Office

THROUGH: Cheryl Gillespie, Supervisor,  
Agenda Development Office

FROM: Nicolas Thalmueller, AICP, Planning Administrator  
Planning Division, DRC Office

CONTACT PERSON: **Rebecca Bowden** *Rebecca Bowden*  
**Assistant Project Manager**  
**Planning Division 407-836-5619**  
**Rebecca.Bowden@ocfl.net**

SUBJECT: Request for Board of County Commissioners  
Public Hearing

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Project Name: Evergreen Planned Development (PD)  
Case # CDR-24-08-188

Type of Hearing: Substantial Change

Applicant(s): Sean Hickman  
Burkett Engineering  
105 E Robinson Street, Suite 501  
Orlando, Florida 32801

Commission District: 2

General Location: Southwest of North Old Blossom Trail / East of  
Dora Drive

Parcel ID #(s) 05-20-27-0000-00-021

Size / Acreage: 23.24 acres

BCC Public Hearing  
Required by:

Orange County Code, Chapter 38, Article VIII,  
Division 1, Section 38-1207

Clerk's Advertising  
Requirements:

(1) At least 15 days before the BCC public hearing date, publish an advertisement in the Legal Notices section of *The Orlando Sentinel* describing the particular request, the general location of the subject property, and the date, time, and place when the BCC public hearing will be held.

and

(2) At least 10 days before the BCC public hearing date, send notices of BCC public hearing by U.S. mail to owners of property within 300 feet of the subject property and beyond.

Spanish Contact Person:

Para más información referente a esta vista pública, favor de comunicarse con la División de Planificación (Planning Division) al número 407-836-8181.

**Advertising Language:**

A PD substantial change to revise the minimum residential lot size for the PD from 1 acre to 0.5 acres and to reflect the requirement for 50% open space in the Wekiva Study Area.

**Material Provided:**

(1) Names and last known addresses of property owners (*via email from Fiscal and Operational Support Division*);

(2) Location map (*to be mailed to property owners*)

***Special Instructions to Clerk (if any):***

Please schedule this public hearing for the next available BCC hearing. Unless stated otherwise, the public hearing should be advertised to begin at 2:00 p.m., or as soon thereafter as the matter may be heard.

Please notify Rebecca Bowden and Lisette Egipciaco of the scheduled date and time. The Planning Division will notify the applicant.

Attachment (location map)

If you have any questions regarding this map,  
please call Planning Division at 407-836-5600.

**Location Map**

**CDR-24-08-188**



 **Subject Property**



0      650      1,300  
Feet