



Interoffice Memorandum

April 29, 2024

To: Mayor Jerry L. Demings
-AND-
County Commissioners

From: Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II, Procurement Division

Contact: Andrea Lowery, Manager II, Corrections Fiscal and Operational Support Division
407-836-3511

Subject: Ratification of Amendment No. 13, Contract Y14-103, Inmate Commissary and Banking Services for Corrections Department

ACTION REQUESTED:

Ratification of Amendment No. 13, Contract Y14-103, Inmate Commissary and Banking Services for Corrections Department, with Aramark Correctional Services LLC, in the amount of \$535,500 in revenue to the County.

PROCUREMENT:

This amendment adds the ICare Commissary Services to inmates. The fee paid to the contractor is 49%, yielding 51% revenue to the County before taxes. ICare Commissary Services are gift packages for families to purchase for inmates with a not to exceed \$50 value.

FUNDING:

Funding is available in account number 0001-081-3809-4135.

APPROVALS:

The Corrections Department concurs with this recommendation.

REMARKS:

On March 25, 2014, the Board authorized award of Contract Y14-103 to Aramark Correctional Services LLC for a five-year term with two additional one-year renewals for and estimated total contract amount for the Corrections Department of \$4,986,903.

Previous contract amendments are as follows:

Amendment No. 1: Exhibit C increased based on annual Fair Market Value. The contract amount remained unchanged.

Amendment No. 2: Exhibit C increased based on annual Fair Market Value. The contract amount remained unchanged.

Amendment No. 3: Exhibit C changed based on annual Fair Market Value. The contract amount remained unchanged.

- Amendment No. 4: Exhibit 1 changed based on annual Fair Market Value. The contract amount remained unchanged.
- Amendment No. 5: Renewed the period from November 14, 2019 through November 30, 2020. Exhibit D prices changed due to Fair Market Value. The contract amount remained unchanged.
- Amendment No. 6: Renewed the period from November 14, 2020 through November 30, 2021. Exhibit C prices changed due to Fair Market Value. The contract amount remained unchanged.
- Amendment No. 7: Extended the period from November 14, 2021 through November 13, 2022. The contract amount remained unchanged. The estimated contract revenue amount increased by \$650,000. The estimated contract amount remains unchanged. Board approval was obtained on November 9, 2021.
- Amendment No. 8: Extended the period from November 14, 2022 through May 13, 2023. The contract amount remained unchanged.
- Amendment No. 9: Added Scope of Services #3 Inmate Services #12. The contract amount remained unchanged.
- Amendment No. 10: Increased the contract by \$50,000, for a revised estimated contract amount of \$5,686,903.
- Amendment No. 11: Extended the period from May 14, 2023 through November 30, 2023. The contract amount increased by \$25,000 for a revised estimated contract amount of \$5,711,903.
- Amendment No. 12: Extended the period from November 14, 2023 through November 13, 2024. The contract amount increased by \$190,000 for a revised estimated contract amount of \$5,901,903