ORANGE COUNTY GOVERNMENT
F L O R I D A

Interoffice Memorandum

CAPITAL PROJECTS ITEM 2

DATE: December 12, 2020

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

THROUGH: Anne Kulikowski, Director
Administrative Services Department

FROM: Sara Flynn-Kramer, Manager
Capital Projects Division

CONTACT PERSON: **Sara Flynn-Kramer, Manager**

DIVISION: **Capital Projects**
Phone: 407-836-0048

ACTION REQUESTED: Approval of Change Order No. 3, Contract Number Y19-749, Fire Stations Fuel Tank Automation, with Café Construction & Development, Inc., in the amount of $44,857.06, for a revised lump sum contract amount of $2,150,155.25.

PROJECT: **Fire Stations Fuel Tank Automation**

DISTRICT 1,2,3,4,5,6

PURPOSE: To provide funding for additional construction services to complete the capital improvement.

BUDGET: Accounting Line No.: 1009-034-0772-3810

JUSTIFICATION/DISCUSSION:

Construction services to provide conduit and cabling for hard wired connections for the equipment to ensure fail safe communication for the new automated and controlled fueling system.

PREVIOUS ACTIONS TO THIS CONTRACT:

The Contract award was approved on July 2, 2019.

Original Contract dated September 30, 2019	**Lump sum amount - $**	**2,005,571.00**
Change Order No. 1 dated May 20, 2020 Changes for unforeseen existing conditions and additional permitting fees.	**Lump sum amount - $**	**65,815.43**
Change Order No. 2 dated December 11, 2020 Installation of underground conduit and for ten fire stations.	**Lump sum amount - $**	**33,911.76**
Proposed Change Order No. 3 dated December 11, 2020 Installation of conduit and fiber optic cabling for Balance of stations identified in the project.	**Lump sum amount - $**	**44,857.06**
Proposed Final Contract Amount		**$2,150,155.25**

CC: Administrative Services Department
Fire Rescue Department
Procurement Division
Capital Projects Division

APPROVED BY ORANGE
COUNTY BOARD OF COUNTY
COMMISSIONERS

BCC Mtg. Date: January 12, 2021

ORANGE COUNTY PROCUREMENT DIVISION
CHANGE ORDER REQUEST FORM

REQUEST DATE	BUDGET FY	GRANT FUNDING
12/11/20	FY 21	☒ N/A ☐ THIS REQUEST COMPLIES WITH COST PRINCIPLES

DEPARTMENT/DIVISION	CONTACT NAME	CONTACT PHONE	BUYER/PA/CA NAME
Administrative Services	Reed Knowlton	836-0052	Rochelle Chambers

VENDOR	CHANGE ORDER NO.	DOCUMENT NO. (ATTACH FIRST PAGE)	TYPE	CONTRACT NUMBER
Cafe Construction & Development, Inc.	3	C19749	POOC	Y19-749

☐ CANCEL ENTIRE PO/DO

☐ DO NOT MAIL VENDOR COPY

INCREASE, DECREASE OR DELETE COMMODITY LINE

CMDTY. LINE NO.	ACTION			PREVIOUS LINE DOLLAR AMOUNT	NEW LINE DOLLAR AMOUNT	COMMODITY LINE DESCRIPTION/COMMENTS	NET DOLLAR CHANGE
1	Select Action	FROM	2105298.19	$ 2,105,298.19	$ 2,150,155.25	CPR 17100 - Fire Stations Fuel Tank Automation	$ 44,857.06
		TO	2150155.25				
	Select Action	FROM					$ 0.00
		TO					
	Select Action	FROM					$ 0.00
		TO					

ADD COMMODITY LINE

CMDTY. LINE NO.	CMDTY. CODE	DESCRIPTION (FOR O.D. YOU MUST SPECIFY AN MA LINE)	MA LINE	QTY.	UNIT OF MEAS.	UNIT COST	ACCOUNTING LINE	CHANGE
								$ 0.00
								$ 0.00
								$ 0.00

FUNDING: ACCOUNTING LINE OR REPORTING CODE CHANGE

CMDTY. LINE NO.	ACCTG. LINE NO.	FROM AMOUNT	TO AMOUNT	FROM ACCOUNTING LINE	TO ACCOUNTING LINE	FROM REPORTING CODE	TO REPORTING CODE
1	1				1009-034-0772-3810		1710005072

ENCUMBERED/DE-ENCUMBERED (REQUIRED FOR ALL TRANSACTIONS)

ORIGINAL PO/DO AMT.	NET DOLLARS PREVIOUS C/O ☒ ADD ☐ SUBTRACT	NET DOLLARS FOR THIS C/O ☒ ADD ☐ SUBTRACT	DOCUMENT TOTAL AFTER THIS C/O
$ 2,005,571.00	$ 99,727.19	$ 44,857.06	$ 2,150,155.25

CONTRACT AMOUNT

AWARD AMOUNT	NET DOLLARS PREVIOUS C/O ☒ ADD ☐ SUBTRACT	NET DOLLARS FOR THIS C/O ☒ ADD ☐ SUBTRACT	CONTRACT TOTAL AFTER THIS C/O
$ 2,005,571.00	$ 99,727.19	$ 44,857.06	$ 2,150,155.25

OTHER CHANGES:

DESCRIBE
Retainage of 2.5% terms apply.

JUSTIFICATION (REQUIRED FOR ALL TRANSACTIONS)

Change order needed for the installation of fiber optic cabling for all project stations.

By signing this agreement, the Contractor hereby releases the County, its agents and employees from any and all liabilities under this contract for further equitable adjustments and/or claims associated with this change order.

VENDOR/ CONTRACTOR AUTHORIZATION: [signature] DATE: 12/14/2020

DEPARTMENT APPROVAL SIGNATURE: Sara Flynn-Kramer DATE: 12/14/20

OFFICIAL PROCUREMENT DIVISION USE ONLY

PROCUREMENT APPROVAL: ____________ DATE: ____________

ADD THE FOLLOWING TEXT TO PO/DO: TRACK CHANGES: ☐ YES ☐ NO CHANGE AWARD AMOUNT TO :